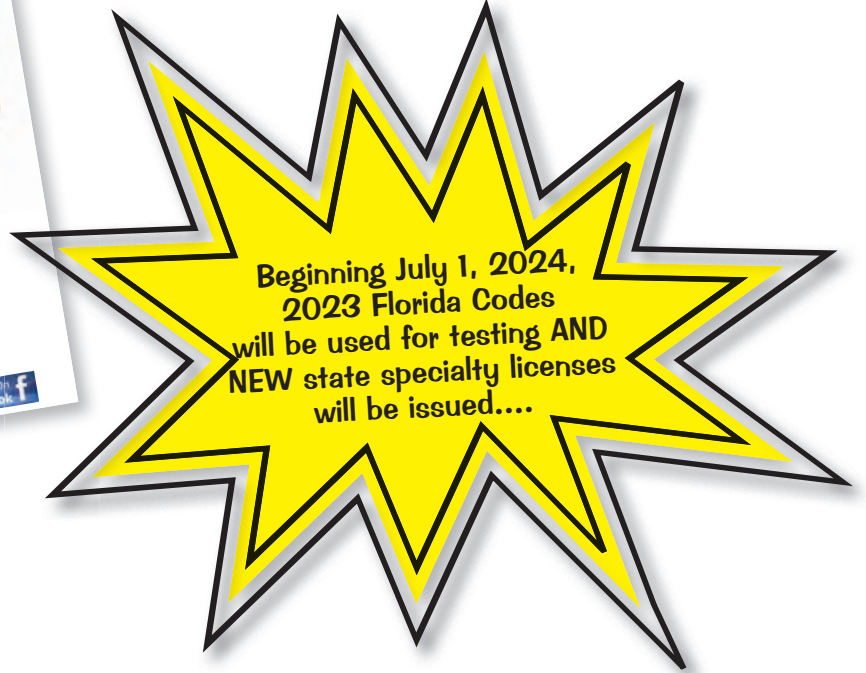
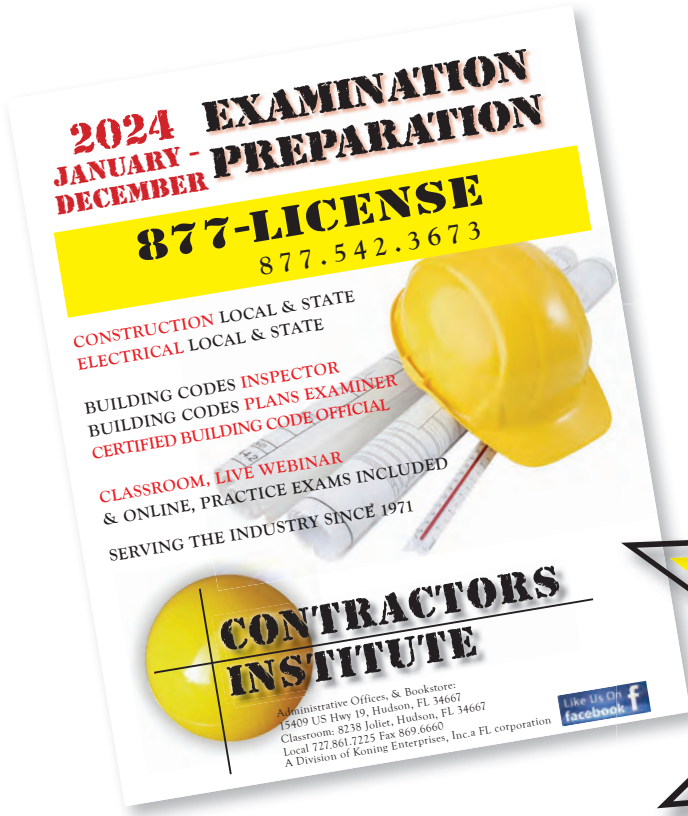


# EXAM PREPARATION & CONTINUING EDUCATION

JANUARY—DECEMBER  
**2024**



**FLIPBOOK!**



**CONTRACTORS  
INSTITUTE  
877-LICENSE**

Business Office 15409 US Hwy 19  
Learning Ctr 8328 Joliet Street  
Hudson, FL 34667-3548  
877.542.3673  
[ContractorsInstitute.com](http://ContractorsInstitute.com)

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## **Contractor Insurance Specialists!**

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  - **FICO 660**
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- **General Liability**
- **Workers Comp**
- **Commercial Auto**

**Mark Routh**

**7377 Spring Hill Dr  
Spring Hill, FL 34606**

**Cell: 727-858-7704**

**Office: 352-688-0109**

**Fax: 352-688-6050**



# **2024 EXAMINATION JANUARY - DECEMBER PREPARATION**

## **877-LICENSE** 5 4 2 . 3 6 7 3

**CONSTRUCTION LOCAL & STATE  
ELECTRICAL LOCAL & STATE**

**BUILDING CODES INSPECTOR  
BUILDING CODES PLANS EXAMINER  
CERTIFIED BUILDING CODE OFFICIAL**

**CLASSROOM, LIVE WEBINAR  
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## IMPORTANT EXAM PREP UPDATES...

**Competency Card - STATE LICENSES...What to know...**

Starting July 1, 2024 an update in our Florida contractor licensing law 489.117(4)(a) will be implemented to prevent our local governments from requiring competency cards to any of our industry trades that are NOT directly defined by Florida Law or Administrative Code (Rule)....

**GOOD NEWS** - the state has picked up the following **CERTIFIED** specialty categories... **VERY SOON** these tests will be available for licensure.... in the meantime, if your currently **HOLD** one of these competency cards you may apply for state licensure **IF**: #1- you currently hold one of these comp cards; #2- tested to obtain the comp card and; #3- have had no disciplinary actions against the comp card in the past 5 years... Stay tuned, we will keep you posted as the process finalizes itself....

**NEW Certified Specialty Licenses will include:**

Structural Aluminum or Screen Enclosures Contractor

Marine Specialty - including Seawall; Bulkhead; Dock Work; Pile Driving

Structural Masonry AND Structural Prestressed, Precast Concrete Work

Rooftop Solar Heating Installation Specialty; Structural Steel Work

Window and Door Installation; Garage Door Installation;

Plaster and Lath Specialty; Structural Carpentry Specialty

**QUESTIONS?**  
**CALL US FIRST**  
**877.542.3673**

### CONSTRUCTION LICENSING

### Baccalaureate Degree in Construction Mgt

No technical exam for construction IF GPA 3.0 or higher. Effective July 2020 489.113(1) ...If an applicant has received a baccalaureate degree in building construction from an accredited 4-year college, or a related degree as approved by the board by rule, and has a grade point average of 3.0 or higher, such applicant is only required to take and pass the business and finance portion of the examination...

### CONSTRUCTION LICENSING

### Certain TEST Scores do not expire...

Certain test scores will not expire - when used to downgrade license activation.... Certain categories have an "upgrade provision" for licensing. Residential can upgrade to Building or General, Building can upgrade to General, A/C B can upgrade to A/C A and Swimming pool categories can upgrade to Commercial status. **NOW**, if you take the exam with the greatest scope of work and downgrade to the scores to another license, you can go back and use the **SAME** test scores at a later date to upgrade... And this provision is retroactive.

### CONSTRUCTION LICENSING

### Baccalaureate Degree in Construction Mgt

No technical exam for construction IF GPA 3.0 or higher. Effective July 2020 489.113(1) ...If an applicant has received a baccalaureate degree in building construction from an accredited 4-year college, or a related degree as approved by the board by rule, and has a grade point average of 3.0 or higher, such applicant is only required to take and pass the business and finance portion of the examination...

# FREE ONLINE INTRODUCTION AND MATH WORKSHOP

## REGISTER AT OUR HOMEPAGE - MICROPHONE AND CAMERA HELPFUL BUT NOT REQUIRED

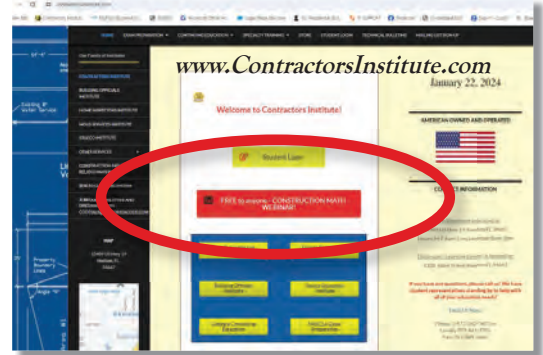
- REGISTER FROM OUR HOMEPAGE
- Let's look at sample blueprints & site plans.
- Review basic construction math, calculator and measurement skills necessary for testing.
- Blueprint reading for contractor exams.
- Basic math formulas for area, volume and slope.
- Do you have questions about experience, the exam process or requirements to gain licensure?
- In most instances you need an average 4 to 6 months to get through the entire process: registering, preparing for, taking the necessary exams, and applying for the license number to be assigned.
- You, as a contractor, test first and then apply for licensure.
- Background checks, credit reports.
- Review exam budget for all costs and study times.
- Sooo much more...

## JOIN US ONLINE FOR A FREE MINI MATH AND INTRO WORKSHOP MONTHLY - THE SECOND AND FOURTH WEDNESDAY EVENING 5:30PM

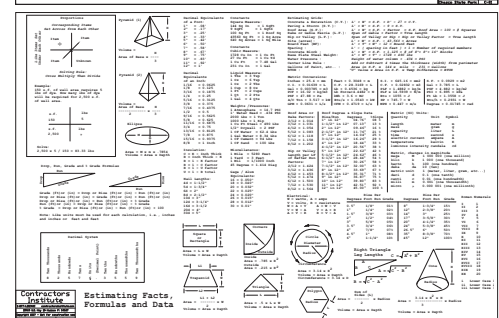
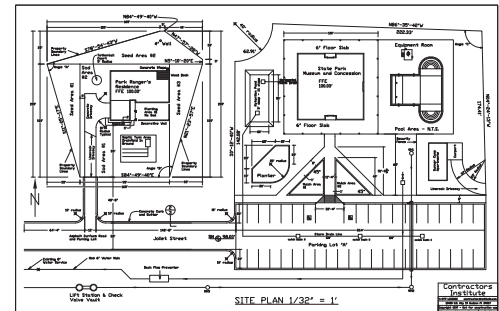
|             |           |              |
|-------------|-----------|--------------|
| February 14 | May 22    | September 11 |
| February 28 | June 12   | September 25 |
| March 13    | June 26   | October 9    |
| March 27    | July 10   | October 23   |
| April 10    | July 24   | November 13  |
| April 24    | August 14 | November 27  |
| May 8       | August 28 | December 11  |

- A simple calculator is VERY helpful
- Blueprint pages will be available to print
- No sales pitch!
- No obligations...
- Get the facts BEORE you commit & spend thousands \$\$\$

| Sample Balance Sheet   | Sample Income Statement   |
|--|---|
| <b>SAMPLE BALANCE SHEET</b><br>ASSETS<br>CURRENT ASSETS<br>CASH<br>RECEIVABLES<br>INVENTORY<br>TOTAL CURRENT ASSETS<br>FIXED ASSETS<br>EQUIPMENT<br>VEHICLES<br>TOTAL FIXED ASSETS<br>TOTAL ASSETS<br>LIABILITIES<br>CURRENT LIABILITIES<br>ACCOUNTS PAYABLE<br>TAXES<br>TOTAL CURRENT LIABILITIES<br>LONG TERM LIABILITIES<br>MORTGAGE<br>TOTAL LONG TERM LIABILITIES<br>TOTAL LIABILITIES<br>NET WORTH / CAPITAL / EQUITY<br>OWNER'S CONTRIBUTION<br>RETAINED EARNINGS<br>TOTAL NET WORTH<br>TOTAL LIABILITIES & NET WORTH | <b>SAMPLE INCOME STATEMENT</b><br>REVENUE<br>SUBCONTRACTS<br>MATERIALS<br>LABOR<br>EQUIPMENT<br>TOTAL REVENUE<br>COSTS<br>SUBCONTRACTS<br>MATERIALS<br>LABOR<br>EQUIPMENT<br>TOTAL COSTS<br>GROSS PROFIT<br>OPERATING EXPENSES<br>SALARIES<br>RENT<br>UTILITY<br>INSURANCE<br>TRAVEL<br>TOTAL OPERATING EXPENSES<br>NET INCOME<br>FINANCIAL SKELETONS<br>BALANCE SHEET<br>INCOME STATEMENT<br>CASH FLOW STATEMENT |



**CONSTRUCTION MATH & INTRODUCTORY CLASS**  
**THE SECOND AND FOURTH WEDNESDAY EVENING**  
**5:30pm to 7:30pm**  
**EVERY MONTH**  
**QUESTIONS?**  
**CALL 877-542-3673**



## CONTRACTORS INSTITUTE HUDSON LEARNING CENTER CLASSROOMS

Our business office is located at 15409 US Hwy 19 and Our Hudson Learning Center is located just behind our business office at 8238 Joliet Street in Hudson (Pasco County). We are south of HIGHWAY 50 and north of STATE ROAD 52 on the west side of US 19. **LOOK FOR OUR BILLBOARD along the 15000 block of US 19 - NORTHWEST PASCO COUNTY**

8238 Joliet Street - Hudson, FL 34667



# OUR COPYRIGHTED PROGRAM ASSURES YOUR EXAMINATION SUCCESS!

**You will RECEIVE Student Materials & References.**  
**How do I log into my Student Login/Locker?**

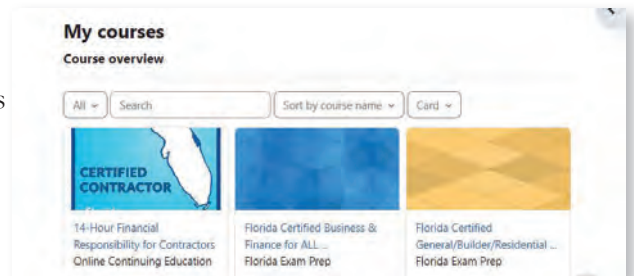
**LOG INTO** your Student Login/Locker at [ContractorsInstitute.com](http://ContractorsInstitute.com)  
**CLICK ON "Student Login"** from the home page. Enter your username or email "log in". Some courses may allow guest access. (We still call it the **Student Locker**)

**QUESTIONS? CALL US FIRST 877.542.3673**

**WATCH Quick Start Study Module & INSTALL Tabs.**  
**COMPLETE Live or Online Recorded Classes**  
**and Practice Questions**

**My Courses.** You will find courses here that you have already purchased. Here is where you start a course or remember where you left off last time and start. Highlight your books based on highlight sheets in your course. If there are none, highlight based on your answers to the practice questions.

Select your course and watch your Quick Start Study Module, if it has one. It details our process step-by-step. This information includes testing facts, tips & strategies, and book tabbing instructions. Please call us with questions! YOU choose how your course content is delivered: live classroom, live webinar, online recordings (or ALL of them) assisted by live "Math/Tutoring" webinars, telephone support or email.



**TAKE Your Simulated Online Practice Tests**

**THE FINAL STEP - AFTER** completing course material and classroom / webinar or online instruction, test your readiness with our **EXCLUSIVE** skill-building tool: **ONLINE (CBT) simulated practice exams!** Fine-tune your timing ability with these realistic, **TIMED** practice exams. These tests will self-score and evaluate your exam readiness. Used correctly, this exercise will increase your efficiency in looking up specific test items and problem solving organization - the keys to passing your exam **THE FIRST TIME!**

**ATTEND** - Start your Exam preparation class by attending the Live Classroom / Live Webinar or listening to the recorded Webinars for your category - these classes will reinforce your online learning and home study for each reference.

**You are now ready to PASS your exam!**

**"Failing to prepare is preparing to fail."**

Contractors Institute will provide you with the necessary tools to successfully complete your exam - **that's our GUARANTEE!** Our students pass their exams using our preparation method! Most students devote 40 - 60 hours of study time for each test, technical and business, in addition to classroom instruction. The key to successfully completing your examination is **PREPARATION.**

YOU make the commitment - WE can help you **MAKE IT HAPPEN!**

**COMPUTER BASED TEST (CBT) - TAKEN AT YOUR  
CONVENIENCE. QUESTIONS? CALL US FIRST 877.542.3673**





# FLORIDA CONSTRUCTION 2024

## STATE CERTIFIED & REGISTERED LICENSES

---

FL Statute Chapter 489 Part I requires construction contractors to be licensed. State 'Certified' Contractors work throughout FLORIDA. 'Registered' Contractors are tested through the county and may reciprocate with surrounding counties / municipalities. FLORIDA contractors are set up by division and specialty:

### **DIVISION I includes:**

#### **CERTIFIED GENERAL CONTRACTOR**

commercial & residential construction

UNLIMITED in height

(GC also includes specialty contractors for  
TOWER, DEMOLITION, MARINE and  
INDUSTRIAL FACILITIES)

#### **CERTIFIED BUILDING CONTRACTOR**

commercial & residential construction

LIMITED to 3 stories in height

#### **CERTIFIED RESIDENTIAL CONTRACTOR**

residential construction

not to exceed 2 habitable stories

### **DIVISION II includes:**

Roofing Plumbing Sheet Metal Underground Utility

Mechanical & Air Conditioning Class A or B

Pool (Commercial/Residential/Service)

Pollutant Storage Solar

### **Voluntary / Specialty Categories include:**

Glass/Glazing Specialty Drywall Specialty

Irrigation Specialty Demolition Specialty

Marine Specialty Tower Specialty

Specialty Structure Industrial Facilities Specialty

### **NEW SPECIALTIES July 1, 2024**

Structural Aluminum or Screen Enclosures

Marine Specialties including

- Seawall, Bulkhead, Dock, or Pile Driving

Structural Masonry,

Structural Pre-Stressed Precast Concrete,

Structural Steel,

Window and Door Installation,

Garage Door Installation,

Plaster and Lath,

Structural Carpentry

---

## HOW DO YOU REGISTER FOR EXAMINATIONS?

Initial registration for state exams does NOT require verification of experience (occurs AFTER you pass exam).

STATE **CERTIFIED CONSTRUCTION** exams, go to [www.floridaexam.com](http://www.floridaexam.com) to apply online or print application to sit for the exam. After you register, you will receive a letter via email in 7-10 days with a code to call the computer center to set testing appointment, [pearsonvue.com](http://pearsonvue.com).

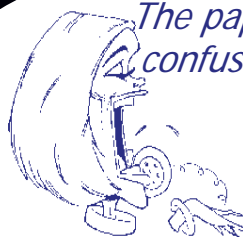
STATE **REGISTERED** exams contact your LOCAL building department for details.

STATE **CERTIFIED ELECTRICAL** licenses, go to [myfloridalicense.com](http://myfloridalicense.com) click on "APPLY OR MANAGE MY LICENSE".

**COMPUTER BASED TEST (CBT) - EXCEPT PLUMBING (SEE PAGE 11) -  
TAKEN AT YOUR CONVENIENCE. QUESTIONS? CALL US FIRST 877.542.3673**

---

## CONTRACTOR BUSINESS SERVICES INC.



*The paperwork process to activate or move a contractor's license can be  
confusing and time consuming - we can help! Our business is knowing  
what you need to move through the process -  
727.862.8862 or go online at [ContractorsBiz.com](http://ContractorsBiz.com)*

**"OUR BUSINESS IS KNOWING YOURS"**

## FL BUSINESS & FINANCE ALL TRADES

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

### Live Classroom and Live Webinar 2024

Live classroom instruction at our Learning Center (Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are LIVE SIMULTANEOUS classes accessed from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), via your student locker.

### TUITION FOR BUSINESS ONLY...\$695

Unlimited attendance - attend classes until you pass the exam.

Saturday, January 6

Saturday, February 3

Saturday, March 9

Saturday, April 6

Saturday, May 4

Saturday, June 15

Saturday, July 13

Saturday, August 10

Saturday, September 21

Saturday, October 5

Saturday, November 2

### BUSINESS CLASSROOM & LIVE WEBINARS

8:00 A.M.  
TO 5:00 P.M.

**ALWAYS ON  
SATURDAY**

### Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.

### How long does it take to prepare for the exam?

In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

## HUDSON LEARNING CENTER CLASSROOMS

Our business office is located at 15409 US Hwy 19 and Our Hudson Learning Center is located just behind our business office at 8238 Joliet Street in Hudson (Pasco County). We are south of HIGHWAY 50 and north of STATE ROAD 52 on the west side of US 19. **LOOK FOR OUR BILLBOARD along the 15000 block of US 19 - NORTHWEST PASCO COUNTY**

### FL CERTIFIED CONSTRUCTION BUSINESS EXAM REFERENCES

State of Florida Certified  
CONSTRUCTION Contractor  
CBT open-book 6.5 hours 125 questions  
REFERENCES USED ON EXAM

|        |  |          |
|--------|--|----------|
| 001001 | Builders Guide to Accounting (01/06).....    | \$38.00  |
| AIA    | AIA 201,401,701 (010024, 010025, 010026).... | \$155.00 |
| 011005 | Contractors Manual 2021.....                 | \$175.00 |
|        | Contractors Library Pre-printed Tabset.....  | \$35.00  |

*Would you like us to tab your books? Just ask...add \$40!*  
(FYI - References are included in FULL SET prices.)

**BOOKSET Construction BUSINESS \$385**  
**Pre-Tabbed Set \$425**

### FL CERTIFIED ELECTRICAL BUSINESS EXAM REFERENCE

State of Florida Certified  
ELECTRICAL Contractor  
CBT open-book 2.5 hours 50 questions

|        |   |          |
|--------|---|----------|
| 011005 | Contractors Manual 2021.....                | \$175.00 |
|        | Contractors Library Pre-printed Tabset..... | \$20.00  |

*Would you like us to tab your book? Just ask...add \$25!*  
(FYI - references included in FULL SET prices.)

**BOOKSET Electrical BUSINESS \$195**  
**Pre-Tabbed Set \$220**



8238 Joliet Street - Hudson, FL 34667





## 2024 FL GENERAL/BUILDER/RESIDENTIAL (G/B/R)

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

### Live Classroom and Live Webinar 2024

Live classroom instruction at our learning center (Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are LIVE SIMULTANEOUS classes accessed from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), via your student locker.

### We recommend Division I students sit for the CGC

Passing scores can be used to downgrade your license AND four years later, apply for CGC - with the same test scores.... Questions? Call us 877-542-3673

Saturday, January 13  
Saturday, February 17  
Saturday, March 23  
Saturday, April 20  
Saturday, May 11  
Saturday, June 22  
Saturday, July 13  
Saturday, August 24  
Saturday, September 21  
Saturday, October 19  
Saturday, November 2

### TECHNICAL CLASSROOM & LIVE WEBINARS

8:00 A.M.  
TO 5:00 P.M.

**ALWAYS ON  
SATURDAY**

**QUESTIONS? 877.542.3673**

### Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.

### How long does it take to prepare for the exam?

In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.



### FL G/B/R (CGC) - (CBC) - (CRC)

#### EXAM REFERENCES (also Tower / Industrial / Demolition)

State of Florida Certified - Exams

CBT - Part I - Contract Administration 4.5 hours

CBT - Part 2 - Project Management 4.5 hours

Residential 50 questions, Builder 55 questions (each exam)

General/Tower/Demo 65 questions each exam

\* Books for BUSINESS & FINANCE exam

# Books for TECHNICAL exam

### REQUIRED REFERENCES (for testing AFTER July 1)

(Testing BEFORE July? Call us 877-542-3673)

|           |  |          |
|-----------|--|----------|
| * 001001  | Builders Guide to Accounting .....             | \$38.00  |
| *# AIA    | AIA 201,401,701 (010024, 010025, 010026) ..... | \$155.00 |
| *# 011005 | Contractors Manual 2021 .....                  | \$175.00 |
| # 303002  | OSHA Construction Stds .....                   | \$50.00  |
| # 141007  | Energy Efficient Bldg 11 <sup>th</sup> .....   | \$65.00  |
| # 262002  | BCSI Guide to Good Practices .....             | \$50.00  |
| # 018406  | FL Building Code 2023 .....                    | \$200.00 |
| # 018407  | FL Residential Code 2023 .....                 | \$200.00 |
| # 018408  | FL Existing Bldg Code 2023 .....               | \$115.00 |
| # 018413  | FL Accessibility Code 2023 .....               | \$115.00 |
| # 018414  | FL Energy Cons Code 2023 .....                 | \$70.00  |
| # 012019  | Principles & Practices Comm Const .....        | \$200.00 |
|           | Contractors Library Pre-printed Tabset .....   | \$75.00  |

Ground Service UPS shipping add \$60 in state \$70 out of state

Would you like us to tab your books? Just ask...add \$100

**REQUIRED BOOKSET G/B/R \$1,475**  
**FULL TUITION includes Business G/B/R \$1,195**  
**REQUIRED FULL BOOKS & TUITION \$2,670**

**TECHNICAL ONLY BOOKS G/B/R \$1,435**  
**TECHNICAL TUITION G/B/R \$795**  
**TECHNICAL BOOKS & TUITION \$2,230**

#### FYI - REFERENCES NOT ALLOWED INTO THE EXAM\*

|         |  |                 |
|---------|--|-----------------|
| #009008 | Walker's Estimating, 32 <sup>nd</sup> edn .....          | \$200.00        |
| #014003 | Placing Rebar 10 <sup>th</sup> edn .....                 | \$100.00        |
| #110007 | GA-216 App & Finish Gypsum Drywall .....                 | \$50.00         |
| #013101 | Design & Control Concrete Mixtures 17 <sup>th</sup> .... | \$140.00        |
|         | <b>TOTAL OPTIONAL REFERENCES and tabs .....</b>          | <b>\$490.00</b> |

\*(Optional reference questions are included in your study materials, the purchase of references is not necessary, the choice is yours.)

**Tuition for Exam Prep allows unlimited attendance until you pass your exam.**

## NASCLA COMMERCIAL GENERAL BUILDING

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

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Saturday, March 23

Saturday, April 20

Saturday, May 11

Saturday, June 22

Saturday, July 13

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Saturday, September 21

Saturday, October 19

Saturday, November 2

**TECHNICAL  
CLASSROOM &  
LIVE WEBINARS**

**8:00 A.M.  
TO 5:00 P.M.**

**ALWAYS ON  
SATURDAY**

### Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.



### AN EXPLANATION:

Mid 2019 the FL Bureau of Education and Testing conducted an analysis of the NASCLA General / Building exam and found the exam to be substantially similar to our Division I exams (Certified General / Building / Residential). This allows certain individuals who have tested outside of FL with NASCLA to "endorse" those test scores for licensure in FL. The acceptance of this exam opens up the opportunity for anyone taking the exam to use NASCLA exam for the TECHNICAL portion of the FL requirement. It is still necessary to pass the FL Certified Business Exam as outlined on page 8

### NASCLA GENERAL / BUILDER EXAM REFERENCES

Technical Exams open book 125 questions 5 1/2 hours - CBT

|   |   |          |
|---|---|----------|
| 027025                                      | Construction Jobsite Mgt 4 <sup>th</sup> .....                  | \$250.00 |
| 012018                                      | Construction Project Mgt 4 <sup>th</sup> .....                  | \$210.00 |
| 015019                                      | ACI 318-14 Bldg Code Structural Concrete.....                   | \$250.00 |
| 262002                                      | BCSI - Guide to Good Practices.....                             | \$50.00  |
| 239013                                      | NASCLA Business Law, Project Mgt, 13 <sup>th</sup> .....        | \$125.00 |
| 297028                                      | Erectors' Manual-Standards Pre Cast.....                        | \$60.00  |
| 281001                                      | Train/Cert Field Personnel Post Tensioning 3 <sup>rd</sup> .... | \$130.00 |
| 053STORM                                    | Your Storm Water Pollution Prev Plan .....                      | \$20.00  |
| 053002                                      | SDI Manual Construction Steel Deck 2 <sup>nd</sup> .....        | \$25.00  |
| 001175                                      | Pipe Excavation Contracting .....                               | \$50.00  |
| 058013                                      | Gypsum Construction Hdbk 7 <sup>th</sup> .....                  | \$45.00  |
| 014003                                      | Placing Reinforcing Bar 10 <sup>th</sup> .....                  | \$100.00 |
| 055003                                      | Tech Digest 9 Handling Steel.....                               | \$47.00  |
| 059116                                      | Modern Masonry 9 <sup>th</sup> .....                            | \$250.00 |
| 012019                                      | Principles Practices Comm Construction 10 <sup>th</sup> .....   | \$200.00 |
| 303002                                      | OSHA Construction Stds '22 .....                                | \$50.00  |
| 057049                                      | Carpentry Bldg Construction 2016.....                           | \$150.00 |
| 018215                                      | ANSI A117.1, 2009-Accessible Buildings .....                    | \$50.00  |
| 040001                                      | ANSI/EIMA 99A-2017.....   | \$100.00 |
| 001214                                      | Roofing Construction and Estimating.....                        | \$50.00  |
| 015008                                      | Contractor Guide to Quality Concrete.....                       | \$100.00 |
| 012016                                      | Green Building Fundamentals, 2 <sup>nd</sup> .....              | \$100.00 |
| 018360                                      | 2018 ICC Building Code, Binder w/tabs .....                     | \$200.00 |
| Contractors Library Pre-printed Tabset..... |   | \$100.00 |

*Would you like us to tab your books? Just ask.....add \$100.00*

**SET NASCLA GEN/BLDG \$2,700**  
**FULL TUITION Exam Prep \$1195**  
**Books & FULL TUITION \$3,895**  
**(add'l references FL Business \$425 pg 8)**  
*UPS shipping add \$60*

**TO REGISTER for the NASCLA exam go to  
[NASCLA.ORG](http://NASCLA.ORG)**

**QUESTIONS? 877.542.3673**

### TO CONSIDER...

The NASCLA Accredited Exam Program was designed to assist contractors who wish to be licensed in multiple states. IF you are planning to work in multiple states, this TECHNICAL exam will suffice for the trade portion of the FLORIDA Certified General/Building/Residential contractor exam requirements.

# PLUMBING

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

## Live Classroom and Live Webinar 2024

Live classroom instruction at our learning center (Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are LIVE SIMULTANEOUS classes accessed from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), via your student locker.

**QUESTIONS? 877.542.3673**

Saturday, January 20  
Saturday, February 10  
Saturday, March 16  
Saturday, April 6  
Saturday, May 11  
Saturday, June 16  
Saturday, July 27  
Saturday, August 17  
Saturday, September 14  
Saturday, October 5  
Saturday, November 16

**TECHNICAL  
CLASSROOM &  
LIVE WEBINARS**

**8:00 A.M.  
TO 5:00 P.M.**

**ALWAYS ON  
SATURDAY**

## Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.

## How long does it take to prepare for the exam?

In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

## PENCIL & PAPER 2024 TEST DATES

PLUMBING Technical Exams Orlando (Kissimmee) only

February 28, 2024  
April 12, 2024  
June 27, 2024  
August TBA  
October TBA  
December TBA

REGISTER 30 days PRIOR to exam  
[www.floridaexam.com](http://www.floridaexam.com)

## FL PLUMBING (CFC) EXAM REFERENCES

State of Florida Certified

Technical exams are pencil and paper, open-book two 4.5 hour sessions - the AM exam 45 questions PLUS 5 isometrics and PM exam 65 questions.

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)  
(Testing BEFORE July? Call us 877-542-3673)**

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting (01/06).....      | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026)....   | \$155.00 |
| *011005 | Contractors Manual 2021.....                   | \$175.00 |
| #303002 | OSHA Construction Stds.....                    | \$50.00  |
| #021823 | NFPA #14, 2019.....                            | \$180.00 |
| #018411 | FL Gas Code 2023 .....                         | \$130.00 |
| #018409 | FL Plumbing Code 2023 .....                    | \$130.00 |
| #018410 | FL Mechanical Code 2023 .....                  | \$130.00 |
| #018407 | FL Residential Code 2023 .....                 | \$200.00 |
| #018413 | FL Accessibility Code 2023 .....               | \$115.00 |
| #021135 | NFPA #99, 2021 .....                           | \$180.00 |
| #035027 | Ch. 64E-6 Onsite Sewage 2018.....              | \$25.00  |
| #027021 | Mathematics for Plumbers 8 <sup>th</sup> ..... | \$250.00 |
| #001122 | Plumbers Handbook.....                         | \$75.00  |
| #008004 | Solar Water & Pool Heating Manual .....        | \$35.00  |
| #053ISO | 30/60 Degree Isometric Triangle.....           | \$12.00  |
|         | Contractors Library Pre-printed Tabset.....    | \$75.00  |

*Ground Service UPS shipping add FL \$40, outside FL \$50  
Would you like us to tab your books? Just ask..... add \$100*

**FULL SET PLUMBING \$1,925  
FULL TUITION includes plumbing \$895  
FULL SET & FULL TUITION \$2,820**

**TECHNICAL ONLY BOOKS PLUMBING \$1,650  
TECHNICAL TUITION PLUMBING \$795  
TECH BOOKS & TUITION PLUMBING \$2,445**



**OUR VERY OWN...  
HEAVY DUTY CANVAS TOTE  
NOW AVAILABLE!**  
Holds your complete set of books and more... add to your order or pick up at your next class **ONLY \$20**



# AIR CONDITIONING & MECHANICAL

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

## Live Classroom and Live Webinar 2024

Live classroom instruction at our learning center (Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are LIVE SIMULTANEOUS classes accessed from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), via your student locker.

|             |              |
|-------------|--------------|
| January 13  | July 27      |
| February 10 | August 10    |
| March 9     | September 14 |
| April 13    | October 12   |
| May 4       | November 16  |
| June 1      |              |

### TECHNICAL CLASSROOM & LIVE WEBINARS

**8:00 A.M.  
TO 5:00 P.M.**

**ALWAYS ON  
SATURDAY**

## ADDITIONAL: TECHNICAL EVENING WEBINARS

Students have access to Online live interactive webinars. Review recorded topics listed below in the A/C or Mechanical technical exams PRIOR to attending the Saturday class....

**REGISTER for attendance through your student locker.**  
**THESE ARE NOT "IN CLASSROOM" COURSES.**

**TECHNICAL EVENING** Exam content, heat/measurement, temperature differentials, properties of air, psychometrics, theory & cycle components, ductulator, a/c electrical, duct standards, hangers/supports, curbing details, energy management systems, refrigeration cycle, dampers, controls, testing, exhaust systems, commercial cooking ventilation, health care facilities, Codes & OSHA.

### THURSDAYS 5 TO 8PM

|            |              |
|------------|--------------|
| January 11 | July 25      |
| February 8 | August 8     |
| March 7    | September 12 |
| April 11   | October 10   |
| May 2      | November 14  |
| May 30     |              |

**EVENING  
WEBINARS:  
ATTEND A  
SESSION PRIOR  
TO YOUR  
SATURDAY  
CLASS**

## Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.

## MECHANICAL & A/C (CMC)(CAC) EXAM REFERENCES

State of Florida Certified Technical exams open-book CBT  
MECHANICAL & A/C "A" - 7.5 hours 130 questions  
A/C "B" 4.5 hours 80 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
**(Testing BEFORE July? Call us 877-542-3673)**

### AIR CONDITIONING CLASS A & B

|          |  |          |
|----------|--|----------|
| *001001  | Builders Guide to Accounting.....                      | \$38.00  |
| *AIA     | AIA 201,401,701 (010024, 010025, 010026) .....         | \$155.00 |
| *#011005 | Contractors Manual 2021.....                           | \$175.00 |
| #303002  | OSHA Construction Stds 2022.....                       | \$50.00  |
| #018410  | FL Mechanical Code, 2023 .....                         | \$130.00 |
| #018474  | FL Energy Conservation Code, 2023 .....                | \$70.00  |
| #023001  | TRANE Ductulator.....                                  | \$15.00  |
| #026001  | Pipefitters Handbook, 3 <sup>rd</sup> .....            | \$45.00  |
| #027029  | Refrigeration & AC Technology 9 <sup>th</sup> edn..... | \$250.00 |
| #012003  | A/C Refrigeration & Troubleshooting, 03 ...            | \$275.00 |
| #141006  | Energy Efficient Building, 10 <sup>th</sup> .....      | \$65.00  |
| #021104  | NFPA #90A, 2015 .....                                  | \$180.00 |
| #021140  | NFPA #90B, 2021 .....                                  | \$180.00 |
| #021820  | NFPA #96, 2021 .....                                   | \$180.00 |
| #022009  | SMACNA Fibrous Glass Duct Stds, 7 <sup>th</sup> .....  | \$145.00 |
| #022007  | SMACNA Energy Systems Analysis, '14 .....              | \$120.00 |
| #022008  | SMACNA HVAC Duct Construction, 4 <sup>th</sup> .....   | \$250.00 |
| #053ARC  | Architectural Scale .....                              | \$12.00  |
|          | Contractors Library Pre-printed Tabset.....            | \$75.00  |

*Ground Service UPS shipping add FL \$50, outside the state \$60  
Would you like us to tab your books? Just ask...add \$100*

**FULL SET A/C A & B \$2,400**  
**FULL TUITION includes business \$895**  
**FULL SET & FULL TUITION A/C \$3,295**

TECHNICAL BOOKS A/C A & B \$2,200  
TECHNICAL TUITION A/C \$795  
TECHNICAL BOOKS & TUITION \$2,995

### MECHANICAL ADD:

|         |                              |          |
|---------|------------------------------|----------|
| #018411 | FL Fuel Gas Code, 2023 ..... | \$130.00 |
| #021135 | NFPA #99, 2018.....          | \$120.00 |

**FULL SET MECHANICAL \$2,700**  
**FULL TUITION includes business \$895**  
**FULL SET & FULL TUITION MECH \$3,595**

**QUESTIONS? 877.542.3673**

## EPA 608 TRAINING & TESTING

EPA 608 Technician Certification is required by Section 608 of the Federal Clean Air Act for anyone who maintains, services, repairs, or disposes of appliances that contain regulated refrigerants.

**\$250**  
INCLUDES  
FOUR TESTS!

**There are 4 EPA 608 test categories. This day will cover all testing options.**

A technician must pass CORE plus any section they wish to be certified in. General knowledge questions concern stratospheric ozone depletion, rules and regulations of the Clean Air Act, the Montreal Protocol, refrigerant recovery, recycling and reclaiming, recovery devices, substitute refrigerants and oils, recovery techniques, dehydration, recovery cylinders, safety, and shipping. CORE is a closed book test.

**TYPE I** (Section I closed book) - questions on maintenance or repair of small appliances (5 lbs or less of refrigerant).

**TYPE II** (Section II closed book) - questions on maintenance, service, repair or disposal of medium, high and very-high pressure appliances, except small appliances and motor vehicle air conditioning systems (MVACs).

**TYPE III** (Section III closed book) questions on maintenance, service, repair, or disposal of low pressure appliances.

**UNIVERSAL** technician (closed book)- maintain, service or repair both low and high pressure equipment, as well as small appliances. **Must pass** the CORE, I, II, & III exam sections to achieve the Universal Certification.

**During testing:** the only outside materials allowed are a temperature/pressure chart and a calculator.

Each section contains 25 multiple choice questions and has a 30 minute time limit. **70% is a passing score.**

FYI - Technicians may use Type I open book format but the passing grade is 84% instead of 70%. The CORE questions must be repeated in a proctored environment if other certifications are later desired. We recommend the closed book exams.



**CALL TO SCHEDULE**



**Mike Plummer - A/C, Mechanical Instructor**

As a practicing Certified Air Conditioning, Building Contractor and class 1 energy rater Mike stays very active in the industry. Mike has worked with us for many years instructing our A/C, Mechanical and Electrical students for exam prep and continuing ed. He also works with our Air Infiltration / Duct Leakage Certification program, solar, mechanical & electrical inspector / plans examiner courses.

You can reach him at: [mikep@contractorsinstitute.com](mailto:mikep@contractorsinstitute.com)

**QUESTIONS? 877.542.3673**

## BLOWER DOOR TRAINING & TESTING BPI® IDL CERTIFICATION

**\$790**  
INCLUDES  
TEST FEE!



Tuesday, February 6  
Tuesday, April 2  
Tuesday, June 11

Tuesday, August 6  
Tuesday, October 15  
Tuesday, December 3

HANDS-ON specialized training & testing are NOW available in our CI® Certified CI-BDT (blower door training) course. This program has been developed for contractors and their employees who currently have hands-on field experience with related air balancing and testing equipment. Those attending will be completing set up of blower door tents, setting baseline and calibrating manometer and service gauges, and preparing written verification of air changes as required by the Florida Energy Code. It is required that students complete our online Blower Door Technician Prerequisite Course PRIOR to attending this workshop. An email will be sent with log-in instructions at time of registration.



Additional details - see page CE 25 of this catalog

**877.LICENSE (542.3673)**

## SWIMMING POOL & SERVICE

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

### Live Classroom and Live Webinar 2024

Live classroom instruction at our learning center (Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are LIVE SIMULTANEOUS classes.

**REGISTER for attendance through your student locker.**

January 26  
February 16  
March 15  
April 5  
May 10  
June 7  
July 12  
August 9  
September 13  
October 11  
November 8

**TECHNICAL  
CLASSROOM &  
LIVE WEBINARS**

**FRIDAY  
MORNINGS  
8 AM TO NOON**

**QUESTIONS? 877.542.3673**

### Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.

### How long does it take to prepare for the exam?

We are often asked how long it should take to prepare for the exams. In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

**QUESTIONS? 877.542.3673**

**Learning Center and Virtual Classroom  
located on FL's beautiful west coast  
in Pasco County**



### SWIMMING POOL (CPC) EXAM REFERENCES

State of Florida Certified - Technical exam open-book CBT with 80 questions in 5 hr - POOL SERVICE is 4.5 hours 60 questions (SERVICE abbreviated BUSINESS exam).

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)  
(Testing BEFORE July? Call us.)**

#### RESIDENTIAL POOL

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting (01/06).....      | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026) ..... | \$155.00 |
| *011005 | Contractors Manual 2021.....                   | \$175.00 |
| #303002 | OSHA Construction Stds.....                    | \$50.00  |
| #009008 | Walker's Estimator's 32 <sup>nd</sup> .....    | \$200.00 |
| #018406 | FL Building Code, 2023 .....                   | \$200.00 |
| #053640 | Concrete Masonry Handbook, '08 .....           | \$65.00  |
| #014001 | Placing Rebar 10 <sup>th</sup> .....           | \$100.00 |
| #049003 | ANSI-3, 2017 .....                             | \$130.00 |
| #049007 | ANSI-5, 2011 .....                             | \$130.00 |
| #297114 | Pool/Spa Operators Handbook.....               | \$100.00 |
| #015020 | Guide to Shotcrete, 2016 .....                 | \$145.00 |
| #ART680 | Article 680 from NEC bound (free w/set).....   | \$0.00   |
|         | Contractors Library Pre-printed Tabset.....    | \$75.00  |

*Ground Service UPS shipping add FL \$50, outside FL \$60*

*Would you like us to tab your books? Just ask...add \$100*

**FULL SET Residential Pool \$1,550**

**TUITION ALL POOL CATEGORIES \$895**

**TECHNICAL BOOKS ONLY RES POOL \$1,175**

#### COMMERCIAL POOL ADD:

|         |                             |          |
|---------|-----------------------------|----------|
| #049009 | ANSI-1, 2014 .....          | \$130.00 |
| #049004 | ANSI-2, 1999 .....          | \$130.00 |
| #035025 | FL Chapter 64E-9, 2021..... | \$20.00  |

**FULL SET COMM POOL \$1,880**

**TECHNICAL BOOKS COMM POOL \$1,475**

#### POOL SERVICE

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting (01/06).....      | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026) ..... | \$155.00 |
| *011005 | Contractors Manual 2021.....                   | \$175.00 |
| #303002 | OSHA Construction Stds.....                    | \$50.00  |
| #018406 | FL Building Code, 2023 .....                   | \$200.00 |
| #049009 | ANSI-1, 2014 .....                             | \$130.00 |
| #049004 | ANSI-2, 1999 .....                             | \$130.00 |
| #049003 | ANSI-3, 2017 .....                             | \$130.00 |
| #049007 | ANSI-5, 2011 .....                             | \$130.00 |
| #297114 | Pool/Spa Operators Handbook, 2017.....         | \$100.00 |
| #035025 | FL Chapter 64E-9, 2023 .....                   | \$20.00  |
| #ART680 | Article 680 from NEC bound (free w/set).....   | \$0.00   |
|         | Contractors Library Pre-printed Tabset.....    | \$75.00  |

**FULL SET POOL SERVICE \$1,320**

**TECHNICAL BOOKS POOL SERVICE \$950**

**TECHNICAL ONLY TUITION ALL POOL \$695**



## ROOFING & UNDERGROUND

Tuition includes live classroom, live webinar, and online access. Access online includes recorded webinars, modules, practice questions and live simultaneous webinars. You are a student until you PASS your exam!

### Live Classroom and Live Webinar 2024

(Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are SIMULTANEOUS classes

### UNDERGROUND UTILITY (CUC) EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions 4.5 hours

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
**(Testing BEFORE July? Call us.)**

|         |   |          |
|---------|---|----------|
| *001001 | Builders Guide to Accounting (01/06).....           | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026).....       | \$155.00 |
| *011005 | Contractors Manual 2021.....                        | \$175.00 |
| #303002 | OSHA Construction Stds.....                         | \$50.00  |
| #009008 | Walker's Estimator's 32nd.....                      | \$200.00 |
| #018409 | FL Plumbing Code, 2023.....                         | \$130.00 |
| #039004 | AWWA C-900, 2016.....                               | \$95.00  |
| #041014 | Utility Accommodation Manual, 2017.....             | \$25.00  |
| #004001 | Concrete Pipe & Box Culvert, 2015.....              | \$20.00  |
| #001175 | Pipe & Excavation Contracting, 2011.....            | \$50.00  |
| #042003 | Install Gde to Ductile Iron Pipe, 2016.....         | \$20.00  |
| #026002 | Handbook of PVC Design, 5 <sup>th</sup> , 2012..... | \$90.00  |
| #061004 | Damage Prevention Guide.....                        | \$5.00   |
| #041005 | Jack/Bore/Directional Bore, 2021.....               | \$5.00   |
|         | Contractors Library Pre-printed Tabset.....         | \$75.00  |

Ground Service UPS shipping all sets add FL \$40, outside FL \$50

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**FULL SET U/G \$1,150**  
**FULL TUITION U/G includes business \$895**  
**FULL SET & FULL TUITION \$2,045**

**TECHNICAL ONLY BOOKS U/G \$800**  
**TECHNICAL TUITION U/G \$695**  
**TECHNICAL BOOKS & TUITION U/G \$1,495**

|             |              |   |
|-------------|--------------|---|
| January 26  | July 12      | <b>TECHNICAL<br/>CLASSROOM &amp;<br/>LIVE WEBINARS<br/>UNDERGROUND<br/>1 PM TO 5 PM<br/>FRIDAYS<br/>4 HOURS</b> |
| February 16 | August 9     |   |
| March 15    | September 13 |   |
| April 5     | October 11   |   |
| May 10      | November 8   |   |
| June 12     |              |   |
|             |              |   |

### ROOFING (CCC) EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
**(Testing BEFORE July? Call us.)**

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting.....            | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026).... | \$155.00 |
| *011005 | Contractors Manual '21.....                  | \$175.00 |
| #303002 | OSHA Construction Stds.....                  | \$50.00  |
| #009008 | Walker's Estimator's 32 <sup>nd</sup> .....  | \$200.00 |
| #018406 | FL Building Code, 2023.....                  | \$200.00 |
| #018412 | FL High Wind Protocols, 2023.....            | \$50.00  |
| #022016 | SMACNA Sheet Metal Manual, '12.....          | \$290.00 |
| #037018 | NRCA Membrane 2023.....                      | \$200.00 |
| #037013 | NRCA Metal Panel 2020/2024.....              | \$200.00 |
| #037015 | NRCA Steep Slope 2021.....                   | \$200.00 |
| #037016 | NRCA Arch Metal Flashing 2023.....           | \$200.00 |
| #037014 | NRCA Waterproofing Manual 2020.....          | \$130.00 |
| #001214 | Roofing Construction & Estimating, '06....   | \$50.00  |
|         | Contractors Library Pre-printed Tabset.....  | \$75.00  |

Ground Service UPS shipping add FL \$50, Outside FL \$60

Would you like us to tab your books? Just ask...add \$100

**FULL SET ROOFING \$2,200**  
**FULL TUITION includes business \$895**  
**FULL SET & FULL TUITION \$3,095**

**TECHNICAL ONLY BOOKS ROOFING \$1,825**  
**TECHNICAL TUITION ROOFING \$695**  
**TECHNICAL BOOKS & TUITION ROOFING \$2,520**

|            |             |   |
|------------|-------------|---|
| January 5  | July 12     | <b>TECHNICAL<br/>CLASSROOM &amp;<br/>LIVE WEBINARS<br/>ROOFING<br/>8 AM TO NOON<br/>FRIDAYS<br/>4 HOURS</b> |
| February 9 | August 9    |   |
| March 8    | September 6 |   |
| April 5    | October 4   |   |
| May 10     | November 8  |   |
| May 31     |             |   |
|            |             |   |

### Online Course and Study

All students have access to online recorded webinars, practice questions, and simulated exams. Study on YOUR schedule from YOUR computer. Log in from our homepage, [ContractorsInstitute.com](http://ContractorsInstitute.com), your student locker.

**QUESTIONS? 877.542.3673**

### How long does it take to prepare for the exam?

In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

## 2024 CONSTRUCTION SPECIALTIES - ALL OTHERS:

Specialty courses include online practice questions, online learning, and live Q&A “tutoring” sessions via webinar.

### Online Course and Home Study Specialty Trades

All students have access to online practice questions, simulated exams and live class or web math classes. **REGISTER for attendance through your student locker.** Study on YOUR schedule from YOUR computer anytime!

Several categories of licensing exams are tested by only a few contractors annually. In our effort to be as helpful as possible we do offer study guides and tutoring for those individuals, as well as a half-day traditional class or live webinar to cover math skills. All students have access to telephone or email instructor support to assist you with specific questions! Please call us with questions regarding these specialized categories.

### SOLAR (CVC)

#### EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
**(Testing BEFORE July? Call us.)**

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting.....              | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026) ..... | \$155.00 |
| *011005 | Contractors Manual 2021 .....                  | \$175.00 |
| #303002 | OSHA Construction Stds.....                    | \$50.00  |
| #018407 | FL Residential Code 2023 .....                 | \$200.00 |
| #018409 | FL Plumbing Code 2023 .....                    | \$130.00 |
| #009008 | Walker's Estimator's 32 <sup>nd</sup> .....    | \$200.00 |
| #021131 | NEC Handbook, 2020 .....                       | \$325.00 |
| #051020 | Photovoltaic Sys Design (Course Man) .....     | \$65.00  |
| #008004 | Solar Water & Pool Heating, 06.....            | \$35.00  |
| #051125 | Photovoltaic Systems (Dunlop).....             | \$200.00 |
| #037018 | NRCA Membrane Roof 2023 .....                  | \$200.00 |
| #037013 | NRCA Metal Panel/SPF 2020/2024 .....           | \$200.00 |
| #037015 | NRCA Steep Slope 2021.....                     | \$200.00 |
|         | Contractors Library Pre-printed Tabset.....    | \$75.00  |

*Ground Service UPS shipping add FL \$50, outside FL \$60*

*Would you like us to tab your books? Just ask...add \$100*

**FULL SET SOLAR \$2,225**  
**FULL TUITION includes business \$795**  
**includes ONLINE class recording**  
**FULL SET & FULL TUITION \$3,020**

**TECHNICAL ONLY BOOKS SOLAR \$1,880**  
**TECHNICAL TUITION SOLAR \$595**  
**TECH BOOKS & TUITION SOLAR \$2,475**

**QUESTIONS? 877.542.3673**

### GLASS/GLAZING (SCC)

#### EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
**(Testing BEFORE July? Call us.)**

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting (01/06).....    | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026).... | \$155.00 |
| *011005 | Contractors Manual 2021 .....                | \$175.00 |
| #303002 | OSHA Construction Stds .....                 | \$50.00  |
| #018406 | FL Building Code, 2023 .....                 | \$200.00 |
| #018413 | FL Accessibility Code, 2023 .....            | \$115.00 |
| #141007 | Energy Efficient Bldg Const 11th.....        | \$65.00  |
| #087003 | GANA Glazing Manual, 2010.....               | \$125.00 |
| #030052 | ASTM E1300 Load Resistance Glass, 2016 ....  | \$100.00 |
|         | Contractors Library Pre-printed Tabset.....  | \$75.00  |

*Ground Service UPS shipping add FL \$40, outside FL \$50*

*Would you like us to tab your books? Just ask...add \$65*

**REQUIRED SET GLASS/GLAZING \$1,050**  
**FULL TUITION includes business \$795**  
**FULL SET & FULL TUITION \$1,845**

**TECHNICAL ONLY BOOKS GLASS/GLAZING \$675**  
**TECHNICAL TUITION GLASS/GLAZING \$595**  
**TECHNICAL BOOKS & TUITION \$1,270**

**REFERENCES NOT allowed in but recommended**  
#009008 AAMA Alum Curtain Walls, CWG-1-89 ....\$85.00  
(Several reference questions are included in your study materials from AAMA publications not allowed into the exam. And although the purchase of THIS reference is also not necessary, it is **HIGHLY** recommended by our instructors for study)

### How long does it take to prepare for the exam?

We are often asked how long it should take to prepare for the exams. In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

|            |             |   |
|------------|-------------|---|
| January 5  | July 12     | <b>MATH CLASSROOM<br/>&amp; LIVE WEBINAR<br/>FOR ALL<br/>SPECIALTY TRADES<br/>1 PM - 4 PM<br/>ALWAYS FRIDAY</b> |
| February 9 | August 9    |   |
| March 8    | September 6 |   |
| April 5    | October 4   |   |
| May 10     | November 8  |   |
| May 31     |             |   |

## 2024 CONSTRUCTION SPECIALTIES - ALL OTHERS:

Specialty courses include online practice questions, online learning, and live Q&A “tutoring” sessions via webinar.

### POLLUTANT STORAGE (PCC)

#### EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
(Testing BEFORE July? Call us.)

|         |   |          |
|---------|---|----------|
| *001001 | Builders Guide to Accounting (01/06) .....    | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026) .... | \$155.00 |
| *011005 | Contractors Manual 2021 .....                 | \$175.00 |
| #303002 | OSHA Construction Stds .....                  | \$50.00  |
| #009008 | Walker's Estimators 32 <sup>nd</sup> .....    | \$200.00 |
| #311019 | CFR T.29 Pt.1900-1910.999, 2020 .....         | \$90.00  |
| #021136 | NFPA 30, 2018 .....                           | \$125.00 |
| #021137 | NFPA 30A, 2018 .....                          | \$95.00  |
| #035003 | FAC Ch 62-761 and 762, 2017 .....             | \$15.00  |
| #311011 | PEI/RP 100, 2017 .....                        | \$150.00 |
| #311012 | PEI/RP 200, 2019 .....                        | \$150.00 |
| #311013 | PEI/RP 300, 2019 .....                        | \$150.00 |
| #300009 | API RP 1604, Closure of Petro2021 .....       | \$125.00 |
| #061004 | Damage Prevention Guide .....                 | \$5.00   |
| #053456 | Your Petroleum Storage Tank Guide .....       | \$10.00  |
|         | Contractors Library Pre-printed Tabset .....  | \$75.00  |

Ground Service UPS shipping add FL \$40, outside FL \$50

Would you like us to tab your books? Just ask...add \$65

**FULL SET POLLUTANT \$1,720**  
**FULL TUITION includes business \$795**  
**FULL SET & TUITION \$2,515**

**TECHNICAL ONLY BOOKS POLLUTANT \$1,350**  
**TECHNICAL TUITION POLLUTANT \$595**  
**TECHNICAL BOOKS & TUITION \$1,945**

### DRYWALL (SCC)

#### EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**  
(Testing BEFORE July? Call us.)

|         |   |          |
|---------|---|----------|
| *001001 | Builders Guide to Accounting (01/06) .....          | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026) ....       | \$155.00 |
| *011005 | Contractors Manual 2021 .....                       | \$175.00 |
| #303002 | OSHA Construction Stds .....                        | \$50.00  |
| #009008 | Walker's Estimators 32 <sup>nd</sup> .....          | \$200.00 |
| #058013 | Gypsum Construction Handbook, 7 <sup>th</sup> ..... | \$45.00  |
| #031002 | Ceiling Systems Handbook, 2019 .....                | \$125.00 |
| #110007 | GA-216, 18 App & Finish Gypsum .....                | \$50.00  |
| #030063 | ASTM C754-20 .....                                  | \$80.00  |
| #030064 | ASTM C840-20 .....                                  | \$100.00 |
| #030053 | ASTM C1047-19 .....                                 | \$70.00  |
| #030065 | ASTM C1396-17/amendment .....                       | \$100.00 |
|         | Contractors Library Pre-printed Tabset .....        | \$75.00  |

Ground Service UPS shipping add FL \$40, outside FL \$50

Would you like us to tab your books? Just ask...add \$65

**FULL SET BOOKS DRYWALL \$1,225**  
**FULL TUITION includes business \$795**  
**FULL SET & TUITION \$2,020**

**TECHNICAL ONLY BOOKS DRYWALL \$895**  
**TECHNICAL TUITION DRYWALL \$595**  
**TECHNICAL BOOKS & TUITION \$1,490**

### Online Course and Home Study

#### Specialty Trades

All students have access to online practice questions, simulated exams and live class or web math classes and one-on-one assistance with an instructor.

**REGISTER for attendance through your student locker.**

Study on YOUR schedule from YOUR computer any-time!

Several categories of licensing exams are tested by only a few contractors annually. In our effort to be as helpful as possible we do offer study guides and tutoring for those individuals, as well as a half-day traditional class or live webinar to cover math skills. All students have access to telephone or email instructor support to assist you with specific questions! Please call us with questions regarding these specialized categories.

### How long does it take to prepare for the exam?

We are often asked how long it should take to prepare for the exams. In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

|            |             |   |
|------------|-------------|---|
| January 5  | July 12     | <b>MATH CLASSROOM<br/>&amp; LIVE WEBINAR<br/>FOR ALL<br/>SPECIALTY TRADES<br/>1 PM - 4 PM<br/>ALWAYS FRIDAY</b> |
| February 9 | August 9    |   |
| March 8    | September 6 |   |
| April 5    | October 4   |   |
| May 10     | November 8  |   |
| May 31     |             |   |

**QUESTIONS? 877.542.3673**



## 2024 CONSTRUCTION SPECIALTIES - ALL OTHERS:

Specialty courses include online practice questions, online learning, and live Q&A “tutoring” sessions via webinar.

### ONLINE COURSE & HOME STUDY Specialty Trades

All students have access to online practice questions, simulated exams and live class or web math classes.

**REGISTER for attendance through your student locker.**

Study on YOUR schedule from YOUR computer anytime!  
Log into your “Student Locker” from our homepage.

Several categories of licensing exams are tested by only a few contractors annually. In our effort to be as helpful as possible we do offer study guides and tutoring for those individuals, as well as a half-day traditional class or live webinar to cover math skills. All students have access to telephone or email instructor support to assist you with specific questions! Please call us with questions regarding these specialized categories.

### MARINE (SCC) EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**

**(Testing BEFORE July? Call us 877-542-3673)**

|          |   |          |
|----------|---|----------|
| *001001  | Builders Guide to Accounting.....                         | \$38.00  |
| *AIA     | AIA 201,401,701 (010024, 010025, 010026)....              | \$155.00 |
| *#011005 | Contractors Manual 2021.....                              | \$175.00 |
| #303002  | OSHA Construction Stds.....                               | \$50.00  |
| #009008  | Walker's Estimators 32nd.....                             | \$200.00 |
| #018406  | FL Building Code, 2023 .....                              | \$200.00 |
| #018413  | FL Accessibility Code 2023 .....                          | \$115.00 |
| #013101  | Design/Control Concrete Mix, 17 <sup>th</sup> .....       | \$140.00 |
| #014003  | Placing Reinforcing Bars 10 <sup>th</sup> .....           | \$100.00 |
| #012019  | Principles & Practices Comm Const, 10 <sup>th</sup> ..... | \$200.00 |
| #061004  | Damage Prevention Guide.....                              | \$5.00   |
| #297001  | The Dock Manual.....                                      | \$30.00  |
| #296001  | Timber Pile Design .....                                  | \$25.00  |
|          | Contractors Library Pre-printed Tabset.....               | \$75.00  |

*Ground Service UPS shipping add FL \$50, outside FL \$60*

*Would you like us to tab your books? Just ask...add \$100*

**FULL SET MARINE \$1,450**

**FULL TUITION includes business \$795**

**FULL SET & TUITION \$2,255**

TECHNICAL ONLY BOOKS MARINE \$1,250  
TECHNICAL TUITION MARINE \$595  
TECHNICAL BOOKS & TUITION \$1,820

*\* We prepare Marine Contractors with our GBR  
see page 9 for live class schedule*

### GAS LINE (SCC)

#### EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hours

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**

**(Testing BEFORE July? Call us 877-543-3673)**

|          |  |          |
|----------|--|----------|
| *001001  | Builders Guide to Accounting (01/06).....          | \$38.00  |
| *AIA     | AIA 201,401,701 (010024, 010025, 010026)....       | \$155.00 |
| *#011005 | Contractors Manual 2021.....                       | \$175.00 |
| #303002  | OSHA Construction Stds.....                        | \$50.00  |
| #018411  | FL Fuel Gas Code, 2023 .....                       | \$130.00 |
| #001175  | Pipe & Excavation Contracting, 2011 .....          | \$50.00  |
| #026001  | Pipefitters Handbook 3 <sup>rd</sup> .....         | \$45.00  |
| #041014  | Utility Accommodation Manual, 2017 .....           | \$25.00  |
| #061004  | Damage Prevention Guide .....                      | \$5.00   |
| #130004  | FHP Commercial Motor Vehicle 9 <sup>th</sup> ..... | \$15.00  |
| #319020  | CFR Title 49, Part 192.....                        | \$90.00  |
| #035021  | Ch. 25-12, 2023 .....                              | \$15.00  |
| #032010  | API Specs Line Pipe 5L, .....                      | \$375.00 |
| #030059  | ASTM D2513 .....                                   | \$85.00  |
| #297098  | Metals & How to Weld Them .....                    | \$50.00  |
| #041005  | Jack/Bore - Directional Bore 2023 .....            | \$5.00   |
|          | Contractors Library Pre-printed Tabset.....        | \$50.00  |

*Ground Service UPS shipping add FL \$50, outside FL \$60*

*Would you like us to tab your books? Just ask...add \$75*

**FULL BOOK SET GAS LINE \$1,350**

**FULL TUITION includes business \$795**

**FULL SET & TUITION \$2,145**

TECHNICAL ONLY BOOKS GAS LINE \$1000  
TECHNICAL TUITION GAS LINE \$595  
TECHNICAL BOOKS & TUITION \$1,575

### MATH CLASSROOM & LIVE WEBINAR

#### FOR ALL SPECIALTY TRADES

**1 PM - 4 PM ALWAYS FRIDAY**

|            |          |             |
|------------|----------|-------------|
| January 5  | May 10   | September 6 |
| February 9 | May 31   | October 4   |
| March 8    | July 12  | November 8  |
| April 5    | August 9 |             |

### How long does it take to prepare for the exam?

We are often asked how long it should take to prepare for the exams. In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

## 2024 CONSTRUCTION SPECIALTIES - ALL OTHERS:

Specialty courses include online practice questions, online learning, and live Q&A "tutoring" sessions via webinar.

### IRRIGATION (SCC) EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**

**(Testing BEFORE July? Call us.)**

|         |   |          |
|---------|---|----------|
| *001001 | Builders Guide to Accounting.....             | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026)..... | \$155.00 |
| *011005 | Contractors Manual 2021.....                  | \$175.00 |
| #303002 | OSHA Construction Stds 2022 .....             | \$50.00  |
| #018409 | FL Plumbing Code, 2023 .....                  | \$130.00 |
| #298001 | Irrigation 6 <sup>th</sup> .....              | \$300.00 |
|         | Contractors Library Pre-printed Tabset .....  | \$65.00  |

Ground Service UPS shipping add FL \$40, outside FL \$50  
Would you like us to tab your books? Just ask...add \$55

**FULL SET IRRIGATION \$900**  
**FULL TUITION includes business \$795**  
**FULL SET & TUITION \$1,795**

TECHNICAL ONLY BOOKS IRRIGATION \$530  
TECHNICAL TUITION IRRIGATION \$595  
TECHNICAL BOOKS & TUITION \$1,115

**QUESTIONS? 877.542.3673**

### MATH CLASSROOM & LIVE WEBINAR FOR ALL SPECIALTY TRADES 1 PM - 4 PM **ALWAYS FRIDAY**

|            |          |             |
|------------|----------|-------------|
| January 5  | May 10   | September 6 |
| February 9 | May 31   | October 4   |
| March 8    | July 12  | November 8  |
| April 5    | August 9 |             |

### SHEET METAL (CSC) EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**

**(Testing BEFORE July? Call us.)**

|         |   |          |
|---------|---|----------|
| *001001 | Builders Guide to Accounting (01/06).....     | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026)..... | \$155.00 |
| *011005 | Contractors Manual 2021 .....                 | \$175.00 |
| #303002 | OSHA Construction Stds .....                  | \$50.00  |
| #018410 | FL Mechanical Code, 2023 .....                | \$130.00 |
| #023001 | TRANE Ductulator.....                         | \$15.00  |
| #021104 | NFPA #90A, 2015 .....                         | \$180.00 |
| #021140 | NFPA #90B, 2021 .....                         | \$180.00 |
| #021822 | NFPA #91, 2021 .....                          | \$180.00 |
| #021820 | NFPA #96, 2021 .....                          | \$180.00 |
| #022001 | SMACNA Fibrous Glass Duct Stds, 7th.....      | \$145.00 |
| #022006 | SMACNA Architectural Sheet Metal, 2012        | \$290.00 |
| #022008 | SMACNA HVAC Duct Construction, 4th.           | \$250.00 |
| #053ARC | Architectural Scale .....                     | \$12.00  |
|         | Contractors Library Pre-printed Tabset.....   | \$65.00  |

Ground Service UPS shipping add FL \$50, outside FL \$60  
Would you like us to tab your books? Just ask...add \$100

**FULL SET SHEET METAL \$2,025**  
**FULL TUITION includes business \$795**  
**FULL SET & TUITION \$2,820**

TECH ONLY BOOKS SHEET METAL \$1,675  
TECHNICAL TUITION SHEET METAL \$595  
TECHNICAL BOOKS & TUITION \$2,270

### SPECIALTY STRUCTURE (SCC) EXAM REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hrs

\* Books for BUSINESS exam # for TECHNICAL exam

**REQUIRED REFERENCES (for testing AFTER July 1)**

**(Testing BEFORE July? Call us.)**

|         |  |          |
|---------|--|----------|
| *001001 | Builders Guide to Accounting (01/06) .....   | \$38.00  |
| *AIA    | AIA 201,401,701 (010024, 010025, 010026).... | \$155.00 |
| *011005 | Contractors Manual 2021.....                 | \$175.00 |
| #303002 | OSHA Construction Stds .....                 | \$50.00  |
| #018406 | FL Building Code, 2023 .....                 | \$200.00 |
| #018407 | FL Residential Code, 2023 .....              | \$200.00 |
| #009008 | Walker's Estimators 32nd.....                | \$200.00 |
| #045006 | Gde Alum.Constr.High Wind 2010.....          | \$250.00 |
| #053634 | Vinyl Siding Installation, 2020.....         | \$20.00  |
| #044001 | Wood Construction Data 2006.....             | \$20.00  |
| #053640 | Concrete Masonry Handbook, '08.....          | \$65.00  |
| #013100 | Concrete Finishers Guide, 2017 .....         | \$40.00  |
|         | Contractors Library Pre-printed Tabset.....  | \$75.00  |

Ground Service UPS shipping add FL \$50, outside FL \$60  
Would you like us to tab your books? Just ask...add \$65

**FULL SET SPECIALTY STRUCTURE \$1,450**  
**FULL TUITION includes business \$795**  
**FULL SET & TUITION \$2,245**

TECH ONLY BOOKS SPECIALTY STRUCT \$1,100  
TECHNICAL TUITION SPECIALTY STRUCT \$595  
TECHNICAL BOOKS & TUITION \$1,695

**FLORIDA ELECTRICAL CATEGORIES****Live Classroom and Live Webinar 2024**

Live classroom instruction at our learning center  
(Pasco County) 8238 Joliet Street, Hudson, FL 34667.

Live webinars are LIVE SIMULTANEOUS  
classes accessed from our homepage,  
[ContractorsInstitute.com](http://ContractorsInstitute.com), via your student locker.

**ALL ELECTRICAL TRADES  
CLASS SCHEDULE****TECHNICAL CLASSROOM & LIVE WEBINARS  
8:00 A.M. TO 5:00 P.M. SATURDAY**

|             |           |             |
|-------------|-----------|-------------|
| January 20  | May 18    | September 7 |
| February 24 | June 22   | October 19  |
| March 16    | July 20   | November 2  |
| April 27    | August 17 |             |

**Online Course & Study**

All students have access to online recorded classes,  
practice questions, simulated exams & recorded webinars.  
Study on YOUR schedule from YOUR computer.  
Log in from our homepage [ContractorsInstitute.com](http://ContractorsInstitute.com)

**QUESTIONS? 877.542.3673****TECHNICAL EVENING LIVE WEBINAR SESSIONS**

**TECHNICAL evening session** covers all trades. Content includes general residential feeders and branches, NEC layout, series, parallel and complex circuits, Ohm's and Kirchhoff's Laws, voltage drops, ampacity, box and conduit fills, transformers and motor controls. Additionally, for Certified Unlimited, Residential, Registered Masters and Journeymen ONLY including motors, ranges, residential and commercial calculations.

**TECHNICAL EVENING LIVE WEBINARS  
5 PM TO 8 PM THURSDAY EVENING**

|             |           |             |
|-------------|-----------|-------------|
| January 18  | May 16    | September 5 |
| February 22 | June 20   | October 17  |
| March 14    | July 18   | October 31  |
| April 25    | August 15 |             |

**How long does it take to prepare for the exam?**

We are often asked how long it should take to prepare for the exams. In addition to actual classroom time we recommend setting aside 40–60 hours to prepare for each of the technical and business portions of the exam.

**UNLIMITED ELECTRICAL (EC)  
EXAM REFERENCES**

State of Florida Certified  
Business exam 2.5 hours open-book CBT 50 questions  
Technical exam 5 hours open-book CBT 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

|            |   |          |
|------------|---|----------|
| *#011005   | Contractors Manual 2021.....                                  | \$175.00 |
| #303002    | OSHA Construction Stds.....                                   | \$50.00  |
| #021130-SB | NFPA 70 NEC, 2020 softbound.....                              | \$185.00 |
| #021125    | NFPA 72 Natl Fire Alarm Code, 2019.....                       | \$200.00 |
| #021120    | NFPA 780, 2017.....   | \$200.00 |
| #021126    | NFPA 101 Life Safety Code 2018.....                           | \$200.00 |
| #021076    | Fire Alarm Signaling Systems, 4 <sup>th</sup> .....           | \$170.00 |
| #047001    | Blue Book Low Voltage Hdbk.....                               | \$175.00 |
| #068002    | Engineering Sign Structures, 98.....                          | \$100.00 |
| #068001    | Neon Techniques, 97.....                                      | \$50.00  |
| #013101    | Design & Control of Concrete Mixtures, 17 <sup>th</sup> ..... | \$140.00 |
| #012006    | Telecommunications Wiring, 01.....                            | \$60.00  |
|            | Contractors Library Pre-printed Tabset.....                   | \$75.00  |

*Would you like us to tab your books? Just ask...add \$100*

*Ground Service UPS shipping add FL \$40, outside FL \$50*

NOTE: UL681 an UL365 also required - REQUEST a copy from the state by email from [ELC.reference@dbpr.state.fl.us](mailto:ELC.reference@dbpr.state.fl.us)

**FULL SET Electrical Unlimited \$1,750  
+ TUITION Unlimited Electrical Prep \$895**

**ALARM (EF - I) (EG - II)  
EXAM REFERENCES**

State of Florida Certified  
Business exam 2.5 hours CBT open-book 50 questions;  
Technical exam 5 hours CBT open-book 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

**ALARM II**

|          |   |          |
|----------|---|----------|
| *#011005 | Contractors Manual 2021.....                | \$175.00 |
| #303002  | OSHA Construction Stds.....                 | \$50.00  |
| #021130  | NFPA 70 NEC, 2020 Softbound.....            | \$185.00 |
| #047001  | Blue Book Low Voltage 1 <sup>st</sup> ..... | \$175.00 |
| #012006  | Telecommunications Wiring, 01.....          | \$60.00  |
|          | Contractors Library Pre-printed Tabset..... | \$50.00  |

*Ground Service UPS shipping add FL \$40, outside FL \$50*

*Would you like us to tab your books? Just ask...add \$65*

NOTE: UL681 an UL365 also required - REQUEST a copy from the state by email from [ELC.reference@dbpr.state.fl.us](mailto:ELC.reference@dbpr.state.fl.us)

**FULL SET Alarm II \$715**

**ALARM I ADD:**

|         |   |          |
|---------|---|----------|
| #021125 | NFPA 72 Natl Fire Alarm Code, 2019.....             | \$200.00 |
| #021126 | NFPA 101 Life Safety Code, 2018.....                | \$200.00 |
| #021076 | Fire Alarm Signaling Systems, 4 <sup>th</sup> ..... | \$170.00 |

*Ground Service UPS shipping add FL \$40, outside FL \$50*

*Would you like us to tab your books? Just ask...add \$75*

**FULL SET Alarm I \$1,275  
+ TUITION Electrical Prep \$895**



## FLORIDA ELECTRICAL CATEGORIES

State CERTIFIED Electrical Contractors are tested and licensed through the Electrical Contractors Licensing Board (ECLB) under FL Statute Chapter 489 Part II and work throughout FL. ECLB exams are open book and consist of two computerized exams - Business & Finance and Technical specific to your category.

Go to [www.myfloridalicense.com](http://www.myfloridalicense.com) and click on "Apply for a License" to either apply online or print out an application. REVIEW LICENSING QUALIFICATIONS BEFORE YOU APPLY. You will then receive a letter in the mail from DBPR (ECLB) with a PIN code (**Do not lose the PIN code**) you will need when you call the Pearson-VUE testing centers to make your appointment to take your computer-based test (CBT).

### LIMITED ENERGY (ES) EXAM REFERENCES

State of Florida Certified (Low Voltage)  
Business exam 2.5 hours CBT open-book 50 questions  
Technical exam 5 hours CBT open-book 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

|          |   |          |
|----------|---|----------|
| *#011005 | Contractors Manual 2021.....                | \$175.00 |
| #303002  | OSHA Construction Stds .....                | \$50.00  |
| #021130  | NFPA 70 NEC, 2020 Softbound .....           | \$185.00 |
| #021120  | NFPA 780, 2017 .....                        | \$200.00 |
| #012006  | Telecommunications Wiring, 01 .....         | \$60.00  |
|          | Contractors Library Pre-printed Tabset..... | \$60.00  |

*Would you like us to tab your books? Just ask...add \$65*

**FULL SET Limited Energy \$725**  
**+TUITION Limited Energy \$895**

### RESIDENTIAL ELECTRIC (ES) EXAM REFERENCES

State of Florida Certified  
Business exam 2.5 hours CBT open-book 50 questions  
Technical exam 5 hours CBT open-book 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

|          |   |          |
|----------|---|----------|
| *#011005 | Contractors Manual 2021.....                | \$175.00 |
| #303002  | OSHA Construction Stds .....                | \$50.00  |
| #021130  | NFPA 70 NEC, 2020 Softbound .....           | \$185.00 |
| #021125  | NFPA 72 2019 .....                          | \$200.00 |
| #021120  | NFPA 780, 2017 .....                        | \$200.00 |
| #021126  | NFPA 101 Life Safety Code 2018 .....        | \$200.00 |
|          | Contractors Library Pre-printed Tabset..... | \$75.00  |

*Would you like us to tab your books? Just ask...add \$65*

**FULL SET Residential Electrical \$1075**  
**+TUITION Residential Electrical \$895**

### UTILITY LINE (ES) EXAM REFERENCES

State of Florida Certified  
Business exam 2.5 hours CBT open-book 50 questions  
Technical exam 5 hours CBT open-book 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

|          |  |          |
|----------|--|----------|
| *#011005 | Contractors Manual 2021.....                             | \$175.00 |
| #303002  | OSHA Construction Stds .....                             | \$50.00  |
| #021130  | NFPA 70 NEC, 2020 Softbound .....                        | \$185.00 |
| #013101  | Design & Control of Concrete Mix, 17 <sup>th</sup> ..... | \$140.00 |
| #021121  | Natl Electrical Safety Code, 2017.....                   | \$300.00 |
| #057046  | Lineman's & Cableman's Hdbk 13 <sup>th</sup> .....       | \$130.00 |
|          | Contractors Library Pre-printed Tabset.....              | \$50.00  |

*Would you like us to tab your books? Just ask...add \$65*

**FULL SET Utility Line \$1,025**  
**+TUITION Utility Line \$895**

### LIGHTING MAINTENANCE (ES) EXAM REFERENCES

State of Florida Certified  
Business exam 2.5 hours CBT open-book 50 questions  
Technical exam is 5 hours CBT open-book 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

|          |   |          |
|----------|---|----------|
| *#011005 | Contractors Manual 2021.....                | \$175.00 |
| #303002  | OSHA Construction Stds .....                | \$50.00  |
| #021130  | NFPA 70 NEC, 2020 Softbound .....           | \$185.00 |
| #068001  | Neon Techniques .....                       | \$50.00  |
|          | Contractors Library Pre-printed Tabset..... | \$60.00  |

*Would you like us to tab your books? Just ask...add \$65*

**FULL SET Lighting Maintenance \$500**  
**+TUITION Lighting Maintenance \$895**

### SPECIALTY SIGN (ES) EXAM REFERENCES

State of Florida Certified  
Business exam 2.5 hours CBT open-book 50 questions  
Technical exam 5 hours CBT open-book 100 questions  
\* Books for BUSINESS exam # for TECHNICAL exam

|          |  |          |
|----------|--|----------|
| *#011005 | Contractors Manual 2021.....                         | \$175.00 |
| #303002  | OSHA Construction Stds .....                         | \$50.00  |
| #021130  | NFPA 70 NEC, 2020 Softbound .....                    | \$185.00 |
| #068001  | Neon Techniques .....                                | \$50.00  |
| #068002  | Engineering Sign Structures, 98 .....                | \$100.00 |
| #013101  | Design /Control Concrete Mix, 17 <sup>th</sup> ..... | \$140.00 |
|          | Contractors Library Pre-printed Tabset.....          | \$60.00  |

*Would you like us to tab your books? Just ask...add \$65*

**FULL SET Specialty Sign \$785**  
**+TUITION Specialty Sign \$895**

*Ground Service UPS shipping add FL \$40, outside FL \$50*

**January-December 2024**  
Live Class, Live Webinar Or Online!

## **EXAM PREP:**

**Building Inspector**  
Building Plans Examiner  
**Mechanical Inspector**  
Mechanical Plans Examiner  
**Plumbing Inspector**  
Plumbing Plans Examiner  
**Electrical Inspector**  
Electrical Plans Examiner  
**Residential (1&2 Family) Inspector**  
Residential Plans Examiner  
**Coastal Inspector**  
Permit Technician  
**Certified Building Official**  
Florida Principles & Practices

**ATTENTION:**  
**CODE Inspectors,**  
**Plans Examiners &**  
**Building Code Official**  
**Professionals**  
**buildingofficial.com**

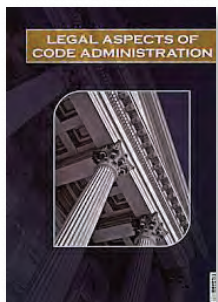


INTERNATIONAL  
CODE COUNCIL®  
PREFERRED  
PROVIDER



## **ICC / FLORIDA INSPECTOR EXAM PREP 2024**

The need for qualified inspectors, plans examiners and building code administrators is greater than ever AND is an excellent credential!  
Get the Facts about code AND plans examiner certification:



- The same “Standard” Inspector / Plans Examiner certificates that are issued to our municipality building department personnel are available to all who qualify and pass the required exams. You need NOT be employed by a municipality to obtain certification.
- Building, Plumbing, Mechanical & Electrical inspectors & Plans Examiner certificates are issued through the Florida Building Code Administrators & Inspectors Board (BCAI) - regulated by Florida Statute Chapter 468.
- The International Code Council (ICC) contracts with the BCAI to administer the “technical” portions of the Inspector & Plans Examiner examinations (most exams are 50 questions - 2 hours - open book) - using the International Building Codes (the base code for FL Building Codes).
- You must also pass a “Principles & Practices” examination (50 questions - 2.5 hours - open book) that verifies your competency in understanding the Florida Statutes, Administrative Codes and Federal guidelines for building code administration and enforcement.
- “Standard” Inspector / Plans Examiner certificates are EXCELLENT credentials to complement existing contractor certifications & registrations and are valuable to superintendents, jobsite and other key personnel who work with other code professionals / officials.
- All prep courses include 60 or 90 days of online access to recorded webinars with unlimited practice exams. This time frame allows for the attendance of one LIVE session. After that, a RETAKE fee of \$225 for an additional 45 days will apply.

**QUESTIONS? 877.542.3673**

# ICC / FLORIDA INSPECTOR EXAM PREP 2024

## **MECHANICAL INSPECTOR OR PLANS EXAMINER 2024**

Exams Insp 50 questions - 2 hours  
Plans Ex 50 questions - 2 hours

Classroom/Webinar  
**\$550  
and online**

Course covers exam content for  
ICC COMMERCIAL Mechanical Inspector OR Plans  
Examiner. Includes 90 days access to recorded  
webinar(s) & live class and unlimited simulated exams  
within that 90 days. All testing based on 2018 ICC Codes  
(ICC International Mechanical & Fuel Gas Codes).

**LIVE: CLASS/WEBINAR** 8:00am-5:00pm

Wednesday & Thursday, February 7 & 8  
Wednesday & Thursday, May 15 & 16  
Wednesday & Thursday, July 24 & 25  
Wednesday & Thursday, October 9 & 10

### References:

Package for Commercial Mechanical ALL .....\$250  
ICC IMC Mechanical Code & Fuel Gas Code

## **BUILDING INSPECTOR OR PLANS EXAMINER 2024**

Exams Insp 80 questions - 3.5 hours  
Plans Ex 80 questions - 3.5 hours

Classroom/Webinar  
**\$550  
and online**

Course covers exam content for  
ICC COMMERCIAL Building Inspector OR Plans  
Examiner. Includes 90 days access to recorded webinar(s)  
& live class and unlimited simulated exams within that  
90 days. Using 2018 ICC International Building Code &  
ICC Concrete Manual.

**LIVE: CLASS/WEBINAR** 8:00am-6:00pm

Tuesday & Wednesday, January 23 & 24  
Wednesday & Thursday, April 24 & 25  
Wednesday & Thursday, June 26 & 27  
Tuesday & Wednesday, October 8 & 9

### References:

Package for Commercial Building ALL.....\$300  
ICC IBC Building Code & ICC Concrete Manual

**BUILDINGOFFICIAL.COM**

## **PLUMBING INSPECTOR OR PLANS EXAMINER 2024**

Exams Insp 60 questions - 2.5 hours  
Plans Ex 60 questions - 2.5 hours

Classroom/Webinar  
**\$550  
and online**

Course covers exam content for  
ICC COMMERCIAL Plumbing Inspector or Plans Examiner.  
Includes 90 days access to recorded webinar(s) & live class  
and unlimited simulated exams with the 90 days. Based on  
2018 ICC Plumbing Code, Fuel Gas Codes & ANSI A117.1.

**LIVE: CLASS/WEBINAR** 8:00am-5:00pm

Tuesday & Wednesday, February 20 & 21  
Tuesday & Wednesday, May 21 & 22  
Tuesday & Wednesday, July 9 & 10  
Wednesday & Thursday, November 6 & 7

### References:

Package for Commercial Plumbing ALL..... \$300  
ICC IPC Plumbing Code & Fuel Gas Code  
ANSI A117.1 2009 Accessibility Code

## **ELECTRICAL INSPECTOR OR PLANS EXAMINER 2024**

Exams Insp 80 questions - 3.5 hours  
Plans Ex 70 questions - 3.5 hours

Classroom/Webinar  
**\$550  
and online**

Course covers exam content for ICC COMMERCIAL  
Electrical Inspector OR Plans Examiner. Includes 90 days  
access to recorded webinar(s) & live class and unlimited sim-  
ulated exams within that 90 days. FL testing based on 2014  
NEC. Testing based on 2017 NEC. PLANS EXAMINERS ONLY:  
also need Ugly's Electrical Reference.

**LIVE: CLASS/WEBINAR** 8:00am-5:00pm

Wednesday & Thursday, January 17 & 18  
Wednesday & Thursday, April 17 & 18  
Tuesday & Wednesday, July 16 & 17  
Wednesday & Thursday, October 16 & 17

### References:

Pkg for Commercial Electrical ALL....\$195  
NFPA NEC 70 Binder - National Electric Code  
Plans Examiner add: UGLYS....\$225

## **ABOUT THE FLORIDA EXAM**

Florida "Standard" certificates are excellent credentials. While  
you need NOT be employed by a municipality to obtain the  
certification, you are REQUIRED to do so if you ARE employed by  
a municipality or private provider (BN, PX, BU).  
All Florida "Standard" certificates are issued through the BCAl  
(Building Code Administrators and Inspectors Board).

The ICC (International Code Council) contracts with the BCAl  
to administer the "technical" portions of the exams. Exams are  
computer based available by appointment OR via PRONTO.  
FYI - FLORIDA STANDARD CERTIFICATES, APPLY to DBPR  
FIRST: [myfloridalicense.com](http://myfloridalicense.com). Florida candidates must also pass a  
"Principles & Practices" exam, (Florida Laws & Rules applicable to  
code officials)...which you cannot take until you are approved by the  
Building Code Administrators Board.



# ICC / FLORIDA INSPECTOR EXAM PREP 2024

## FLORIDA B.C.A.I P&P PRINCIPLES & PRACTICES 2024

Exam 50 questions - 2.5 hours

Classroom/Webinar  
**\$300**  
and online

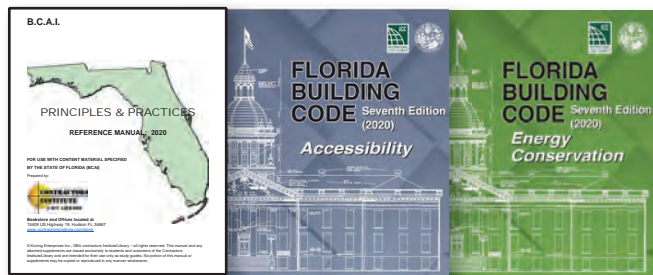
Course covers content of Florida's BCAI Principles & Practices exam. Includes 60 days of online & classroom access and unlimited simulated exams. Based on P&P Binder of Laws & Rules & FEMA, FL Accessibility Code and FL Energy Code. It is recommended that you test within two weeks after attending a class. **IT IS STRONGLY RECOMMENDED THAT YOU HAVE TEST APPROVAL BEFORE TAKING THIS COURSE. CALL IF YOU HAVE ANY QUESTIONS 877-542-3673 -ask for Rhonda**

**LIVE: CLASS/WEBINAR** 8:00am-6:00pm

|                    |                     |
|--------------------|---------------------|
| Friday, January 26 | Thursday, July 25   |
| Friday, Feb 23     | Thursday, August 22 |
| Friday, March 22   | Thursday, Sept 26   |
| Thursday, April 19 | Friday, October 24  |
| Friday, May 24     | Friday, November 13 |
| Thursday, June 27  | Friday, December 13 |

References: noted above

Package for Principles & Practices ALL.....\$370



**QUESTIONS? 877.542.3673**

## ICC RESIDENTIAL PLANS EXAMINER 2024

Exam 60 questions - 2 hrs

Classroom ONLY  
**\$350**  
NO online option

NEW Florida NOW tests ICC Residential Plans Examiner  
**Prerequisite: Residential Inspector Certification.**  
Includes UP TO TWO LIVE CLASSES.  
Use ICC Residential Code. NO ONLINE NO WEBINAR OPTION.

**LIVE: CLASSROOM ONLY** 8:00am-5:00pm  
Friday, February 23  
Friday, April 19  
Friday, June 21  
Friday, August 30  
Friday, October 18  
Friday, December 6  
**LIVE CLASSROOM COURSE ONLY!**

References: noted above

Residential Plans Examiner ..... \$225

**Prerequisite: Residential Inspector Certification**

## RESIDENTIAL (1&2 FAMILY) INSPECTOR & PLANS EXAMINER 2024

Combo

ALL four exams are 60 questions 2 hours.

Classroom/Webinar  
**\$250/day**  
Or all 4 consecutive days  
for \$900

Course covers content for 2018 ICC RESIDENTIAL Inspector exams and includes 45 days access for each module - or 6 months for all 4 at time of purchase - to recorded webinar(s) online and unlimited simulated exams within that time frame. Based on 2018 ICC Residential Code (NEC optional Electric exam).

It is advised to study and test for ONE module at a time.

**LIVE: CLASS/WEBINAR** 8:00am-6:00pm

Day 1: RESIDENTIAL BUILDING  
Tuesday - January 30 OR  
Tuesday - May 14 OR  
Tuesday - July 30 OR  
Tuesday - November 12

Day 2: RESIDENTIAL MECHANICAL  
Wednesday - January 31 OR  
Wednesday - May 15 OR  
Wednesday - July 31 OR  
Wednesday - November 13

Day 3: RESIDENTIAL PLUMBING  
Thursday - February 1 OR  
Thursday - May 16 OR  
Thursday - August 1 OR  
Thursday - November 14

Day 4: RESIDENTIAL ELECTRICAL  
Friday - February 2 OR  
Friday - May 17 OR  
Friday - August 2 OR  
Friday - November 15

References: 2018 ICC Residential Code....\$225  
(includes turbo tabs from ICC)  
FYI - 2017 NEC NFPA 70

Optional Reference..w/tabs \$195

**LIVE CLASSROOM,  
LIVE WEBINAR,  
AND ONLINE!**

**QUESTIONS?  
877.542.3673**



FYI - **RETAKE FEE** is \$225 for 45 day extension of your online course or re-take of classroom course **during the year period from the time you initially enroll.**

# ICC / FLORIDA INSPECTOR EXAM PREP 2024

## ICC PERMIT TECHNICIAN

Exam 60 questions - 2 hours

Classroom/Webinar  
**\$250  
and online**

Course covers exam content for ICC Permit Technician. Includes 60 days access to online & classroom and simulated exams. Based on 2018 ICC Building & Zoning Code; Legal Aspects Code Admin and Basic Code Enforcement (NOT workbook).

**It is strongly recommended that you test within two weeks after attending a class, schedule your test early!**

### LIVE: CLASS/WEBINAR

8:00am - 5:00pm

Tuesday, January 23

Tuesday, March 26

Tuesday, May 28

Tuesday, July 23

Tuesday, September 24

Tuesday, October 29

Tuesday, November 12

**LIVE  
CLASSROOM,  
LIVE  
WEBINAR,  
AND  
ONLINE!**

References - noted above:

Package for all Permit Tech References.....\$390

FYI - **RETAKE FEE** is **\$225 for 45 day extension** of your online course or re-take of classroom course **during the year period from the time you initially enroll.**

## ICC COASTAL CONSTRUCTION INSPECTOR 2024

Exam 60 questions - 2 hour

Classroom/Webinar  
**\$350**

**Prerequisite: Commercial Bldg & Residential Inspector Certification.** Based on 2018 ICC Bldg Code; 2018 Wood Frame Const Manual; FEMA 499 Home Builder's Guide Coastal Const Facts Sheets; FEMA 55; ASCE/SEI 24-14 Flood Resistant Design & Construction; SSTO 10-99. Includes 90 days access to live class/webinar & online.

### LIVE: CLASS/WEBINAR

8:00am-5:00pm

Wednesday, February 7

Friday, April 12

Friday, June 14

Thursday, August 29

Friday, October 11

Thursday, December 5

**LIVE  
CLASSROOM,  
LIVE  
WEBINAR,  
AND  
ONLINE!**

References : noted above

Package for all Coastal Inspector References.....\$925

**Prerequisite: Commercial Bldg & Residential Inspector Certification**

## AGENDA & REGISTRATION

8am - classes begin promptly

10 am - 10:20 am - break

10:20 - Noon class continues

Noon - 1pm - lunch, included with tuition

1:00 pm -2:30 pm - class continues

2:30 pm -2:50 pm - break

2:50 pm - 5:00 pm class end, approximate

## ICC CBO CERTIFIED BUILDING OFFICIAL

Classroom/Webinar

This course covers the 3 PART exam:

**\$1,195  
and online**

**24 month access**

Exam (MG) LEGAL - 75 questions 2hrs.

References: 2018 IBC, IFC, Bldg Dept Admin, Human Resource Mgt, Legal Aspects Code, Property Maintenance - Prep for this module of the exam is on-demand only

Exam (MM) MANAGEMENT - 75 questions 2hrs.

References: 2018 IBC, IFC, Bldg Dept Admin, Budgeting Guide, Human Resource Mgt, Legal Aspects, Prop Maintenance - Prep for this module of the exam is on-demand only.

Exam (BC) CODES & STANDARDS - 80 questions 2hrs.

References: 2018 IBC, IFC, IMC, IPC, IECC, IRC, Special Inspect Manual, ANSI A117.1, NEC 70 Electric Code - Prep for this module is LIVE class and Webinar with recorded webinars available on-demand. **TAKE THIS EXAM FIRST**

ICC CERTIFIED BUILDING OFFICIAL exam based on the 2018 ICC Codes. Enrollment includes access to online & classroom courses and simulated exams for **24 months**. LIVE classroom sessions may be attended via webinar.

### LIVE: CLASS/WEBINAR

8:00am-5:00pm

January 27 & 28

March 2 & 3

May 18 & 19

July 20 & 21

September 7 & 8

November 9 & 10

**Weekend classes**

**cover**

**Codes & Standards**

**Module**

**8am - 5pm**

**always**

**SATURDAY & SUNDAY**

**QUESTIONS? 877.542.3673**

## EXAM REFERENCES FOR CBO

|            |                                  |       |
|------------|----------------------------------|-------|
| #018360    | 2018 ICC Building Code w/tabs    | \$225 |
| #018366    | 2018 ICC Fuel Gase Code w/tabs   | \$170 |
| #018363    | 2018 ICC Mechanical Code w/tabs  | \$125 |
| #018364    | 2018 ICC Plumbing Code w/tabs    | \$125 |
| #018361    | 2018 ICC Residential Code w/tabs | \$225 |
| #018369    | 2018 ICC Energy Conservation     | \$75  |
| #018367    | 2018 ICC Prop Maintenance        | \$75  |
| #021115-SB | NEC 70-2017 Softbound            | \$185 |
| #018372    | ICC Special Inspection Manual    | \$50  |
| #018215    | ANSI A117.1, '09 Accessibility   | \$50  |
| #018394    | Bldg.Dept.Admin 5th              | \$100 |
| #018338    | Human Resource Mgmt.4th          | \$120 |
| #018325    | Budgeting Guide local Govt 3rd.  | \$125 |
| #018327    | ICC Inspector Skills             | \$25  |
| #018328    | ICC Legal Aspects Code Adm       | \$50  |

*Tabs for books (not including codes) \$75*

*Would you like us to tab your books? Just ask...add \$100*

*Ground Service UPS shipping all sets add FL \$60, outside \$70*

**FULL SET w/tab CBO \$1,750**

**BUILDINGOFFICIAL.COM**

ICC / FLORIDA INSPECTOR EXAM PREP 2024

# FLORIDA HOME INSPECTOR COURSE & EXAM PREP 2024

**\$995** **CI<sup>®</sup> Certified 120 Hour Course Home Inspector**

Pre-licensure Course (Includes Books, Online, Classroom, and Hands-on Training!)

Specific to FLORIDA, our 120-Hour course covers the 8 components of a home: the structure, electrical system, HVAC system, roof covering, plumbing system, interior components, exterior components, and site conditions that affect the structure as well as other conditions that impact existing homes in Florida. The course includes EVERYTHING necessary to complete Florida's state requirement AND pass the state Home Inspector exam. (Exam administered through ACICP... details follow)

## What does it take to get a Home Inspector license in the State of Florida?

Florida requires those providing home inspections to existing homes be licensed. Candidates must:

- Demonstrate proof of completion of DBPR-approved course of no less than 120 hours covering 8 components of a home.
  - **Successfully pass a department-approved exam for Home Inspection.** (Exam fee NOT included in course tuition)
  - We recommend the ACICP Home & Property Inspector exam - check [www.ACICP.org](http://www.ACICP.org) for details.
- Other details include:
  - Attest to possession of commercial general liability insurance of at least \$300,000.
  - Submit fingerprints background check (Fee NOT included in tuition) check [livescanflorida.com](http://livescanflorida.com) for details.
  - Submit a written application and pay required fee. (Fee NOT included in tuition).

## Course Tuition includes:

- ALL required reference materials for the course and ACICP test references. (Exam fee NOT included in tuition)
- Florida Statute Chapter 468 Part XV and Administrative Rule Chapter 61-30 (used on ACICP HI exams)
- Complete Book of Home Inspection by Norman Becker PE
- Home Inspection Handbook by John Traister
- Residential Rehabilitation Inspection Guide, US Housing and Urban Development (note: used on ACICP HI exams)
- Interactive online course with informative videos and recorded classes with licensed instructors. Unlimited Online quizzes for modules and online course examination (NOT state exam)
- Course Completion Exam is open-book and requires a score of 70% to receive Course Completion Certificate
- Course exam available online, no need to take it in person OR you may test pencil and paper after class day two
- Demo copy of Palm-Tech Home Inspection Software download
- Inspection Report and Agreement templates, Employee & Safety Handbooks, State required forms, and MUCH MORE
- 1 year membership in the Association of Construction Industry Certified Professionals (ACICP)
- **1 YEAR access to Online Course**, and the freedom to take the classroom training at your convenience! If you need to extend the course for an additional 6 months, you may do so for a \$395 "retake" fee
- Course includes TWO days of LIVE classroom instruction to review course material and review materials used on the [ACICP.org](http://ACICP.org) state approved exam

**2024 HI TESTING  
AVAILABLE AFTER  
CLASS DAY TWO - TBA**

**QUESTIONS? 877.542.3673**

**DAY ONE** reviews structure, interior components, building exterior, electrical, plumbing, HVAC, roofing, and site conditions.

**DAY TWO** reviews inspection forms, mitigation, 4 point, roof condition, home inspection contracts, wind mitigation and review of exam materials used on ACICP HI exam

**Home Inspector Wrap Up Classes held 8am - 4pm each day - attend AFTER completion of online course**

Monday - Tuesday  
Monday - Tuesday  
Monday - Tuesday

January 29 & 30  
March 18 & 19  
May 20 & 21

Monday - Tuesday  
Monday - Tuesday  
Thursday - Friday

July 29 & 30  
September 16 & 17  
November 18 & 19



- You may sit for the state approved pen & paper exam after the class ...visit [ACICP.ORG](http://ACICP.ORG) for details. Proctored online exams also available. ACICP Florida Home Inspector Examination approved by Florida DBPR.
- This 2 hour Online Proctored exam is available to be taken any time using a pc and webcam via Live Remote Proctor. There are some technical computer requirements required to take a proctored exam online. The ACICP test registration is \$150 and \$50 remote proctor fee. Pencil/Paper exam given AFTER the two day session is \$250.
- Please call our ACICP administrative team at 727.378.0025 with any questions.



# MOLD SERVICES EXAM PREP CERTIFICATIONS 2024

## CI® Certified Mold & Moisture Remediation

**\$475**

Pre-licensure Course (Includes References, Online, Classroom, and Hands-on Training!)

Specific to FLORIDA, our mold related services course covers the process of evaluating and remediating mold and moisture damages and cleanup. Review of Florida statutory requirements, air

sampling, testing, report writing, clean up protocols and remediation process is the focus of this training and preparation for testing through the Association of Construction Industry Certified Professionals

Assessor and Remediator Exams. The course includes EVERYTHING necessary to complete Florida's state requirement AND pass the state exam. (Exam administered through ACICP... details follow)

### What does it take to get a Mold Remediator / Assessor license in the State of Florida?

Florida requires those providing mold related services that are not incorporated into the scope of work of a Florida licensed Division I contractor be licensed individually to provide remediation and assessment services.

#### Candidates must:

- Demonstrate proof of completion of DBPR-approved course including water intrusion, mold and respiratory protection.
- Pass a department-approved exam for Remediation and/or Assessment. (Exam fee NOT included in course tuition)

We recommend the ACICP Bldg Contaminant Remediator OR Assessor exam -check [ACICP.org](https://www.acicp.org) for details.

#### Other details include:

- Remediation services must possess commercial general liability and errors & omissions insurance of at least \$1,000,000
- Submit fingerprints background check (Fee NOT included in tuition) check [livescanflorida.com](https://livescanflorida.com) for details
- Submit a written application and pay required fee. (Fee NOT included in tuition)

### Course Tuition includes:

This course will provide those hours necessary for application requirements for licensure: water intrusion, mold and respiratory protection. References include the Principles of Mold Remediation and Assessment Handbook: Florida Statute Chapter 468 Part XVI and Administrative Rule Chapter 61-31, EPA Guidelines for Protection and Training of Workers, Mold Remediation in Schools and Commercial Building, Moisture Control Guidance and Sample, Mold Report information.

#### Day 1, Mold Assessment

Mold Fundamentals  
Microbial Fundamentals  
Health Effects of Mold  
Understanding Moisture  
Assessment & Investigation  
Professional Practices  
Florida Mold Law

#### Covered Both Days

Mycotoxins  
Identifying Moisture  
HVAC  
Industry Guidelines  
Documentation

#### Day 2, Remediation

Causes & Clean up  
Prevention Strategies  
Equipment Used  
Building Investigation  
Mold Remediation  
Remediation Guidelines  
Respiratory Protection

**QUESTIONS? 877.542.3673**

**Mold Services Exam Prep Class 8am - 4pm - CI Learning Center 8238 Joliet Street, Hudson FL 34667**

Monday - Tuesday    March 25 & 26  
Monday - Tuesday    May 13 & 14  
Monday - Tuesday    July 22 & 23

Monday - Tuesday    September 9 & 10  
Monday - Tuesday    November 18 & 19

### 2024 MOLD TESTING AVAILABLE AFTER CLASS DAY TWO -TBA



- You may sit for the state approved Assessor and/or Remediator exam after the class ...Visit [ACICP.org](https://www.acicp.org) for details. Proctored online exams also available. ACICP Florida Mold Related Services Examination approved by Florida DBPR.
- This 2 hour Online Proctored exam is available to be taken any time using a pc and webcam via Live Remote Proctor. There are some technical computer requirements required to take a proctored exam online. ACICP test registration is \$150 and \$50 remote proctor fee per test. Pencil/Paper exam given AFTER the two day session is \$250 per test.
- Please call our ACICP administrative team at 727.378.0025 with any questions.

**877.LICENSE (542.3673)**

EX 27

## ABOUT OUR SCHOOL

**OUR MISSION STATEMENT:** To provide affordable QUALITY educational services and products with INTEGRITY and PROFESSIONALISM. In doing so, we believe that each and every student we serve will ensure the success of the industry for future generations. --Bob & Rhonda Koning & Staff

**Contractors Institute** is the largest & oldest contractor exam prep school in FL. We've been practicing our trade since 1971 and have worked with thousands preparing to sit for their licensing examinations.

**Contractors Institute** prepares students for Certified (State) AND Registered (Local) construction trade categories, including electrical and many competency card and specialty local categories. We also have PREP courses for Building Code Inspectors, Building Officials, Plans Examiners, FL Home Inspectors, and provide Blower Door Training and Testing.

**Contractors Institute** excels with a passing success rate of 95%! Most of our students pass on their FIRST test attempt.

**Contractors Institute** offers convenient CLASS schedules AND online virtual classes via WEBINARS reinforced by online and home study learning including math and problem solving necessary to pass your exam. Work at your own pace online with our materials, focusing on just what you need to know to pass your exam!

**Contractors Institute** offers simulated online Practice Exams for all state exams to ensure your readiness to pass your test on your first attempt. These exclusive online simulated exams are

scored immediately, and you can review the exam question by question for further study. You will KNOW you are ready to pass your exam!

**Your relationship with Contractors Institute continues after passing your examination.** We're here to help through the process of activating your license with **Contractor Business Services (CBS)**. CBS staff will help you through the process of setting up your business and processing the paperwork to activate or move your contractors license. Call 727.862.8862 to speak with someone in business services BEFORE YOU PASS YOUR EXAM! We offer **Fingerprinting Services** too!

**Contractors Institute** helps in maintaining and safeguarding your employees in your contracting business. **Contractors Employee Leasing Services** specializes in employee payroll management in construction operations. Now you can offer your employees all the benefits of working for a major company without all of the time consuming paperwork and record keeping burdens. Call toll free 1-866-205-2867 for complete details.

**Contractors Institute** helps you keep your license current with **Continuing Education** - classroom and online! Check our website or call for details.

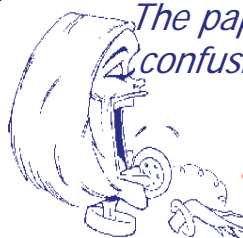
**QUESTIONS? 877.542.3673**

## AFTER YOU PASS

AFTER passing the exam, the application to obtain the license includes verification of experience. Generally, the qualifications are: at least 18 years of age, good moral character, 4 years trade employment (6 years for electrical) including one year of supervisory experience, and proof of financial stability. Complete application found at [myFloridalicense.com](http://myFloridalicense.com) click on apply for a license and follow the Construction or Electrical Board to applications.

You have 4 YEARS from the time you pass the exam to activate or otherwise have a license number assigned. AFTER you pass, the paperwork begins; verification of experience, credit reports, financial information, business set up, and finding insurance, etc. If you like, some of the process can be started PRIOR to the exam - CALL TODAY for more information at **Contractor Business Services** 727.862.8862 or online at [ContractorsBiz.com](http://ContractorsBiz.com) or email us at [info@contractorsbiz.com](mailto:info@contractorsbiz.com).

## CONTRACTOR BUSINESS SERVICES INC.



*The paperwork process to activate or move a contractor's license can be confusing and time consuming - we can help! Our business is knowing what you need to move through the process -*

*727.862.8862 or go online at [ContractorsBiz.com](http://ContractorsBiz.com)*

**"OUR BUSINESS IS KNOWING YOURS"**

# HUDSON - WEST COAST LEARNING CENTER

30 m. North of SR 60  
4 m. North of SR 52  
13 m. South of SR 50  
5 m. South of County Line

Area Map to  
Contractors Institute  
Learning Center  
8238 Joliet Street  
Hudson, FL 34667  
877.LICENSE

Contractors Institute  
Administrative Offices  
15409 US Hwy 19  
Hudson, FL 34667  
877.LICENSE(542.3673)

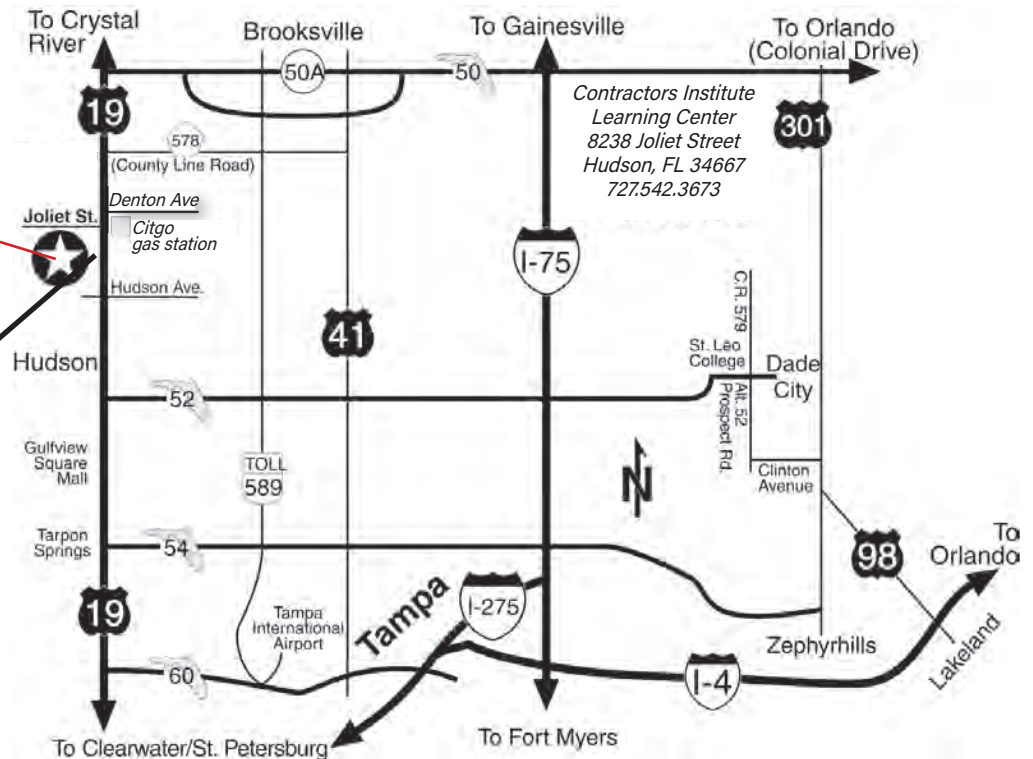
**NORTH OF CENTER:**  
Hampton Inn  
1344 Commercial Way,  
Spring Hill  
352.684.5000

**SOUTH OF CENTER:**  
Holiday Inn Express  
10619 US 19, Port Richey  
727.868.1900

Hampton Inn  
11050 US 19, Port Richey  
727.869.4900

Homewood Suites  
by Hilton  
11115 US 19, Port Richey  
727.819.1000

Hudson Dockside Inn  
6525 Clark St, Hudson  
727.857.6047



## CONTRACTORS INSTITUTE Learning Center

**8238 Joliet Street - Hudson, FL 34667**

Centrally located on the West Coast, our Hudson Learning Center is located at the 15000 block of US Highway 19 in Hudson north of New York Avenue and south of Denton Avenue on the west side of US 19. The business office is located at 15409 US 19 Hudson FL 34667

Call us for directions

**877.542.3673**



## Contractors Employee Leasing

**866.205.2867**

**PAYDAY  
PAYDAY  
PAYDAY**

### **PAYROLL-save yourself valuable time**

- We calculate, deduct and remit all applicable employee taxes.
- You maintain employee control of workweek, pay scale & hiring practices.
- We deliver your payroll to you, providing accurate paychecks and reports.

### **DISCOUNTED WORKERS COMP RATES!**

- We assume workers comp liability, issue certificates, & process claims.
- No up-front premium is required—pay only for those hours worked!
- No audits. No constant fees or time consuming paperwork.

### **BENEFITS**

- Medical Insurance; Prescription Card; Dental & Eye Care
- A real retirement plan-401K/Profit Sharing Plans

**877.LICENSE (542.3673)**

EX 29



## **CONTRACTORS INSTITUTE - WE THANK YOU OUR INSTRUCTORS**

### **R.J. (Bob) Koning - Director / Instructor / Owner**

Bob is actively licensed in many certified contractor categories - construction & electrical, and standard inspector, plans examiner and building official certifications. With more than 30 years experience, he has a genuine working knowledge of all aspects of construction, inspection & contracting trades. Bob teaches and develops all categories of our construction & electrical exam prep and works closely with the legislative process to ensure our voice is present in the regulation of our industry.

You can reach him at: [robertk@contractorsinstitute.com](mailto:robertk@contractorsinstitute.com)



### **Rhonda Koning - Director / Instructor / Owner**

As an actively licensed Certified Building and Roofing Contractor Rhonda has many years of field knowledge that aid in understanding the practical needs of our students. As Managing Director for the School, Library and Business Services, she also teaches business, exam prep and works with our code official students. She works closely with the state on licensing and examination requirements.

You can reach her at: [rhonda@contractorsinstitute.com](mailto:rhonda@contractorsinstitute.com)

### **Richard Elzey - Lead Instructor / Online Services Director**

As our lead instructor, Rich ensures our course material is up to date and coordinates the work of our staff instructors. He also oversees development and maintains our online exam prep course materials and student locker references. Actively licensed as a Certified Building Contractor, Rich teaches business, general/builder/residential, swimming pool, and works with all of our speciality trade students. He has also recently developed and instructs the 120 hour home inspector pre-licensure course.

You can reach him at: [rich@contractorsinstitute.com](mailto:rich@contractorsinstitute.com)



### **Jeff Hyde - Instructor**

One of our full time instructors, Jeff is well known for his attention to detail in structural design, code knowledge, application and technical skills. With more than 30 years of industry related experience & knowledge Jeff is licensed as a Certified General Contractor and teaches business, general/builder/residential, plumbing, roofing, and specialty trades, ICC code inspector & plans examiner exam prep.

You can reach him at: [jeff@contractorsinstitute.com](mailto:jeff@contractorsinstitute.com)

### **Mike Plummer - A/C / Mechanical Instructor**

Mike is our instructor working with our A/C and Mechanical students for exam prep. He also works with our Air Infiltration / Duct Leakage Certification program, solar, mechanical & electrical inspector / plans examiner courses. As a practicing Certified Air Conditioning, Building Contractor and class 1 Energy Rater Mike stays very active in the industry.

You can reach him at: [mikep@contractorsinstitute.com](mailto:mikep@contractorsinstitute.com)



### **William "Bill" H. Larder, Jr. - Instructor**

Bill is an Ashland College graduate with a Bachelor of Science in Business Administration. As a new instructor, you will find him knowledgeable in many areas of FL Licensing prep teaching our Certified Building Official classes. Bill is a Building Inspector, Certified Builder, Roofer, Plumber, Home Inspector Mold Remediator, and Mold Assessor. Along with those he is a Certified (EPA) Lead RRP, a Backflow Prevention Tester, and Backflow Prevention Assembly Repair Specialist.

You can reach him at: [bill@contractorsinstitute.com](mailto:bill@contractorsinstitute.com)

### **Steven Wetzel - Instructor**

Our youngest instructor, Steven is our up and coming next generation school professional. Experienced in plumbing and air conditioning installations, he is within sight of completing his Construction Management Degree with Seminole State College. Steven is licensed as a state Mold Assessor and Home Inspector and works with our mold related services program; instructs and proctors our BPI blower door training and testing program; and our residential electrical inspector preparation course.

You can reach him at: [stevenw@contractorsinstitute.com](mailto:stevenw@contractorsinstitute.com)



### **Bill Mathews - Instructor**

The newest member of our instruction team, Bill, is licensed as a Mold Assessor and Mold Remediator - he is also a Certified General Contractor and Florida Home Inspector and has worked in our industry throughout his life. With a Masters Degree in Business Administration, his teaching goal is to make sure that everyone who attends his mold services training gains a greater understanding of mold related services as it applies to our Florida environment.

You can reach him at: [billm@contractorsinstitute.com](mailto:billm@contractorsinstitute.com)

# 2024 EXAM PREP ENROLLMENT FORM

PAYABLE TO: Contractors Institute, 15409 US Hwy 19, Hudson FL 34667  
FAX TO: 727.869.6660 - 877.LICENSE (542.3673) or ENROLL ONLINE - [ContractorsInstitute.com](https://ContractorsInstitute.com)

Student NAME \_\_\_\_\_

BILLING Address: \_\_\_\_\_

UPS SHIPPING Address (if different): \_\_\_\_\_

\_\_\_ RESIDENTIAL or \_\_\_ COMMERCIAL: Business name: \_\_\_\_\_

OR \_\_\_ Pickup at Hudson office (date): \_\_\_\_\_

Daytime Phone: ( ) - \_\_\_\_\_ Email: \_\_\_\_\_

Driver's License # & State (student ID purposes): \_\_\_\_\_

**YES! Enroll me in the Contractors Institute. I will be taking the following exam:**

\_\_\_ STATE CERTIFIED \_\_\_ COUNTY REGISTERED

|                              |          |             |                     |                         |
|------------------------------|----------|-------------|---------------------|-------------------------|
| General                      | Building | Residential | Mechanical          | Air Conditioning (A/B)  |
| Roofing                      | Plumbing | Underground | Specialty Structure | Pool (Res / Comm / Svc) |
| Marine                       | Solar    | Sheet Metal | Pollutant Storage   | Drywall                 |
| Glass & Glazing              | Gas Line | Irrigation  | Business Only       |                         |
| Electrical - Category: _____ |          |             |                     |                         |

I EXPECT TO TAKE MY EXAM - DATE: \_\_\_\_\_

## COURSE TUITION FEES do NOT include exam references!

|  |   |
|--|---|
| General, Building, Residential - including NASCLA<br><small>- Business &amp; Technical CLASS and ONLINE courses, practice testing, WEBINAR instructional support</small>   | <input type="checkbox"/> Full Course \$1195<br><input type="checkbox"/> TECHNICAL \$795 |
| Mechanical, Air Conditioning, Plumbing, Electrical<br><small>- Business &amp; Technical CLASS and ONLINE courses, practice testing, WEBINAR instructional support</small>  | <input type="checkbox"/> Full Course \$895<br><input type="checkbox"/> TECHNICAL \$795  |
| Underground Utilities, Pool, Roofing,<br><small>- Business &amp; Technical CLASS and ONLINE courses, practice testing, WEBINAR instructional support</small>   | <input type="checkbox"/> Full Course \$895<br><input type="checkbox"/> TECHNICAL \$695  |
| Other categories: Pollutant Storage, Drywall, Glass & Glazing, Gas Line,<br>Marine, Specialty Structure, Sheet Metal, Solar, Irrigation<br><small>- Business &amp; Technical CLASS and courses, recorded classes and practice tests, business &amp; technical, WEBINAR instructional support</small> | <input type="checkbox"/> Full Course \$795<br><input type="checkbox"/> TECHNICAL \$595  |
| Certified Business Only<br><small>- CLASS and ONLINE business course, practice testing, technical learning as applicable, WEBINAR instructional support</small>  | <input type="checkbox"/> \$695  |

COUNTY Classes - Online Business course and practice tests, technical study guides, if available, and telephone instructional support

|              |  |  |
|--------------|--|--|
| CONSTRUCTION | <input type="checkbox"/> Business or TECHNICAL \$495 | <input type="checkbox"/> Full Course \$695 |
| ELECTRICAL   | <input type="checkbox"/> Business or TECHNICAL \$495 | <input type="checkbox"/> Full Course \$695 |

Total Books (if not FULL SET, attach list) \$ \_\_\_\_\_

Install Tabs \$ \_\_\_\_\_

FL Sales Tax (circle one) 6 6.5 6.75 7 7.5% \$ \_\_\_\_\_

PLUS Total Tuition (no tax) \$ \_\_\_\_\_

SHIPPING/HANDLING -- SETS \$50+; Individual items add 5% of Book Total: \$ \_\_\_\_\_

TOTAL PAYMENT Tuition & Books

Tuition is NON-TRANSFERRABLE & NON-REFUNDABLE - No refunds on books

PAYMENT \_ Cash \_ Check # \_\_\_\_\_ \_ MasterCard \_ Visa \_ Discover \_ AMX

Credit/Debit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Billing Address if different: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Order taken by: \_\_\_\_\_

Date: \_\_\_\_\_

We MAY occasionally make an UNINTENTIONAL error. Prices subject to change without notice. We apologize in advance for any inconvenience.