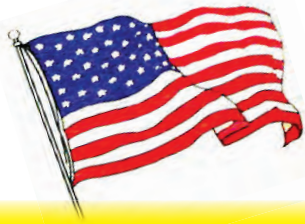


2024 CONTINUING EDUCATION



ContractorsInstitute.com

877.LICENSE

5 4 2 . 3 6 7 3

**Live Classroom
& Live Webinar
Instruction!**

CLASSROOM INSTRUCTION

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Florida, Georgia, Massachusetts,
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ONLINE COURSES

Approved by FL CILB, ECLB, BCAI, HI, Mold & Engineers
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"In our computer lab - sit down at a terminal and work" training
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CI Certified training and specialty certification
including BPI-IDL, EPA RRP, windload...more
- approved for Continuing Education

CONTRACTORS INSTITUTE

A Division of Koning Enterprises, Inc. A Florida Corporation

Contractors Institute Business Office, 15409 US 19 Hudson FL 34667

West Coast Learning Center, 8238 Joliet Street Hudson FL 34667

ContractorsInstitute.com - landline 727.861.7225

Florida CE Provider #0001189 ICC Preferred Provider #1125



1-15-2024 CE



2024 CE Classroom Course Descriptions & Locations

Date	City	Price	Course Title	Page #
January 16	Hudson	\$295	8 Hour EPA Lead RRP Certification (\$109 CE only)	Page CE 20
January 17	Hudson	\$149	4 Hour EPA Lead RRP REFRESHER Course	Page CE 20
January 17	Hudson	FREE	7 Hour (Advanced) 2020 Florida Building Code: Means of Egress	Page CE 6
January 18	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
January 19	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10

Time to upgrade or add another license? Our exam prep classes qualify for CE...Call for details

February 6	Hudson	\$195	Blower Door Training - Understanding Infiltration & Duct Leakage	Page CE 22
February 6	Hudson	\$595	Blower Door Testing - BPI Infiltration & Duct Leakage Testing (4pm)	Page CE 22
February 9	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
February 13	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
February 13-14-15	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9
February 14	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
February 21-22	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11
February 24	Hudson	\$109	7 Hour NEC 2020	Page CE 18
February 27	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session I	Page CE 12
February 27	Hudson	\$109	7 Hour Residential Inspection Fundamentals for Contractors	Page CE 16
February 27-28	Hudson	\$218	14 Hour Home Inspector CE	Page CE 17
February 28	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session II	Page CE 13
February 28	Hudson	\$109	7 Hour Mold & Moisture Remediation for Contractors	Page CE 18
February 28-29	Hudson	\$218	14 Hour Mold Principles of Mold Assessment and Remediation	Page CE 19

Questions? Give us a call 877-542-3673

March 4	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
March 5	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
March 6	Hudson	\$109	7 Hour Floodplain Management and the 2023 Florida Building Code	Page CE 21
March 8	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
March 12	Hudson	\$295	8 Hour EPA Lead RRP Certification (\$109 CE only)	Page CE 20
March 12	Hudson	\$109	7 Hour Florida Stucco Building Envelope Failures and Fixes	Page CE 14
March 13	Hudson	\$149	4 Hour EPA Lead RRP REFRESHER Course	Page CE 20
March 13	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
March 14	Hudson	FREE	7 Hour (Advanced) 2023 Florida Building Code: Means of Egress	Page CE 6
March 16	Hudson	\$109	7 Hour NEC 2020	Page CE 18
March 19	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
March 19-20-21	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9
March 28-29	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11

Full day class always include lunch - we appreciate your patronage !

April 2	Hudson	\$195	Blower Door Training - Understanding Infiltration & Duct Leakage	Page CE 22
April 2	Hudson	\$595	Blower Door Testing - BPI Infiltration & Duct Leakage Testing (4pm)	Page CE 22
April 2	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
April 3	Hudson	FREE	7 Hour (Advanced) 2023 Florida Building Code: Means of Egress	Page CE 6
April 9	Hudson	\$109	7 Hour Mold & Moisture Remediation for Contractors	Page CE 18
April 9-10	Hudson	\$218	14 Hour Mold Principles of Mold Assessment and Remediation	Page CE 19
April 10	Hudson	\$109	7 Hour Residential Inspection Fundamentals for Contractors	Page CE 16
April 10-11	Hudson	\$218	14 Hour Home Inspector CE	Page CE 17
April 16	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session I	Page CE 12
April 17	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session II	Page CE 13
April 18	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
April 23	Hudson	FREE	7 Hour (Advanced) 2023 Florida Building Code: Means of Egress	Page CE 6
April 24	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
April 25	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
April 27	Hudson	\$109	7 Hour NEC 2020	Page CE 18
April 30	Hudson	\$295	8 Hour EPA Lead RRP Certification (\$109 CE only)	Page CE 20
April 30	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
April 30 May 1-2	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9

We ENCOURAGE our contractors and their field staff to attain certification as code inspectors / plans examiners / building officials - SEE PAGES EX22-25 for Code Official Exam Prep.... AND these classes count toward CE! Questions? Need assistance with the Florida application? Call us FIRST! 877.542.3673 Rhonda / Zada / Tina



2024 CE Classroom Course Descriptions & Locations

Date	City	Price	Course Title	Page #
cont. May 1-2	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9
May 1	Hudson	\$149	4 Hour EPA Lead RRP REFRESHER Course	Page CE 20
May 6	Hudson	\$109	7 Hour Florida Stucco Building Envelope Failures & Fixes	Page CE 14
May 7	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
May 8	Hudson	FREE	7 Hour (Advanced) 2023 Florida Building Code: Means of Egress	Page CE 6
May 22	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
May 23	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
May 28	ORLANDO	FREE	7 Hour (Advanced) 2023 Florida Building Code: Means of Egress	Page CE 6
May 29	ORLANDO	\$129	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
May 29-30	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11
May 31	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10

Time to upgrade or add another license? Our exam prep classes qualify for CE...Call for details

June 4	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
June 5	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
June 5-6-7	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9
June 10	Hudson	FREE	7 Hour (Advanced) 2023 Florida Building Code: Means of Egress	Page CE 6
June 11	Hudson	\$195	Blower Door Training - Understanding Infiltration & Duct Leakage	Page CE 22
June 11	Hudson	\$595	Blower Door Testing - BPI Infiltration & Duct Leakage Testing (4pm)	Page CE 22
June 11	Hudson	\$109	7 Hour Mold & Moisture Remediation for Contractors	Page CE 18
June 11 & 12	Hudson	\$218	14 Hour Mold Principles of Mold Assessment and Remediation	Page CE 19
June 11	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session I	Page CE 12
June 12	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session II	Page CE 13
June 13	Hudson	\$109	7 Hour Residential Inspection Fundamentals for Contractors	Page CE 16
June 13-14	Hudson	\$218	14 Hour Home Inspector CE	Page CE 17
June 17	Hudson	\$109	7 Hour Florida Stucco Building Envelope Failures & Fixes	Page CE 14
June 18	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
June 19	Hudson	\$109	7 Hour Floodplain Management and the 2023 Florida Building Code	Page CE 21
June 22	Hudson	\$109	7 Hour NEC 2020	Page CE 18
June 25-26	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11
June 28	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10

Questions? Give us a call 877-542-3673

July 2	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
July 3	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
July 9	Hudson	\$295	8 Hour EPA Lead RRP Certification (\$109 CE only)	Page CE 20
July 10	Hudson	\$149	4 Hour EPA Lead RRP REFRESHER Course	Page CE 20
July 16	Hudson	\$109	7 Hour Floodplain Management and the 2023 Florida Building Code	Page CE 21
July 17	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
July 19	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
July 22 -23	Hudson	\$218	14 Hour Principles of Mold Assessment and Remediation	Page CE 19
July 29-30	Hudson	\$218	14 Hour Home Inspector CE	Page CE 17
July 30-31	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11

Check for courses available ONLINE ContractorsInstitute.com

August 5	Hudson	\$109	7 Hour Florida Stucco Building Envelope Failures & Fixes	Page CE 14
August 6	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
August 7	Hudson	\$109	7 Hour Floodplain Management and the 2023 Florida Building Code	Page CE 21
August 7	Hudson	\$195	Blower Door Training - Understanding Infiltration & Duct Leakage	Page CE 22
August 7	Hudson	\$595	Blower Door Testing - BPI Infiltration & Duct Leakage Testing (4pm)	Page CE 22
August 13	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session I	Page CE 12
August 14	Hudson	\$209	7 Hour CI* Certified Construction Consultant Session II	Page CE 13
August 15	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
August 16	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
August 17	Hudson	\$109	7 Hour NEC 2020	Page CE 18
August 19	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
August 20	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
August 20-21-22	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9
August 27	Hudson	\$109	7 Hour Residential Inspection Fundamentals for Contractors	Page CE 16
August 27	Hudson	\$109	7 Hour Mold & Moisture Remediation for Contractors	Page CE 18
August 27-28	Hudson	\$218	14 Hour Mold Principles of Mold Assessment and Remediation	Page CE 19
August 27-28	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11
August 27-28	Hudson	\$218	14 Hour Home Inspector CE	Page CE 17

2024 CE Classroom Course Descriptions & Locations

Date	City	Price	Course Title	Page #
September 5	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
September 6	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
September 10	Hudson	\$295	8 Hour EPA Lead RRP Certification (\$109 CE only)	Page CE 20
September 11	Hudson	\$149	4 Hour EPA Lead RRP REFRESHER Course	Page CE 20
September 11	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
September 17-18	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11
September 24	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
September 25	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
September 25-26-27	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9

Questions? Give us a call 877-542-3673

October 3	Hudson	\$109	7 Hour Florida Stucco Building Envelope Failures & Fixes	Page CE 14
October 4	Hudson	\$109	7 Hour Business Management for Florida Contractors	Page CE 10
October 15	Hudson	\$195	Blower Door Training - Understanding Infiltration & Duct Leakage	Page CE 22
October 15	Hudson	\$595	Blower Door Testing - BPI Infiltration & Duct Leakage Testing	Page CE 22
October 15	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
October 16	Hudson	\$109	7 Hour Floodplain Management and the 2023 Florida Building Code	Page CE 21
October 19	Hudson	\$109	7 Hour NEC 2020	Page CE 18
October 23	Hudson	\$209	7 Hour CI® Certified Construction Consultant Session I	Page CE 12
October 24	Hudson	\$209	7 Hour CI® Certified Construction Consultant Session II	Page CE 13
October 29	Hudson	\$109	7 Hour Residential Inspection Fundamentals for Contractors	Page CE 16
October 29	Hudson	\$109	7 Hour Mold & Moisture Remediation for Contractors	Page CE 18
October 29-30	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11
October 29-30	Hudson	\$218	14 Hour Mold Principles of Mold Assessment and Remediation	Page CE 19
October 29-30	Hudson	\$218	14 Hour Home Inspector CE	Page CE 17

We encourage ALL of our contractors to seek their inspector credentials... see EX page 24-27

November 4	Hudson	\$109	7 Hour New Computer Applications / Technologies in Construction	Page CE 15
November 5	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
November 6	Hudson	\$109	7 Hour Florida Stucco Building Envelope Failures & Fixes	Page CE 14
November 20	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
November 20-21-22	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9

Questions about qualifying another business? Call us FIRST 877-542-3673

December 3	Hudson	\$195	Blower Door Training - Understanding Infiltration & Duct Leakage	Page CE 22
December 3	Hudson	\$595	Blower Door Training - BPI Infiltration & Duct Leakage Testing	Page CE 22
December 3	Hudson	\$295	8 Hour EPA Lead RRP Certification (\$109 CE only)	Page CE 20
December 4	Hudson	\$149	4 Hour EPA Lead RRP REFRESHER Course	Page CE 20
December 5	Hudson	\$109	7 Hour CILB/ECLB Florida Contractor "REQUIRED" Subject Matter	Page CE 7
December 10	Hudson	\$109	7 Hour Understanding Wind Loads and the 2023 Florida Code	Page CE 8
December 10-11-12	Hudson	\$495	3 Day 2023 Florida Code CI Certified Residential Windload Technician Certification	Page CE 9
December 10-11	Hudson	\$349	2 Day 14 Hour Hands On Computer Accounting w/Quickbooks Pro	Page CE 11

Lunch is ALWAYS served - we APPRECIATE your patronage

ALL Florida Electrical licenses and CERTIFIED construction licenses renew August 31, 2024
Florida REGISTERED construction licenses renew AUGUST 31, 2025
ALL Florida Building Code Administrator licenses renew NOVEMBER 30, 2025
Florida Home Inspector / Mold licenses renew July 31, 2025

We THANK YOU...

Bob & Rhonda Koning - Owners - Instructors
 Richard Elzey - Sr Instructor - Online Director
 Jeff Hyde - Sr Instructor Prep CE & Inspector
 Mike Plummer - A/C, Solar, Electric Instructor
 Steven Wetzel - Blower Door, Electric Instructor
 Bill Mathews - Exam Prep & Mold Instructor

Bill H. Larder, Jr. - Building Official Instructor
 Zada Roy - Office Manager - Student Support
 Colleen Cox - Student Support
 Tina Gignac - CBS Office Mgr - Bookkeeper
 Shannon Elzey - Business Services
 Kay Razdar - Business Services

Donna Shotwell - Business Services
 Allison Koning - Student Support
 Eric Elzey - IT - Network Support
 Lorna Calvert - Graphic Designer
 Chris Curtis - Fingerprinting Services
 Tony Mize - Property Maintenance

CONTRACTORS INSTITUTE
877-542-3673

2024 CE Classroom Course Descriptions & Locations

2024 INDUSTRY NEWS YOU CAN USE...

Competency Card - STATE LICENSES...What to know...

Starting July 1, 2024 an update in our Florida contractor licensing law 489.117(4)(a) will be implemented to prevent our local governments from requiring competency cards to any of our industry trades that are NOT directly defined by Florida Law or Administrative Code (Rule).... GOOD NEWS - the state has picked up the following CERTIFIED specialty categories... VERY SOON you may apply for one of these licenses IF you: #1- currently hold one of these comp cards #2- tested to obtain the comp card and #3- have had no disciplinary actions against the comp card in the past 5 years... Stay tuned, we will keep you posted as the process finalizes itself....

NEW Certified Specialty Licenses will include:

Structural Aluminum or Screen Enclosures Contractor
Marine Specialty - including Seawall; Bulkhead; Dock Work; Pile Driving
Structural Masonry AND Structural Prestressed, Precast Concrete Work
Rooftop Solar Heating Installation Specialty
Structural Steel Work
Window and Door Installation
Garage Door Installation
Plaster and Lath Specialty
Structural Carpentry Specialty

As of the date of this printing, the update in our administrative code is still in the works.... We will keep you posted as we learn more, in the meantime,

QUESTIONS? 877.542.3673

CONSTRUCTION AND ELECTRICAL CONTRACTOR - grandfathering
has opened for registered construction AND NOW ELECTRICAL contractors with no sunset provision.
Questions about grandfathering? Call our Business Services 727.862.8862

CONSTRUCTION LICENSING - TEST scores

Certain test scores will not expire - when used to downgrade license activation.... Certain categories have an "upgrade provision" for licensing. Residential contractors can upgrade to Building or General, Building can upgrade to General, A/C B can upgrade to A/C A and Swimming pool categories can upgrade to Commercial status. Did you take the exam with the greatest scope of work and downgrade the scores to another license? You can go back and use the SAME test scores at a later date to upgrade... And this provision is retroactive. Questions? Call us! 727.862.8862

Do you have a secondary qualifier in your company? Many of us are perhaps a little past "middle age". Are you planning for your business to be perpetual should something happen to you? NOW is the time to consider those plans and perhaps get that **SECONDARY** or another **PRIMARY** qualifier in place. Remember, should something happen to you, your business has 30 days to notify the board. Questions? Call Business Services; Shannon, Kay, Donna or Rhonda 727.862.8862



CONTRACTORS INSTITUTE HUDSON LEARNING CENTER

Our business office is located at 15409 US Hwy 19 and Our Hudson Learning Center is located just behind our business office at 8238 Joliet Street in Hudson (Pasco County). We are south of HIGHWAY 50 and north of STATE ROAD 52 on the west side of US 19. **LOOK FOR OUR BILLBOARD along the 15000 block of US 19 - NORTHWEST PASCO COUNTY**

8238 Joliet Street - Hudson, FL 34667



877.LICENSE (542.3673)

2024 Continuing Education, Sponsored by DBPR FBC 8th Edition Florida Building Code-Building, Free CE



7 Hr (Advanced) Florida Building Code-Building, 2024 8thedn

FBC Advanced Course - Pending
CILB: course # 0613815 - 7 hours advanced/general
ECLB: course # 0802503 - 7 hours advanced
HI: reciprocates for 7 general hours
BCAI/BAID/PE: reciprocate with CILB for 7 general hours



Jeff Hyde, Instructor



2023 Code, \$200

Understanding Means of Egress for all industry professionals

NEW 2023 FLORIDA BUILDING CODES are now in effect! This approved advanced code class has been sponsored by the DBPR, Florida Building Commission at **NO COST** to industry professionals.

Applicable to all industry professionals, "Means of Egress" is the design, construction and arrangement of egress components required to provide an approved means of exit from structures, portions thereof, and components within and about our projects.

This comprehensive course will address minimum requirements, maintenance, fire safety and evacuation plans including definitions applicable to the means of egress, including exit access, exit, exit discharge and the public way.

Developed to include all trades, this course addresses egress guidelines including gross and net floor areas as needed to determine the required capacity or width of the means of egress and illumination requirements. We will detail the codes and code exceptions applicable to doors, floor elevation, landings, thresholds, hardware, stairways, headroom, handrails, ramps, exit signs, guards, aisles and finally, emergency escape and rescue openings.

QUESTIONS? 877.542.3673

Lunch and morning coffee are always served - we appreciate your patronage

All 2024 classes - 8:00 a.m. - 4:00 p.m.

Wednesday	January 17
Thursday	March 14
Wednesday	April 3
Tuesday	April 23
Wednesday	May 8
Tuesday	May 28
Monday	June 10

Contractors Institute Learning Center, 8238 Joliet Street, Hudson, FL 34667
Contractors Institute Learning Center, 8238 Joliet Street, Hudson, FL 34667
Contractors Institute Learning Center 8238 Joliet Street, Hudson FL 34667
Contractors Institute Learning Center, 8238 Joliet Street, Hudson, FL 34667
Contractors Institute Learning Center, 8238 Joliet Street, Hudson, FL 34667
Spring Hill Suites, 13279 Hartzog Road, Winter Garden, FL 34787
Contractors Institute Learning Center, 8238 Joliet Street, Hudson, FL 346677

NEW FLORIDA CODES AVAILABLE NOW - We carry ALL Florida & ICC Codes.... 877.542.3673



2024 CE Classroom Course Descriptions & Locations

7 Hour CILB & 4 Hour ECLB Florida Contractor "Required" Subject Matter

\$109 CILB 7HR

\$69 ECLB 4HR

This course fulfills the non-technical hours for certified/registered electrical contractors - CILB covers 7 required subject hours

*\$129 ORL

CILB: #0609008, #0613928 (1 WC, 1 BP, 1 WS, 1 LR, 1 GEN, 1 ADV, 1 WM)

CILB contractors choose THIS course and any other 7-hour course approved by CILB

ELECTRICAL contractors choose THIS course and "Advanced Code: Means of Egress" course for your renewal hours

ECLB: #0802732 (1 WC, 1 BP, 1 WS, 1 LR)

BCAL/PE reciprocate with CILB for 7 general hours

QUESTIONS? 877.542.3673

This course is ALWAYS available ONLINE: ContractorsInstitute.com and LIVE webinar

Our Florida Construction & Electrical contractors have certain state "required subject matter" included in the continuing education requirement. In our effort to make it less confusing, we've put together this course to provide all of the defined hours - which currently include; 1 hour of workers compensation; 1 hour of workplace

safety; 1 hour of business practice; 1 hour of "Advanced Code"; and Laws & Rules for Construction and Electrical licensees; and for those who need 1 hour of Wind Mitigation, it is also included (for those that do not, this hour becomes a "general" continuing education hour). FYI Electrical contractors may pick up the remainder

of their hours (total 11 this renewal cycle) from our Advanced Code Class - Building Egress see page 6.

If you are unsure of your CE requirements visit MyFloridaLicense.com, log into your account to view your current status with the state. Questions? Call us FIRST 877-542-3673

Lunch is ALWAYS served - we APPRECIATE your patronage

2024 8 am - 4 pm each day - Electrical 8 am to Noon

Thursday, January 18	CI Hudson Learning Center
Wednesday, February 14	CI Hudson Learning Center
Tuesday, March 5	CI Hudson Learning Center
Wednesday, March 13	CI Hudson Learning Center
Tuesday, April 2	CI Hudson Learning Center
Wednesday, April 24	CI Hudson Learning Center
Tuesday, May 7	CI Hudson Learning Center
Wednesday, May 22	CI Hudson Learning Center
Wednesday, May 29	Sp Hill Suites, Winter Garden
Tuesday, June 4	CI Hudson Learning Center

Tuesday, June 18	CI Hudson Learning Center
Tuesday, July 2	CI Hudson Learning Center
Wednesday, July 17	CI Hudson Learning Center
Tuesday, August 6	CI Hudson Learning Center
Monday, August 19	CI Hudson Learning Center
Wednesday, September 11	CI Hudson Learning Center
Tuesday, September 24	CI Hudson Learning Center
Tuesday, October 15	CI Hudson Learning Center
Tuesday, November 5	CI Hudson Learning Center
Wednesday, December 4	CI Hudson Learning Center

Richard Elzey - Lead Instructor - Online Services Director

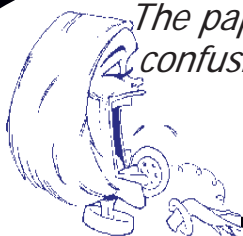
As our lead instructor Rich ensures our course material is up to date and coordinates the work of our staff instructors. He works on development of our online exam prep course materials and student locker references.

Actively licensed in many areas, including as a Certified General Contractor, Rich teaches business, general/builder/residential, swimming pool, underground, roofing and works with all of our specialty trade students. He has also developed and instructs the 120 hour home inspector pre-licensure course and many CE offerings.

You can reach him at: rich@contractorsinstitute.com



CONTRACTOR BUSINESS SERVICES INC.



The paperwork process to activate or move a contractor's license can be confusing and time consuming - we can help! Our business is knowing what you need to move through the process -

727.862.8862 or go online at ContractorsBiz.com

"OUR BUSINESS IS KNOWING YOURS"

877.LICENSE (542.3673)

CE 7

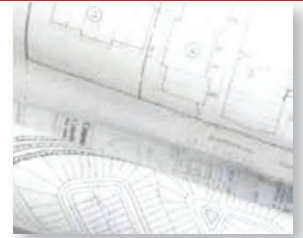
2024 CE Classroom Course Descriptions & Locations

\$109

7 Hour Understanding Wind Loads and the 2023 Florida Code



FL CILB: 7 Hours #0005555 (4 General, 1 WC, 1 BP, 1 WS)
BCAI reciprocates for 7 general hours
FL Engineers: Provider #0003564 Course #0009876 - 7 hrs Related
This course plus the 7-hr "Required" class gives construction contractors ALL 14 hrs



Updated to the 2023 Florida Building Code this comprehensive course will review in detail the applications of wind-load principles with emphasis on residential structures as they apply to our residential code cycle. Understanding the forces of wind on building structures, exterior components and exposed equipment is critical. Updated to our new code, this session is especially **important** for our **Division I (General, Building & Residential)** licensees and **relevant to ALL construction trades**. We will discuss significant Building Code changes, wind speed maps, components & claddings, and review of risk/exposure type categories.

Topics include:

- Review of updated contour of wind speed maps.
- Uplift, positive and negative pressures
- Effective wind areas
- Wind forces on building structures
- Residential design considerations for windloads
- Review of relevant Florida Building Code sections
- Review of Florida wind speed map
- Calculating loading requirements for structural components...including roofing and building claddings

Coffee & Lunch are always served - we appreciate your patronage



All 2024 classes at our **Hudson** facility - 8:00 a.m. - 4:00 p.m.

Tuesday, February 13
Tuesday, March 19
Tuesday, April 30

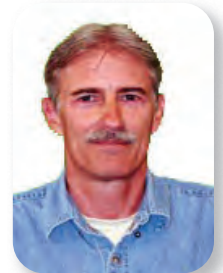
Wednesday, June 5
Tuesday, August 20
Wednesday, September 25

Wednesday, November 20
Tuesday, December 10

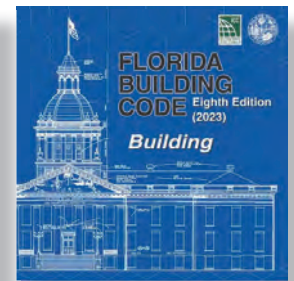
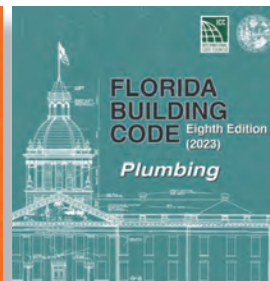
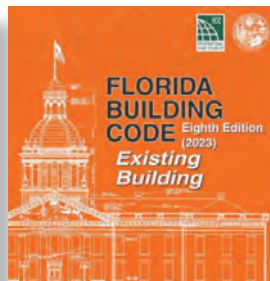
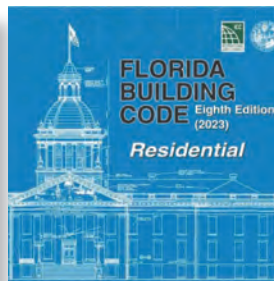
Jeff Hyde - Instructor Contractors Institute

Jeff is well known for his attention to detail in structural design, code knowledge, application and technical skills. Licensed as a Certified General Contractor, he is a hands-on craftsman with more than 40 years of industry related knowledge. We receive many compliments about Jeff's teaching abilities and we consider him an invaluable asset...

You can reach him at: jeff@ContractorsInstitute.com



2023 Florida Codes - Mechanical \$130, Residential \$200, Existing \$115, Plumbing \$130, Building \$200, Accessibility \$115



NEW FLORIDA CODES AVAILABLE NOW - We carry ALL Florida & ICC Codes.... 877.542.3673

CONTRACTORS INSTITUTE HUDSON LEARNING CENTER

Our business office is located at 15409 US Hwy 19 and Our Hudson Learning Center is located just behind our business office at 8238 Joliet Street in Hudson (Pasco County). We are south of HIGHWAY 50 and north of STATE ROAD 52 on the west side of US 19. **LOOK FOR OUR BILLBOARD along the 15000 block of US 19 - NORTHWEST PASCO COUNTY**

8238 Joliet Street - Hudson, FL 34667



2024 CE Classroom Course Descriptions & Locations

CI® Certified Residential Windload Design Technician Designing to Comply w/ Wind Resistance Provisions 1&2 Family Dwellings



CILB Course #0008024, 0609008, 0613884 - 14 hours
(11 general, 1 BP, 1 WS, 1 WC, 1 LR, 1 ADV, 1 WM)
BCAI reciprocates with CILB for 14 general hours
HI: 12 general hours, 2 Hurricane Mitigation
FL Engineers: Provider #3564, Course 0009965 - 21 hours Related

\$495
3 Day workshop

Our CI® Certified Windload Design Technician program is a 3 day classroom workshop that ensures your competency in calculating windloads on RESIDENTIAL structures.



Article 107.3.4.2 of the 2023 Florida Building Code 8th Ed Building allows Division I contractors (General, Building & Residential) to certify residential plans (in place of an engineer's seal) on compliance with wind resistance after completion of an approved CE course using methodologies approved by the FBC. THIS course meets those requirements!

Updated to comply with the revised 2023 wind speed maps and the standard ICC 600 - "Standard for Residential Construction in High-Wind Regions" and other approved alternate methodologies, this course works step by step to calculate windloads for residential design specifications. Copies of references will be available at class for purchase but are not required (class materials provided). Division I (General/Building/Residential) contractors must successfully complete a competency exam for official certification.

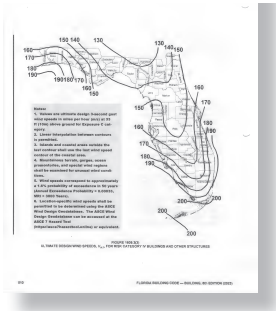
DAY 1: 2023 Florida Code and windload design requirements; review of calculations for components and claddings including review of wind speed maps, understanding ultimate wind speed with cross reference to nominal maps; significant Building Code changes; review of risk/exposure type categories.

DAY 2: Detailed residential blueprint plan review including specific components and cladding calculations; exercises using alternate methodologies to design for structural windloads of residential masonry building.

DAY 3: Calculation/design exercises continue including wood frame buildings; competency exam requiring a score of 75% to receive the certification status. (CE credit given regardless of your score) FYI - Tests are graded by hand and Certificates of Competency are mailed to students receiving a passing score.

2023 Code Changes include:

- New wind speed maps
- New roof zones for components and cladding
- New topo factors for hills
- Longer roof spans allowed
- New spacing of vertical reinforcing table introduced
- WFCM checklist modified, etc.



PLEASE NOTE - Completion of this course does NOT guarantee acceptance of your plans by your local building department - Code does not REQUIRE the Building Official to ACCEPT calculations from contractors for loading requirements - many still require the seal of a properly licensed design professional. If you are not sure, check with your building department's plans examiner. Upon completion, attendees will receive one year free membership in the Association of Construction Industry Certified Professionals (ACICP). Details at <https://cicertified.com/residential-wind-design-technician/>

NEED TO RECERTIFY? \$225 CALL FOR DETAILS 877.542.3673 daily LUNCH always included

This course is held exclusively at our Hudson Learning Center 8238 Joliet Street, Hudson, FL 34667

2024 DATES All Three Days 8 a.m. to 4 p.m (+).

References used in this workshop include:

Tuesday - Wednesday - Thursday	February, 13-14-15
Tuesday - Wednesday - Thursday	March 19-20-21
Tuesday - Wednesday - Thursday	April, 30, May 1-2
Wednesday - Thursday - Friday	June, 5-6-7
Tuesday - Wednesday - Thursday	August, 20-21-22
Wednesday - Thursday - Friday	September 25-26-27
Wednesday - Thursday - Friday	November, 20-21-22
Tuesday - Wednesday - Thursday	December 10-11-12



2023 Code, \$200

ICC600, \$80

WFCM, \$80

877.LICENSE (542.3673)

CE 9

2024 CE Classroom Course Descriptions & Locations

\$109

7 Hour Business Management for Florida Contractors

CILB: #0005557 - 7 Hrs (4 general, 1 WC, 1 BP, 1 WS)
BCAI reciprocates with CILB for 7 general hrs

**CLASSES
OPEN TO
EVERYONE**

We have had many requests for a practical workshop on accounting and business principles in our industry. This is it! Practical and useful for every contracting category, this course has been developed to provide a real world look into managing (or establishing) the day to day business operations of your construction business in Florida.

Course material covers:

- Practical accounting basics for the practicing construction office – maintaining books for any practicing contractor is unique and unlike any other business.
- Reading financial statements - the balance sheet and income statement. Let's talk about the chart of accounts – we need no more 35 or so, and most important, JOB COSTING. Understanding the process of construction bookkeeping is the MOST essential part of our business management. We do not fail because our work is not in place, we fail because we do not manage our offices properly. Let's talk about overhead...
- Understanding Florida Construction Contracting Law is critical in running a successful (and perpetual) business in our state. Understanding Statute, Administrative Rule and Local Ordinances all play key roles in our day to day business management.
- Qualifiers - Primary - Secondary - Financially Responsible Officer - indemnity agreements.

- Scope of work review - statute and administrative rule specialty licensing vs. competency card requirements at our local jurisdiction.
- Contract requirements - required notices - Homeowner Recovery Fund, Lien Law notice, understanding bonding-performance, payment, bid and local code bonds
- Subcontract requirements
- Insurances - what's required vs. what's necessary.
- Florida Lien Law requirements – often mis-understood, this law protects practicing contractors and subs as much or more than our customers. Let's look at our basic lien forms and proper completion and filing requirements.
- Legislative updates affecting the industry.

This course is extremely useful as an intro to the two day hands on Quickbooks course and is open to everyone! Consider sending your office staff - unlicensed students receive a 15% discount. Questions? Ask for Rhonda.

QUESTIONS? 877.542.3673

Lunch and morning coffee are ALWAYS served - we APPRECIATE your patronage

All 2024 classes at our Hudson facility - 8:00 a.m. - 4:00 p.m.

Friday, January 19
Friday, February 9
Friday, March 8
Thursday, April 25

Friday, May 31
Friday, June 28
Friday, July 19
Friday, August 16

Friday, September 6
Friday, October 4

Richard Elzey - Lead Instructor - Online Services Director

As our lead instructor Rich ensures our course material is up to date and coordinates the work of our staff instructors. He works on development of our online exam prep course materials and student locker references. Actively licensed in many areas, including as a Certified General Contractor, Rich teaches business, general/builder/residential, swimming pool, underground, roofing and works with all of our specialty trade students. He has also developed and instructs the 120 hour home inspector pre-licensure course and many CE offerings. You can reach him at: rich@contractorsinstitute.com



CONTRACTOR BUSINESS SERVICES INC.



*The paperwork process to activate or move a contractor's license can be confusing and time consuming - we can help!
Our business is knowing what you need to move through the process -
727.862.8862 or go online at ContractorsBiz.com*

"OUR BUSINESS IS KNOWING YOURS"

2024 HANDS-ON COMPUTER TRAINING

CLASSES BEGIN AT 8:00 AM, CONCLUDE AT 4:00 PM +/- and includes lunch!



14 Hours (2 Days) HANDS ON Computer Accounting Job Costing Using QUICKBOOKS PRO®

This COMBINED course INCLUDES ALL hours required for construction license renewal!
CILB # 0007514 (11 GEN, 1 WC, 1 BP, 1 WS) #0612356 (1 EP) #0010017 (1 LR) #0613928 (1ADV 1 WM)
BCAI reciprocates with CILB for 14 hours
FL Engineers Provider #3564, Course #0009964 14 hrs

**\$349
BEST
VALUE**

FYI- We use the desktop version of Quickbooks Pro (NOT the cloud version)

Just learning construction accounting? Attend our Bookkeeping class - previous page

WE ARE THE ONLY PROVIDER OF HANDS-ON Quickbooks Pro JOB COST TRAINING!

If you are at all interested in using the DESKTOP version of QuickBooks Pro for job costing and running your construction business, THIS CLASS IS FOR YOU! QuickBooks Pro for desktop will no longer be sold after July 2024. (It will still be supported for those who already own a copy.) This hands-on computer training course has been developed to assist in BUILDING your knowledge of contractor accounting necessities! Our most popular software program, this specialized, hands-on workshop has been developed just for the practicing contractor! This workshop does not require knowledge of the software, BUT it is helpful...

THIS IS A HANDS-ON Computer Class - KEYBOARD SKILLS ARE REQUIRED.

DAY ONE Working with QuickBooks Pro Premier Contractors Edition, we'll start with the basics of bookkeeping and financial statements. (Bookkeeping class on page CE12 is an awesome headstart to this course.) Hands-on exercises include setting up and operating a construction bookkeeping system, reviewing terminology, set up customers, jobs, vendors, a chart of accounts and the cost codes (items) necessary to track job costs and project profitability. By end of day you will have created customers, jobs, estimates, invoices, entered bills, vendors, items (job cost codes), and be comfortable with financial job costs reports.

DAY TWO Using skills learned in day one, we will determine and set up "workaround" accounts and items (cost codes) including: overhead, profit and retainages (asset & liability), and back charges. We will also adjust journal entries, create financial reports, and discuss time tracking, earned and unearned income, percentage of completion and pre-paid expenses. This day also includes an afternoon work alone exercise to ensure your training knowledge. Questions? Ask for Rhonda

Lunch is ALWAYS served - we APPRECIATE your patronage

All 2024 classes at our Hudson facility - 8:00 a.m. - 4:00 p.m. - includes lunch

Wednesday-Thursday February 21-22
Thursday-Friday March 28-29
Wednesday-Thursday May 29-30
Tuesday-Wednesday June 25-26
Tuesday-Wednesday July 30-31

Tuesday-Wednesday August 27-28
Tuesday-Wednesday September 17-18
Tuesday-Wednesday October 29-30
Tuesday-Wednesday December 10-11

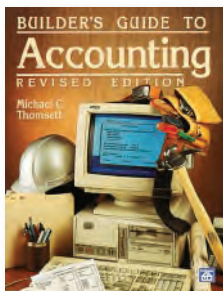
**HANDS-ON
WORKSHOP
KEYBOARD SKILLS
NECESSARY**

QUESTIONS? 877.542.3673

Rhonda Koning - Director / Instructor / Owner

As an actively licensed Certified Building and Roofing Contractor Rhonda has many years of field knowledge that aid in understanding the practical needs of our students. As Managing Director for the School, Library and Business Services, she also teaches business, exam prep and works with our code official students. She works closely with the state on licensing and examination requirements.

You can reach her at: rhonda@contractorsinstitute.com



REFERENCES WE RECOMMEND...

BUILDERS GUIDE TO ACCOUNTING #001001\$38

You may have this book high up on a shelf... pull it down.... A great reference tool - used on the certified contractors exam for many years, this book is most helpful when setting up the chart of accounts, posting adjusting entries, calculating percent complete and most of all for grasping the concept of bookkeeping for the contracting industry. If you a certified contractor you should have this book, if not, it's a great investment for yourself AND your business..

877.LICENSE (542.3673)

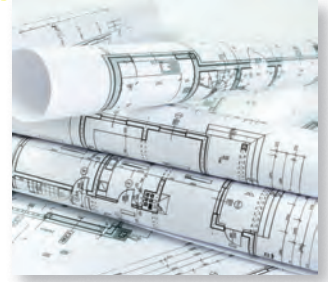
CE 11

2024 CE Classroom Course Descriptions & Locations

\$209 CI® Certified Construction Consultant Training **Session I - Intro to Litigation Consulting - Understanding the practice** **Principles of Legal Liability & Risk Management**

FL CILB #0005558 (4 GEN, 1WC, 1BP, 1WS)
Sorry no CE hours for FL HI:/ FL ECLB / FL BCAI / FL MOLD

The need for qualified, trained construction consultants has never been greater....Do you consider yourself an expert in your field? Roofing - plumbing - air conditioning - structural ...etc...Your field & management experience can make a world of difference in the ocean of litigation issues our industry is flooded with... Construction related litigation claims make up the majority of lawsuits filed within our state.



Session I - In an effort to see more qualified - field experienced - authentic construction consultants representing our industry we are developing a series of courses and workshops to train those best qualified to serve in this important arena.

If you are considering growing your knowledge and business opportunities, and you hold expertise in your trade, consulting should be a consideration. Our industry is not always represented by authentic qualified consultants and you could make a difference...interested?...HERE is where you START...

QUESTIONS? 877.542.3673

Course workshop will review basic consulting essentials:

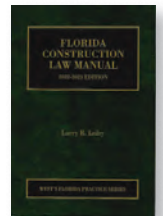
- The legal process - litigation vs arbitration vs mediation
- Consider insurance vs. personal dispute claims
- Understanding the consultants role in the dispute process
- What are "expert services"- Opinion vs Fact
- Research and discovery - facts and fundamentals
- Code compliance and reference essentials
- Inspection and documentation procedures overview
- Preparing for testimony - deposition and trial principles
- Communication essentials - working with attorneys and other consulting professionals
- Credentials, Credentials, Credentials...what's important.
- Developing your CV - Consulting Resume
- Retainers - Fees and Billing fundamentals

Class begins 8am, Lunch ALWAYS served - Questions call 877.542.3673

Session I All 2024 classes are at our **Hudson Learning Center** 8 a.m - 4 p.m.

Tuesday, February 27
Tuesday, April 16
Tuesday, June 11

Tuesday, August 13
Wednesday, October 23



FL Const Law Manual

CI® Certified Construction Consultant

This private certification requires completion of the following course training:

Session I - Intro to Litigation Consulting - Understanding the Practice and Credentials

Session II - Inspection Techniques, Research and Report Writing for Litigation and Dispute Resolution

Session III - Preparing for and Delivering Expert Testimony in Deposition and Courtroom Presentation

CONTRACTORS INSTITUTE **HUDSON LEARNING CENTER**

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8238 Joliet Street - Hudson, FL 34667



2024 CE Classroom Course Descriptions & Locations

CI® Certified Construction Consultant Training Session II Research & Report Writing for Litigation Consulting

\$209

THIS COURSE PENDING APPROVAL BY CILB AT TIME OF PRINTING - IF CE IS NECESSARY CHECK STATUS BEFORE ATTENDING

The need for qualified, trained construction consultants has never been greater....Do you consider yourself an expert in your field? Roofing - plumbing - air conditioning - structural ...etc...Your field & management experience can make a world of difference in the ocean of litigation issues our industry is flooded with... Construction related litigation claims make up the majority of lawsuits filed within our state.



In Session II we expand our understanding of the legal principles as they apply to field investigations, codes and standards compliance, conditions analysis and structuring reports. We will cover procedures necessary when performing a forensic investigation for code compliance issues and overview the requirements for rebutting other expert witness testimony and reports.

We will discuss how to procedurally compile the data to be delivered for a Florida Statute 558 notice, how to procedurally compile the data to be used as a source to structure a complaint, and how to procedurally compile the data to be used as a rebuttal in a judicial proceeding.

Emphasis will be placed upon knowing and using reliable testing with reliable results that will best withstand a Daubert challenge.

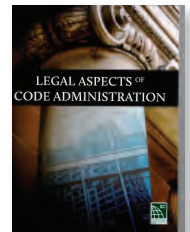
Ethical considerations will be discussed regarding conflict of interest when taking a case, ethically structuring answers to interrogatories and ethically presenting your data at depositions, mediations and trials.

After completing this course students are eligible to take the CI certified construction consultant examination and earn the title CI-Certified Construction Consultant administered by the ACICP. Details are online at the ACICP.org

SESSION II workshop will detail consulting essentials:

- Conflicts, confidentiality and ethics
- Research and discovery - facts and fundamentals
- Inspection, testing and destructive analysis
- Evaluating test data for report writing
- Technical report writing, formatting and proofing
- Working with other professional experts
- Interrogatories - the process of clarification
- Codes and reference essentials
- Inspection and documentation procedures
- Report writing for litigation reference
- Preparing for testimony - deposition and trial principles
- Communication essentials - working with attorneys and other consulting professionals
- Case Studies - outcomes and progress
- Delivering testimony in various judicial forums

**QUESTIONS?
877.542.3673**



Legal Aspects Code, \$80

Class begins 8am, Lunch ALWAYS served - Questions call 877.542.3673

Session II All 2024 classes are at our **Hudson Learning Center** 8 a.m - 4 p.m.

Wednesday, February 28
Wednesday, April 17

Wednesday, June 12
Wednesday, August 14

Thursday, October 24

Code Official certifications are an important element of construction expert credentials

Practicing contractors meet qualification requirements and may self certify their testing applications...

See page EX22 of this catalog for details



R.J. (Bob) Koning - Director / Instructor

In addition to his teaching responsibilities and school calendar, Bob is well known as a leading forensic construction expert and consultant. Licensed as a Master Code Professional, and currently serving as President of the Florida Lath & Plaster Bureau and founder of Stucco Institute, Bob is actively licensed in many certified contractor categories - construction & electrical, and is a certified building official with all standard inspector, plans examiner and code analyst certifications. With more than 50 years experience, he has a credentialed and genuine working knowledge of all aspects of construction, inspection & contracting trades. and watches closely the legislative process to ensure our voice is present in the regulation of our industry.

You can reach him at: robertk@contractorsinstitute.com

877.LICENSE (542.3673)

CE 13

2024 CE Classroom Course Descriptions & Locations

Florida Stucco and Building Envelope Failures & Fixes **\$109**

CILB #0612192 - 7 hours general FL BCAI/PE reciprocate for 7 general hrs
ICC Preferred Provider #1125, Course # 11271 .9 CEUs
HI: #0001109 - 7 hours general



Comprehensive training for contractor, field and design professionals!

“Experts” within our industry, with their incomplete understanding of installation procedures of stucco and lath components have caused “water intrusion in the building envelope” to be the most common construction litigation issue in this century.

Building envelope integrity is the MOST important element of our construction process! This seminar for practicing industry professionals specifically addresses envelope failures and TRUTH about “water intrusion in the building envelope.”

This presentation has been developed using actual industry litigation issues that have been compiled by industry experts and professionals in Florida specific structures and construction techniques. With focus on our Florida building codes; referenced ASTM C-926 & C-1063 standards; this seminar presents in great detail the envelope failures AND field procedures that ensure proper installation of stucco and related components of the exterior envelope and cladding system.

Photographs of documented building damage will be shared to show:

- Improper maintenance of systems
- Improper building designs
- Inattention to construction details
- Improper installation of building envelope components - including a discussion of costing details

Diagnostic technologies, including REALISTIC remediation and corrective procedures, will be presented and discussed.

If you are at all working with stucco in our state, this informative workshop will put an end to the misconceptions, misunderstandings and misinterpretations surrounding common building envelope moisture control failures.

QUESTIONS? 877.542.3673

Developed by recognized industry experts in stucco, waterproofing practices, and litigation issues, this presentation will review in detail Florida’s stucco, lath & cladding practices; building envelope failures and construction requirements, including our building codes and referenced standards and litigation issues.



Class begins 8am, Lunch ALWAYS served - Questions call 877.542.3673

All 2024 classes held at Hudson facility 8:00 a.m. - 4:00 p.m.

Tuesday, March 12
Monday, May 6

Monday, June 17
Monday, August 5

Thursday, October 3
Wednesday, November 6



R.J. (Bob) Koning - Director / Instructor

Currently a serving member of the ASTM committee and founder of Stucco Institute, Bob is actively licensed in many certified contractor categories - construction & electrical, and is a certified building official with all standard inspector, plans examiner and code analyst certifications. With more than 50 years experience, he has a credentialed and genuine working knowledge of all aspects of construction, inspection & contracting trades. In addition to his work as a leading forensic construction expert, Bob teaches and develops all categories of our construction & electrical exam prep & continuing education programs and watches closely the legislative process to ensure our voice is present in the regulation of our industry.

You can reach him at: robertk@contractorsinstitute.com

2024 CE Classroom Course Descriptions & Locations

7 Hour NEW Computer Applications / Technologies in Construction

\$109

FL CILB #0005569 (4 gen, 1 WC, BP, WS) BCAI reciprocates with CILB for 7 general hrs
FL Engineers: Provider #0003564 Courses #9876 7 hrs related

In today's technology-driven world, many of our greatest construction trends revolve around new technologies that improve and enhance building design and the construction process. We welcome NEW tools to make our contracting faster, more productive, manageable and more profitable. Developed by contractors FOR contractors, this course includes current details about many new technologies relevant in our industry today. Bring your laptop if you like - much of the class can be active participation!

GREAT CLASS !

Technology and Topics will include:

- Drone Technology - a portion of our day will include hands-on drone application - including details of the FAA certification process (pg CE21 details certification prep if you need your FAA pilot license)
- Using ZOOM, GO-TO-MEETING and Google for online meetings, customer communications and jobsite inspections
- Setting up, utilizing and maintaining Blogs and Podcasting to improve customer awareness.
- GIMP and FastStone photo and image editing.
- FLORIDA BUILDING CODE online - how to use
- Video recording and jobsite documentation
- SEO - Search Engine Optimization for website management, social media, and marketing.
- PRO CREW Cloud based scheduling software
- QuickBooks Pro PC vs Online software for construction
- WordPress understanding website development and publishing platforms
- Dropbox - cloud management of files - awesome file sharing and collaborating platform
- Utilizing the DBPR website for license management
- OFFICE 365 - Spreadsheets, Teams, Word... etc...
- Navigating Florida Workers Compensation website
- Using Smart Phone /Tablet Apps as a construction tool
- Thermal Imaging Tools
- FAST Photo Reports - professional quality reports
- Construction Master Calculator - smart phone use
- Home Inspection Software
- Virtual Reality Apps, Tools for backing up files, etc.



Lunch is ALWAYS served - we APPRECIATE your patronage

All 2024 classes at our Hudson Learning Center - 8:00 a.m. - 4:00 p.m.

Monday, March 4
Thursday, April 18
Thursday, May 23

Wednesday, July 3
Thursday, August 15
Thursday, September 5

Monday, November 4

QUESTIONS?
877.542.3673



Richard Elzey - Lead Instructor - Online Services Director

As our lead instructor Rich ensures our course material is up to date and coordinates the work of our staff instructors. He works on development of our online exam prep course materials and student locker references. Actively licensed in many areas, including as a Certified General Contractor, Rich teaches business, general/builder/residential, swimming pool, underground, roofing and works with all of our specialty trade students. He has also developed and instructs the 120 hour home inspector pre-licensure course and many CE offerings. You can reach him at: rich@contractorsinstitute.com

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CE 15

2024 CE Classroom Course Descriptions & Locations

7 Hour Residential Inspection Fundamentals for Contractors

\$109

Part I of 14 Hr HI CE - HI Course #0001748 - 12 general and 2 hurricane mitigation
CILB #0609008, 0005556 (8 GEN, 1 WC, 1 BP, 1 WS, 1 LR, 1 ADV, 1 WM)
BCAI reciprocates for 14 GEN hrs FL Engineers Provider #3564, Course 30009964 14 hrs

This course is day ONE of the Florida Home Inspector 14 hour continuing education session (page CE17). This 7 hour course will review the Standards of Practice for Florida Home Inspectors, including the review of our Florida law (F.S. Chapter 468 Part XV) and administrative code (rule) applicable to our home inspector professionals. Copies of the law and rule will be included as handouts for this course.

QUESTIONS? 877.542.3673

Florida Division I - General - Building - Residential contractors also provide home inspection services as included in the scope of work of our licenses. This day includes an explanation and sample review of the elements of exactly what a home inspection - as defined by the standards of practice - consists of. A home inspector is often confused as a building code inspector. The two services are completely opposite - and the requirements for credentialing and services provided are discussed during this session.

Coffee & Lunch are ALWAYS served - Hudson Learning Center

All 2024 classes held at our Hudson facility 8:00 a.m. - 4:00 p.m. - includes lunch

Tuesday, February 27
Wednesday, April 10
Thursday, June 13
Monday, July 29
Tuesday, August 27
Tuesday, October 29



Book Home Inspection \$35

You may attend either day of the 14 hour home inspector CE session (page 17) as a stand alone class.
Day 2 of this session is specific to report writing and forms.
We also offer EXAM PREP for Florida Home Inspector licensing see page EX26 of this catalog for details.

We ENCOURAGE our contractors and their field staff to attain certification as code inspectors / plans examiners / building officials - SEE PAGES EX22-25 for Code Official Exam Prep....
AND these classes count toward CE! Questions? Need assistance with the Florida application?
Call us FIRST! 877.542.3673 Rhonda / Zada / Tina



OTHER COURSES AVAILABLE Disciplinary or Board required course?
These courses are offered as LIVE classroom instruction

LIVE PRIVATE CLASSES AVAILABLE AS LOW AS \$479 - CALL TO SCHEDULE 877.542.3673

7 Hour Florida Contracting - FS 489 & FAC

Need 7 hrs of live classroom pertaining to F.S. 489? THIS is the course ..FL Statute 489 Parts I & II , FAC 61G4, FAC 61G6-CILB #0609343 7 hrs (6 GEN, 1 LR)

7 Hour F.S. 489 Part I - Course material covers:

- Professional obligations of practicing business as a licensed contractor under F. S. Chapter 489 Part I, specifically regarding business and financial management, financial responsibility, role of primary qualifying agent including mismanagement and misconduct.
- Bookkeeping and accounting procedures for job costing and business management operations directly related to construction contracting practices. Specific emphasis on understanding how

financial statements work and tie into job costs vs. general business expenses and managing income to account for profit and tax obligations. Includes day-to-day maintenance of business bookkeeping records and financial and job cost reporting.

- Recognize the differences between independent contractors and employees for the purposes of managing payroll and job scopes and exemptions as defined by FS Ch. 489, Rule 61G4, and FS Ch. 440.

7 Hour Financial Responsibility & Stability

This is a LIVE classroom presentation - CILB #0612504 - 7 hours general for Financial Responsibility FL

7 Hour Financial Responsibility materials cover:

- Statutory requirements for financial management of construction businesses when acting as qualifying agent
- Specifics of qualifying agents - primary and secondary responsibilities
- Requirements for contracts and language notices
- Disciplinary guidelines and processes - including complaints; investigation; probable cause and final actions

- Business records requirements
- Responsibilities of un-licensed principals of the business.
- Understanding monies received
- Recovery fund definitions, recovery and guidelines and notices
- Forms review - change of status, inactive and active
- Call us for details 877.542.3673 - ask for Zada.

2024 CE Classroom Course Descriptions & Locations



14 Hour Florida Home Inspector CE Florida Home Inspectors Standards of Practice & Report Writing Fundamentals

\$218

HI Course #0001748 - 12 general and 2 hurricane mitigation
CILB #0609008, 0005556 (8 GEN, 1 WC, 1 BP, 1 WS, 1 LR, 1 ADV, 1 WM)
BCAI reciprocates for 14 GEN hrs FL Engineers Provider #3564, Course 30009964 14 hrs

Renewal cycle for Florida HOME INSPECTORS is July 31, 2024

This course has been developed to provide home inspector professionals with a comprehensive review of the standards of practice for Florida Home Inspectors according to our Statute Chapter 468 Part XV. This workshop will cover in detail the specific areas covered by the "limited visual examination" of residential structures and property conditions.

This course includes topics:

- Structure - Exterior Components
- Interior Components
- Electrical Systems
- Roof Coverings
- Plumbing Systems
- Site Conditions
- HVAC & Insulation
- Wind Mitigation
- Inspection Forms



We will also review our Florida Statute Chapter 468 Part XV and compare the scope of practice to the scope of work of our construction contractors as licensed through Florida Statute Chapter 489 Part II.

Additionally we will discuss standards of work in providing repair services associated with our home inspection reports. We will cover the specifics of report writing for the Florida Home Inspector when performing residential inspections of completed homes. It is important to understand the fundamental differences between the inspection of components in the design and construction process vs. the inspection of finished systems as it applies to limited visual residential inspection practices", including property conditions and



component life expectancies. We will also detail the Citizens Wind Mitigation Inspection and 4-Point Inspection Form.

Specific emphasis is placed on scope of work issues and design standards in residential construction. Excellent course for contractors who perform home inspections AND for home inspectors who are NOT practicing contractors.

QUESTIONS? 877.542.3673

Coffee & Lunch are ALWAYS served - Hudson Learning Center

All 2024 classes held at our Hudson facility 8:00 a.m. - 4:00 p.m. - includes lunch

Tuesday & Wednesday, February 27 & 28
Wednesday & Thursday, April 10 & 11
Thursday & Friday, June 13 & 14
Monday & Tuesday, July 29 & 30
Tuesday & Wednesday, August 27 & 28
Tuesday & Wednesday, October 29 & 30

We also offer EXAM PREP for
Florida Home Inspector licensing
see page EX26 of this catalog for details.
Testing also available through ACICP see page EX28



Richard Elzey - Lead Instructor - Online Services Director

As our lead instructor Rich ensures our course material is up to date and coordinates the work of our staff instructors. He works on development and maintains our online exam prep course materials and student locker references. Actively licensed in many areas, including as a Certified General Contractor, Rich teaches business, general/builder/residential, swimming pool, underground, roofing and works with all of our specialty trade students. He has also developed and instructs the 120 hour home inspector pre-licensure course and many CE offerings.

You can reach him at: rich@contractorsinstitute.com

877.LICENSE (542.3673)

CE 17

2024 CE Classroom Course Descriptions & Locations

7 Hour Mold & Moisture Remediation for Contractors

\$109

CILB #0007559 (4 GEN, 1 WC, 1 BP, 1 WS) BICAI: reciprocates with CILB for 7 general hours HI: reciprocates for 7 Division I (General, Building, Residential) contractors have been providing construction services relating to mold removal and assessment since the inception of contractor licensing requirements by our state. This session is day ONE of the 14 hour requirement specific to our Mold services licensees and includes review of mold updates and assessment procedures, including testing and report evaluation.

This session reviews the state law and admin code of mold services and will review the importance of mold fungi in our environment; and includes the procedures for assessment and report writing details for defining removal and remediation of mold. Course topics include:

- Review of Florida Law and updates
- Visual inspection procedures
- Sampling methods—air, bulk, swab, tape, traps, etc.
- Equipment for proper assessment
- Air quality—moisture—humidity
- Understanding laboratory results
- Forms used for data collection
- Writing remediation protocols
- In progress inspections and clearance follow up report

You may attend either day of the 14 hour mold services CE session (page 19) as a stand alone class.

Day 2 of this session is specific to remediation.

We also offer EXAM PREP for Florida Mold Services licenses see page EX27 of this catalog for details.

QUESTIONS? 877.542.3673

Lunch is ALWAYS served - we APPRECIATE your patronage

Classes held at our Hudson facility - 8:00 a.m. - 4:00 p.m.

Wednesday, February 28
Tuesday, April 9

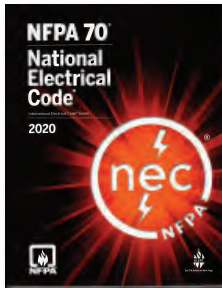
Tuesday, June 11
Monday, July 22

Tuesday, August 27
Tuesday, October 29

Mike Plummer - A/C / Mechanical Instructor

Mike is our instructor working with our A/C and Mechanical students for exam prep. He also works with our Air Infiltration / Duct Leakage Certification program, solar, mechanical & electrical inspector / plans examiner courses. As a practicing Certified Air Conditioning, Building Contractor and class 1 Energy Rater Mike stays very active in the industry.

You can reach him at: mikep@contractorsinstitute.com



7 Hour NFPA 70: National Electrical Code

\$109

This course plus the "Required" class gives electrical contractors ALL 11 hr FL ECLB: #0800473, 0801557, 0800210, 0801447 (course number subject to change) BICAI/BAID: reciprocates 7 gen/opt hrs, FL PE: Provider #0003564 Course #9876 - 7 hrs related ICC Preferred Provider #1125 Course #8455 .7CEUs (Sorry, No Hrs for HI or Mold)

Electrical contractors are NOW required to complete 11 hours of continuing education including 7 'technical' subject areas. This course fulfills that 'technical' requirement. This course will look at the NEC Code Changes from the 2017 to the 2020 NFPA 70 as it effects our Florida application

of the NEC. This course will include major changes in the NEC with emphasis on residential electrical code changes, interpretation and specification layout, box and conduit fills, wiring, grounding and over current protection. Electrical formulas, mathematics will be presented as well.



All 2024 classes at our Hudson facility - 8:00 a.m. - 4:00 p.m. - includes lunch

Class begins 8am Coffee & Lunch are ALWAYS served - we APPRECIATE your patronage

Saturday, January 20
Saturday, February 24

Saturday, March 16
Saturday, April 27

Saturday, June 22
Saturday, August 17

Saturday, October 19

2024 CE Classroom Course Descriptions & Locations

14 Hour Principles of Mold Assessment & Remediation

\$218

CILB #0610927, 0609008, 0613928 (14 GEN, 1 WC, 1 BP, 1 WS, 1 ADV, 1 WM)

MOLD: 000110 - 14 hours Mold

BCAI: reciprocates with CILB for 14 general hours HI: reciprocates for 12 GEN, 2 HURR

Mold Related Services licensees (MRSR, MRSA) are required to complete 14 specific hours (subject to change) of CE for license renewal July 31, on even years. This course and Remediation Protocols - will provide those hours for mold assessment and remediation licensees as defined by F.S. Chapter 468 Part XVI Mold Related Services.

Our tropical environment is a mold haven. This specialized course has been developed with an emphasis on understanding the importance of mold fungi in our environment; and includes the procedures for assessment and report writing details for defining removal and remediation of mold.

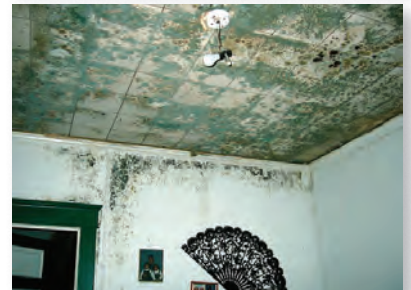
Developed for those in the assessment, remediation and construction profession this course includes:

- defining microbial contaminants
- biological & chemical pollutants
- types of mold
- health concerns
- visual inspection procedures
- sampling methods—air, bulk, swab, tape, traps, etc.
- equipment for proper assessment
- air quality—indoor habitable and indoor jobsite—pollutants
- moisture—humidity
- reading laboratory results
- forms used for data collection
- writing remediation protocols
- in progress inspections and clearance follow up reports
- advertising

- customer considerations
- liability considerations
- review Florida Statute and Rule identifying moisture intrusion
- repair and reconstruct procedures
- understanding vapor, moisture barriers and moisture control
- following assessor protocols
- equipment used
- containment—negative
- pressurization—air exchange
- work zones
- personal protective equipment (PPE)
- respirators
- OSHA requirements
- EPA remediation guidelines
- post remediation verification
- insurance considerations

Construction contractors can perform mold related services within the scope of their licenses and this classroom seminar will review Florida Statute and Rule to explain mold remediation and assessment issues and precisely how they affect contract and field construction operations. Bring your staff—this course will benefit everyone!

QUESTIONS? 877.542.3673



Lunch is ALWAYS served - we APPRECIATE your patronage

Classes held at our Hudson facility - 8:00 a.m. - 4:00 p.m.

Wednesday & Thursday, February 28 & 29
Tuesday & Wednesday, April 9 & 10
Tuesday & Wednesday, June 11 & 12
Monday & Tuesday, July 22 & 23
Tuesday & Wednesday, August 27 & 28
Tuesday & Wednesday, October 29 & 30

We also offer EXAM PREP for
Florida Mold Services licensing
see page EX27 of this catalog for details.
Testing also available through ACICP see page EX28

Bill Mathews - Instructor

The newest member of our instruction team, Bill, is licensed as a Mold Assessor and Mold Remediator - he is also a Certified Building Contractor and Florida Home Inspector and has worked in our industry throughout his life. With a Masters Degree in Business Administration, his teaching goal is to make sure that everyone who attends his mold services training gains a greater understanding of mold related services as it applies to our Florida environment.

You can reach him at: billm@contractorsinstitute.com



877.LICENSE (542.3673)

CE 19

2024 CE Classroom Course Descriptions & Locations

**\$109
CE ONLY**

**CERTIFICATION
\$295**

8 Hour EPA Certified Lead Training "RRP" Lead Renovator

This course plus the 7-hr "Required" class will give construction contractors ALL 14 hrs

US EPA Region 4 Accreditation #NAT-RV-I-19139-3-EN Certification to conduct RRP activities - Section 4092 (TSCA) (15 U.S.C. 2682) exp. 1/13/26

FL CILB: #0608260 - 8 Hrs (6 general, 1 BP, 1 WS) FL BCI/BAID- Reciprocates for 8 general/optional hrs

FL Engineers: Provider #0003564 Course #9963 - 8 Hours Related (Sorry, No Hrs for Electrical, HI or Mold)

For over 10 years, the EPA's "Renovation, Repair and Painting" (RRP) RULE has effected all of us! Any contractor, firm or person working on, or renovating "Target Housing" (generally any residential home or child care facility built before 1978) where more than 6 square feet of interior wall or 20 square feet of exterior wall is to be disturbed, repaired, altered or replaced, MUST be certified by the EPA to do so. Most contracting trades and their employees are affected by this rule—carpenters, plumbers, electricians, painters, contractors, remodelers, cabinet installers, etc. This rule covers NOT just licensed contractors and their employees—also maintenance personnel, managers, etc....

This certification INCLUDES Continuing Education when completed with us! RRP certification is valid for FIVE years—Firms also will need to be re-certified. RRP Certified Renovator Training is a SPECIALIZED, 8 HOUR ONE-DAY training program accredited by the EPA that teaches the dangers of lead dust, including EPA procedures for strict dust prevention and work control measures necessary to: contain, test, clean-up, and verify the existence / removal of lead dust. This training consists of classroom lead instruction, hands-on work practice details and pen/paper "proctored" testing for EPA certification. If course CE only - \$109 - no EPA certification.



Lunch and fresh coffee are ALWAYS served at our seminars - we APPRECIATE your patronage

All 2024 classes are at our **Hudson Learning Center** - 8:00 a.m. - 5:00 p.m.

Tuesday, January 16

Tuesday, April 30

Tuesday, September 10

Tuesday, March 12

Tuesday, July 9

Tuesday, December 4

ALWAYS confirm your CE has been reported to the state.

www.myfloridalicense.com

Log into your account and view your CE.

Remember the window opens 90 days before renewal to pay your fees...



4 Hour EPA "RRP" Lead Renovator REFRESHER Training

**4 HR
\$149**

US EPA Region 4 Accreditation #NAT-RV-R-19139-3-EN -

gives participants the RENEWAL certification to conduct RRP activities;

Section 402 (TSCA) (15 U.S.C. 2682); Exp. 06/2/2024

CILB #0611202 4 hrs general BCI/BAID Reciprocates for 4 hrs general



DON'T FORGET TO RENEW YOUR EPA "RRP" CERTIFICATION

EPA Certification is valid for FIVE YEARS from initial Certification...to RENEW you must take a 4-hour REFRESHER course which includes the hands-on skills test and exam. IF YOU DO NOT ATTEND A REFRESHER COURSE BEFORE YOUR EXPIRATION DATE (look at your Certificate for the date) YOU WILL NEED TO TAKE THE FULL 8-HOUR CERTIFICATION COURSE AGAIN. Please call us if you have questions 877.542.3673

Our classes are open to everyone - please call if you have questions 877.LICENSE

All 2024 classes are at our **Hudson Learning Center** - 8:00 a.m. - NOON

Wednesday, January 17

Wednesday, May 1

Wednesday, September 11

Wednesday, March 13

Wednesday, July 10

Wednesday, December 3

2024 CE Classroom Course Descriptions & Locations

7 Hour Floodplain Management and 2023 Florida Code



\$109

CILB #0613321 7 hours general - FPM 5.5 hours CE
BCAI reciprocate with CILB for 7 general hrs
FL Engineers: Provider #0003564 Course #009876 - 7 hrs Related
ICC Preferred Provider Course #23269 Provider #1125 .9 ICC CEUs



Helping construction professionals be in compliance with floodplain provisions.

Updated to the NEW 2023 Florida Building Code, this course is a one-day overview of the main requirements of the flood provisions for structures regulated by the Florida Building Code (FBC). Discussions are focused on the meaning and relationship between the FBC and the National Flood Insurance Program (NFIP). Topics include residential dwellings, non-residential construction, pools, and accessory structures and the building code requirements that relate. This course includes a section on the requirements for manufactured homes.

Course Detail:

- Overview Florida Building Code
 - Flood Loads
 - Building flood provisions
 - Residential flood requirements
 - Establishing DFE & Lowest floor definition
 - Protection of utilities & Wet floodproofing
- Role of the local Floodplain Administrator
- Flood hazard areas and hazard studies
- FEMA Elevation Certificate
- Flood Resistant Design and Construction
 - Coastal high hazard areas
 - Flood resistant materials
 - Wet & dry floodproofing
 - Attendant utilities
 - Miscellaneous construction
- Manufactured homes in flood hazard areas
- Pools in coastal high hazard areas
- Existing Buildings
 - FEMA 50% rule requirements
 - Lateral and vertical additions
 - Damaged building
 - Relocating buildings & Historic structures

QUESTIONS? 877.542.3673

Lunch and fresh coffee are ALWAYS served at our seminars - we APPRECIATE your patronage

All 2024 classes are at our **Hudson Learning Center** 8 a.m.-4 p.m.

Wednesday, March 6
Wednesday, June 19

Tuesday, July 16
Wednesday, August 7

Wednesday, October 16

Interested in Floodplain Manager Certification ? Call us 877-542-3673



Marty Duran - Instructor

Holding a Bachelor's Degree in Professional Studies from Barry University, Marty has over 35 years experience working in local and county government, reviewing building permit applications. He has been a Certified Floodplain Manager (CFM) since 2001, has co-authored local flood ordinances, and worked on the adoption of our flood maps. His goal is to make sure that everyone who attends his courses retains a greater understanding of floodplain management.

You can reach him at: support@contractorsinstitute.com

NO Membership DUES - NO FEES - NO STRINGS

As a member of Codetalk you have access to other construction professionals to discuss industry topics via e-mail - either to specific individuals or to the entire group. Sign up today- Questions/comments?
e-mail to codetalk@myfloridacode.com

MYFLORIDACODE.COM



877.LICENSE (542.3673)

CE 21

2024 CE Classroom Course Descriptions & Locations

CI® Certified Blower Door Technician Training 7 Hour Understanding Infiltration & Duct Leakage

\$195
Specialized
Training



FOR FLORIDA LICENSED MECHANICAL AND AIR CONDITIONING CONTRACTORS.

Florida Energy Conservation Code R402.4.1.2 requires blower door testing and written verification of RESIDENTIAL structure air changes per hour to be performed by Florida Licensed Mechanical or Air Conditioning Contractors (unless other third party credentials are possessed). The results of the test shall be provided in writing to the building code official.

QUESTIONS?
877-542-3673

CLASS LIMITED TO 6 STUDENTS

HANDS-ON specialized training & continuing education are NOW available in our CI® Certified CI-BDT (blower door training) course. This program has been developed for licensed Mechanical & Air-Conditioning contractors and their employees who currently have hands-on field experience with related air balancing and testing equipment. Those attending will be completing set up of blower door tents, setting baseline and calibrating manometer and service gauges, and preparing written verification of air changes as required by the Florida Energy Code. It is required that students complete our online Blower Door Technician Prerequisite Course PRIOR to attending this workshop. An email will be sent with log-in instructions at time of registration.

CE credit IS available for this course - please ask if you have any questions 877-542-3673.

QUESTIONS about blower door? Call us FIRST! 877.LICENSE

All 2024 classes at our **Hudson Learning Center** - 8:00 a.m. - 4:00 p.m.

Tuesday, February 6
Tuesday, April 2

Tuesday, June 11
Tuesday, August 7

Tuesday, October 15
Tuesday, December 3



BPI® IDL Certification Infiltration & Duct Leakage TESTING

TESTING
\$595

for those not licensed as FL A/C contractors, auditors or raters
and wish to preform testing services

QUESTIONS? 877.542.3673 ASK FOR STEVEN

2024 TESTS AT OUR HUDSON FACILITY - after 3:00 p.m.

Testing sessions are limited to 4 students per session - Register Early!

Tuesday, February 6
Tuesday, April 2

Tuesday, June 11
Tuesday, August 7

Tuesday, October 15
Tuesday, December 3

Testing for BPI-IDL is held exclusively at Contractors Institute Learning Center on the west coast in Pasco County, Hudson. (Actually it's a requirement that our facility be "approved" as a site for BPI so it is the only place we can offer testing.) Our equipped testing facility utilizes Retrotec equipment and offers complete BPI Infiltration & Duct Leakage Certification.

This certification requires verification of knowledge, skills, and field performance of set up and preparation of whole house depressurization using a blower door assembly as well as duct pressurization testing, including performing total system leakage; leakage to outside; and general analysis. A passing mark of 85% is required for successful BPI-IDL certification.

This 2 hour testing session includes a 30 minute overview and discussion of the equipment used for testing, and necessary review of the critical tasks required to complete the field exam prior to the actual hands-on elements of the video recorded two hour examination. For complete details:

cicertified.com/bpi-idl/

2024 CE Classroom Course Descriptions & Locations

7 Hour FAA Drone Certification Essentials

CE credit IS available for this course - please ask if you have any questions 877-542-3673.

FAA Part 107 Test Prep

\$349

Specialized
Training

If you are considering using a drone in your business, you need a "Remote Pilot Certificate" under the FAA's Small UAS Rule (Part 107). This certificate demonstrates that you understand the regulations, operating requirements, and procedures for safely flying drones. This workshop includes instruction on passing the FAA's Aeronautical Knowledge Test "Unmanned Aircraft General - Small (UAG)" in order to obtain a Remote Pilot Certificate - including review of the 200 page student manual with detailed information of the charts and graphs. Our course instructors are UAS licensed.

Course includes:

- Navigating the process to become a drone pilot - obtaining an FAA tracking number and the process of scheduling an appointment with testing center
- Applicable regulations relating to small unmanned aircraft system rating privileges, limitations, and flight operation
- Airspace classification and operating requirements, and flight restrictions affecting small unmanned aircraft operation
- Aviation weather sources and effects of weather on small unmanned aircraft performance
- Small unmanned aircraft loading and performance
- Emergency procedures
- Crew resource management
- Radio communication procedures
- Determining the performance of small unmanned aircraft
- Physiological factors effecting pilot performance - drugs and alcohol
- Aeronautical decision-making and judgement - situational awareness
- Airport operations - types of airports - airport data
- Maintenance and preflight inspection procedures
- Operation at night
- Registration and marking requirements for small unmanned aircraft



QUESTIONS? 877.542.3673

Lunch ALWAYS served - Questions call 877.542.3673

All 2024 classes at our **Hudson Learning Center** - 8:00 a.m. - 4:00 p.m.

Friday, January 19
Friday, March 22

Friday, May 17
Friday, July 26

Friday, September 27
Friday, November 22

PRIVATE CLASSES AVAILABLE! QUESTIONS? ASK FOR ERIC 877.542.3673

Eric Elzey - Instructor - IT

As officially our youngest instructor, Eric excels in all things technology related. He is currently pursuing a degree in internet security and networking and works as our IT department and junior instructor for exam prep and technology subject areas. Eric is one of our licensed resident drone pilots and has developed our test prep workshop for drone certification.

You can reach him at: eric@contractorsinstitute.com



Steven Wetzel - Instructor

Steven is one of our up and coming next generation school professionals. Experienced in plumbing and air conditioning installations, he is within sight of completing his Construction Management Degree with Seminole State College. Steven is licensed as a state Mold Assessor and Home Inspector and works with our mold related services program; instructs and proctors our BPI blower door training and testing program; and our residential electrical inspector preparation course.

You can reach him at: stevenw@contractorsinstitute.com



877.LICENSE (542.3673)

CE 23

UPGRADE CERTIFIED EXAM PREP / REFERENCES 2024

HVAC TECHNICAL EXAM PREP SCHEDULE 2024

January 13	July 27
February 10	August 10
March 9	September 14
April 13	October 12
May 4	November 16
June 1	

**TECHNICAL
CLASSROOM &
LIVE WEBINARS
SATURDAYS
8:00 A.M.
TO 5:00 P.M.**

G/B TECHNICAL EXAM PREP SCHEDULE

January 13	July 13
February 17	August 24
March 23	September 21
April 20	October 19
May 11	November 2
June 22	

**TECHNICAL
CLASSROOM &
LIVE WEBINARS
SATURDAYS
8:00 A.M.
TO 5:00 P.M.**

FL HVAC TECHNICAL REFERENCES

Technical exams open-book CBT
A/C "B" 80 questions 5 hours

W/ 2023 CODES

AIR CONDITIONING CLASS A & B

#011005	Contractors Manual 2021	\$175.00
#305014	OSHA Construction Stds	\$50.00
#018378	FL Mechanical Code, 2023	\$130.00
#018383	FL Energy Code, 2023	\$70.00
#023001	TRANE Ductulator	\$15.00
#027027	Refrigeration & AC Technology 9 th	\$250.00
#141015	Energy Efficient Building, 10 th	\$65.00
#021104	NFPA #90A, 2015	\$180.00
#021129	NFPA #90B, 2018	\$180.00
#021133	NFPA #96, 2017	\$180.00
#022009	SMACNA Fibrous Glass Duct Stds, 7 th	\$145.00
#022008	SMACNA HVAC Duct Construction, 4 th	\$250.00
#022007	SMACNA Energy Systems Analysis, '14	\$120.00
#026001	Pipefitters Handbook, 3 rd	\$40.00
#012003	A/C Refrigeration & Troubleshooting, 03	\$275.00
#053ARC	Architectural Scale	\$12.00
	Contractors Library Pre-printed Tabset	\$75.00

Would you like us to tab your books? Just ask...add \$100

TECHNICAL ONLY BOOKS A/C \$2,175
TECHNICAL ONLY TUITION A/C \$795
TECHNICAL ONLY BOOKS & TUITION \$2,970
Ground Service UPS shipping all sets add \$50

FL G/B TECHNICAL REFERENCES

Technical Exams TWO 4.5 hour sessions -
contract administration and project management.
Builder 55 questions each; General 65 questions exam.

W/ 2023 CODES

GENERAL/BUILDER

#AIA2017	AIA Docs A201, A401, A701	\$155.00
#011005	Contractors Manual 2021	\$175.00
#305014	OSHA Construction Stds	\$50.00
#141006	Energy Efficient Bldg Const, 10 th 2020	\$65.00
#262002	BCSI-ED2-D Guide to Good Practices	\$50.00
#018342	FL Building Code, 2023	\$200.00
#018343	FL Residential Code, 2023	\$200.00
#018344	FL Existing Building Code, 2023	\$115.00
#018349	FL Accessibility Code, 2023	\$115.00
#018350	FL Energy Conservation Code 2017	\$70.00
#012019	Principles/Practices Commer Const	\$200.00
	Contractors Library Pre-printed Tabset	\$75.00

Would you like us to tab your books? Just ask...add \$100

TECHNICAL ONLY BOOKS G/B \$1,335
TECHNICAL ONLY TUITION G/B \$795
TECH ONLY BOOKS & TUITION G/B \$2,130
Ground Service UPS shipping all sets add \$60

QUESTIONS? 877.542.3673

Did you originally test for the upgrade category and downgraded the scores? You can NOW use those scores to upgrade - CALL US

FL S/POOL TECHNICAL REFERENCES

Technical exams are open-book -
CBT 5 hour 80 questions.

W/ 2023 CODES

RESIDENTIAL POOL

#305014	OSHA Construction Stds	\$50.00
#009008	Walker's Estimator's 32nd.	\$200.00
#018375	FL Building Code, 2023	\$200.00
#013007	Concrete Masonry Handbook, 08	\$65.00
#049005	ANSI-5, 2011	\$130.00
#049003	ANSI-3, 2017	\$130.00
#311014	ANSI/NSF 50, 2019	\$225.00
#020005	Pool/Spa Operators Handbook, 2017	\$100.00
#015018	Guide to Shotcrete, 2016	\$145.00
#014003	Placing Reinforcing Bars, 10 th	\$100.00
#053ART680	Article 680 from NEC bound (free w/set)	\$00.00
	Contractors Library Pre-printed Tabset	\$75.00

TECHNICAL ONLY BOOKS RES POOL \$1,300
ALL POOL Technical TUITION Prep \$695

COMMERCIAL POOL ADD:

#049009	ANSI-1, 2014	\$130.00
#049004	ANSI-2, 1999	\$130.00
#035025	FL Chapter 64E-9, 2016	\$20.00

Ground Service UPS shipping all sets add \$30

TECHNICAL ONLY BOOKS COMM POOL \$1,550
TECHNICAL ONLY TUITION ALL POOL \$595

Ground Service UPS shipping all sets add \$50

POOL TECHNICAL EXAM PREP SCHEDULE

January 26	July 12
February 16	August 9
March 15	September 13
April 5	October 11
May 10	November 8
June 7	

**TECHNICAL
CLASSROOM &
LIVE WEBINARS
FRIDAYS
8:00 A.M.
TO NOON**

UPGRADE your certified Florida License NOW!

Florida law [Florida Statute Chapter 489.111 (2)] allows for certain state certified licensees to "UPGRADE" provided certain conditions...

To upgrade a license, your current license must be active and in good standing; you must take the TECHNICAL exam in the category you are upgrading to; then simply apply with the state providing all required information; fingerprints, credit checks, etc., but NOT PROVE the additional experience for the higher category. For example, a residential contractor who is upgrading to builder would submit an application showing their 3 years of active licensure - no need to prove any other experience...

Questions? CALL 877.542.3673

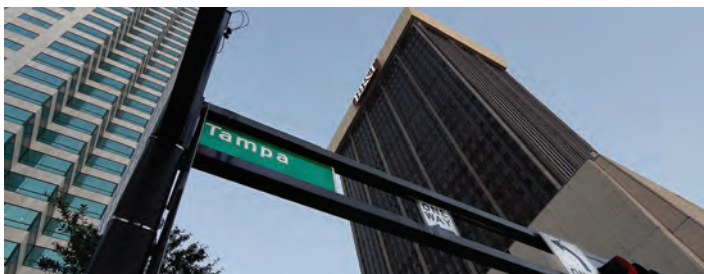
Categories eligible to upgrade...

Certified **RESIDENTIAL** Contractor may upgrade to **BUILDING** Contractor:
Must have an active Florida certified residential license for a minimum of 3 years.

Certified **RESIDENTIAL** Contractor may upgrade to **GENERAL** Contractor:
Must have an active Florida certified residential license for a minimum of 4 years.



Certified **BUILDING** Contractor may upgrade to **GENERAL** Contractor:
Must have an active Florida certified building contractor license for a minimum of 4 years.



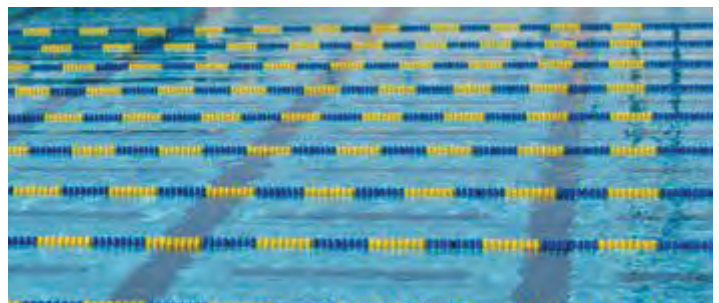
Certified **A/C Class B** may upgrade to **A/C Class A**:
Must have an active Florida A/C class B license for a minimum of 1 year.



Certified Swimming **POOL SERVICING** Contractor may upgrade to **RESIDENTIAL POOL** Contractor:
Must have an active Florida certified pool service license for a minimum of 3 years.



Certified Swimming **POOL SERVICING** Contractor may upgrade to **COMMERCIAL POOL** Contractor:
Must have an active Florida certified pool service license for a minimum of 4 years.



Certified **RESIDENTIAL POOL** Contractor may upgrade to **COMMERCIAL POOL** Contractor:
Must have an active Florida certified residential pool license for a minimum of 1 year.





ONLINE CONTINUING EDUCATION

ContractorsInstitute.com

LEARN FROM THE COMFORT OF YOUR HOME OR OFFICE

Our online learning software and course offerings make it easy to just pick a “bundle” or select individual offerings!

Our “shopping cart” selection process allows you to select more than one course at a time and has separated our courses into “Board Approval” categories. Select your licensing board and ONLY those courses approved will be shown.

We have been editing and developing new courses into one or two hour modules. You can select specific subject areas that are of interest to your specific needs or pick a bundle to just get what you have to have! Our slide show modules are easy to review - voice files and speaker notes are included. If you need to exit the course in the middle of a module you can make note where you are to RETURN.

Your course is timed with the delivery of the voice files. The amount of time it takes to DELIVER the course (audio completes and continues to the next slide) automatically keeps track of time spent within the module so you are assured of having “enough time” in the course to comply with the state requirement.

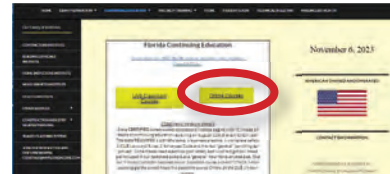
Complete ALL the steps in the course, then print your own Certificate of Completion. We will electronically report your completions to the state...Yep, it's that easy.

Just a note - there is a short quiz at the end of each course which you MUST successfully complete.

We strongly discourage and do NOT offer technical support for AOL users - if you have ANY questions please call us - 877.542.3673 - ask for Eric.

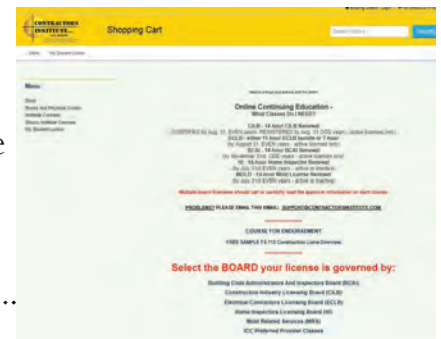


1. From our Home Page, click on “Continuing Education”

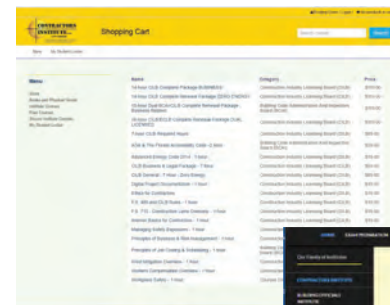


2. “Online Courses”

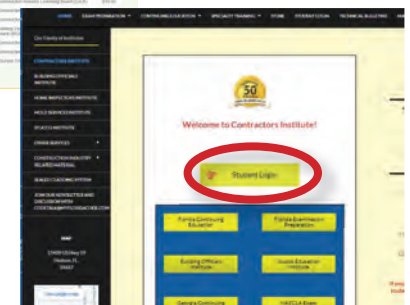
2. Select the Board regulating your license to choose appropriate courses. Select from predefined “bundles” or individual courses...



3. Once you are in a course, simply follow the steps...



Student Login/Locker



NO Membership DUES - NO FEES - NO STRINGS
As a member of Codetalk you have access to other construction professionals to discuss industry topics via e-mail - either to specific individuals or to the entire group. **Sign up today - Questions/comments?**
Email to codetalk@myfloridacode.com
MYFLORIDACODE.COM



2024 CONTINUING EDUCATION ENROLLMENT

• Call 877.542.3673 • Fax 727.869.6660 • Online: ContractorsInstitute.com

Name: _____

E-mail address (for confirmation): _____

Mailing address: _____

City / State / Zip: _____ Contact phone: _____

CONTRACTOR / PROFESSIONAL LICENSE(s) if applicable:

Please report ALL license numbers to ensure that you get the continuing education credit reported correctly.

CHECKS PAYABLE TO

Contractors Institute
15409 US Hwy 19
Hudson, FL 34667

Method of Payment

☐ Check # _____ ☐ Mastercard ☐ Discover ☐ Visa ☐ AMX

TUITION INCLUDES

-Our THANKS
-Live Instruction
-Course Handouts
-Certificate of Completion
-Reporting to appropriate
FL Board

Card or Acct #: _____ Exp. Date: _____

Sec. Code: _____ Name on Card: _____

Billing Address _____

Signature: _____

DATE

PLEASE SIGN ME UP FOR THE FOLLOWING CLASS(ES):

1. _____

2. _____

FYI- \$20 admin costs associated with switching registrations. **NO-SHOWS ARE NON-REFUNDABLE.** Hands-On Classes are NOT refundable and switches are NOT guaranteed. Due to uncontrollable circumstances, dates have occasionally needed to change with little or no advanced warning. Please call before traveling to confirm! .Call should you need clarification regarding this refund policy/disclaimer. **Thank you** - Bob & Rhonda Koning.

CONTRACTORS INSTITUTE HUDSON LEARNING CENTER

Our business office is located at 15409 US Hwy 19 and Our Hudson Learning Center is located just behind our business office at 8238 Joliet Street in Hudson (Pasco County). We are south of HIGHWAY 50 and north of STATE ROAD 52 on the west side of US 19.

LOOK FOR OUR BILLBOARD along the 15000 block of US 19 - NORTHWEST PASCO COUNTY

8238 Joliet Street - Hudson, FL 34667



Contractors Employee Leasing

866.205.2867

PAYDAY
PAYDAY
PAYDAY

PAYROLL-save yourself valuable time

- We calculate, deduct and remit all applicable employee taxes.
- You maintain employee control of workweek, pay scale & hiring practices.
- We deliver your payroll to you, providing accurate paychecks and reports.

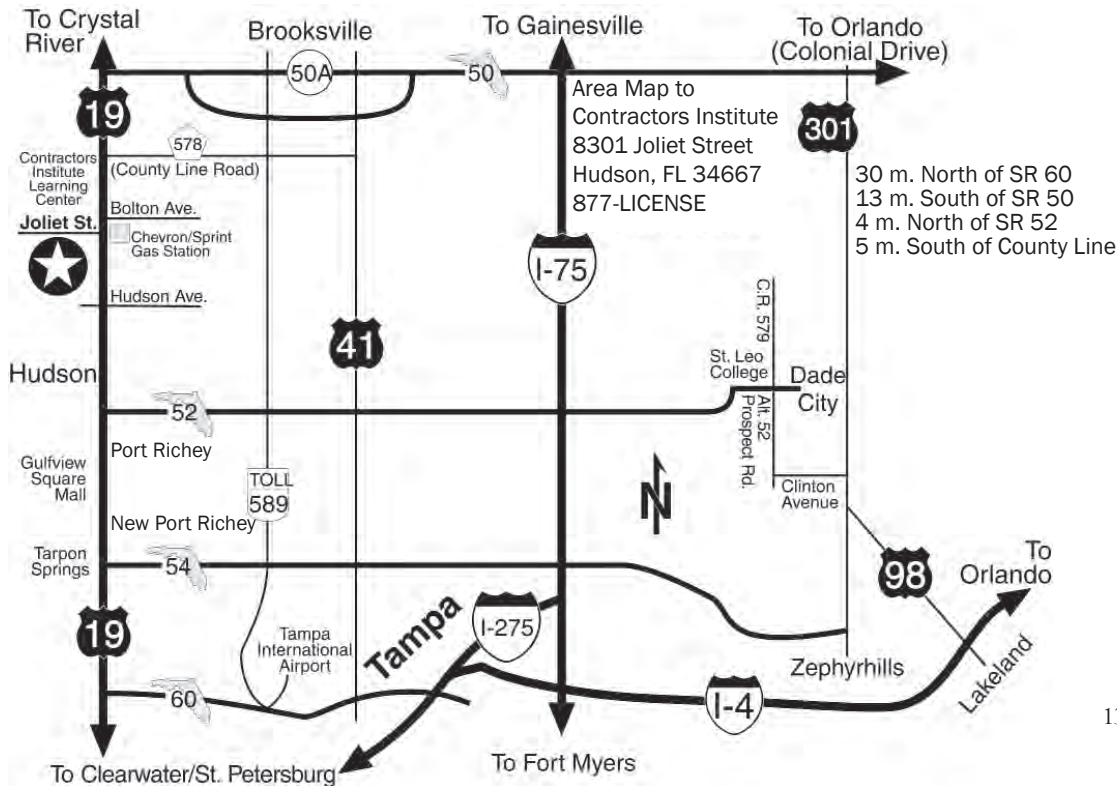
DISCOUNTED WORKERS COMP RATES!

- We assume workers comp liability, issue certificates & process claims.
- No up-front premium is required-pay only for those hours worked!
- No audits. No constant fees or time consuming paperwork.

BENEFITS

- Medical Insurance; Prescription Card; Dental & Eye Care
- A real retirement plan-401K/Profit Sharing Plans

CONTRACTORS INSTITUTE LEARNING CENTER



SOUTH OF CENTER:

Holiday Inn Express

10619 US 19, Port Richey

727-868-1900

Hampton Inn

11050 US 19, Port Richey

727-869-4900

Homewood Suites

by Hilton

11115 US 19, Port Richey

727-819-1000

Hudson Dockside Inn

6525 Clark St, Hudson

727-857-6047

NORTH OF CENTER:

Hampton Inn

1344 Commercial Way, Spring Hill

352-684-5000.

HUDSON LEARNING CENTER



8238 Joliet Street - Hudson, FL 34667

Centrally located on the West Coast, our Hudson Learning Center is located at the 15000 block of US Highway 19 in Hudson south of Denton Avenue and north of New York Avenue on the west side of US 19.

LOOK FOR OUR BILLBOARD

along the 15000 block of US 19

QUESTIONS? 877.542.3673

DRIVING DIRECTIONS:

From Orlando Area: follow Hwy 50 West to US 19, turn (left) south on 19 travel 13 miles to Joliet Street- we're on the west side of 19 (right). Look for our billboard SIGN Approximately 2 hours .

From Tampa Area: follow I-75 North to State Rd 52 (New Port Richey Exit 285) OR take Veterans Expressway to Suncoast Parkway to 52. Turn west (left) and travel to US 19 then north (right) 4 miles to Joliet Street - we're on the west (left) side of US 19 (last intersection with a traffic light is New York Ave). Look for our SIGN. Approximately 1 hour from Tampa.

From Clearwater Area: follow US 19 North about 30 miles to Joliet Street on the west (left) side of US 19 (last intersection with a traffic light is New York Ave). Approximately 45 minutes from Clearwater.

From Jacksonville /Northeast: follow I-95 South to I-10 West to US 301 South. Turn west (right) onto Hwy 326 to I-75 South (left) to State Rd 52 - go west (right) to US 19 turn north (right) Joliet Street is 4 miles - we're on the west (left) side of the highway. Approximately 4 hours from Jacksonville.

From Tallahassee /Northwest: follow US 27 East onto US 19 South all the way to Joliet Street in Hudson we're on the west side of 19 (right). Approximately 4 hours from Tallahassee.